

**PERSONNEL/HUMAN SERVICES COMMITTEE**

**A G E N D A**

**TUESDAY, OCTOBER 15, 2013**

**4:00 P.M.**

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

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PAGE NO.	
	I CALL TO ORDER
	II ROLL CALL
1- 4	III MINUTES (9/17/13)
	IV PUBLIC INPUT
	V PETITIONS AND COMMUNICATIONS
5-10	A. Animal Control Manager - H.B. 4803 (Permitting Animal Control Officers access to L.E.I.N.) <b>(Seeking Board support of H.B. 4803 - proposed resolution sponsored by Commissioner Donald J. Tilley, 6<sup>th</sup> District, attached)</b>
	B. Health Director - Various Agreements <b>(Seeking authorization to enter into respective agreements; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolutions attached)</b>
11-12	1. Pfizer - Prepaid Reminder Postcards
13-14	2. Nurse Practitioner Services
15-16	3. Prospective Health Insurance and Health Maintenance Organizations for Provider Services
17-18	C. Personnel Director - Vacancy in Buildings and Grounds: Maintenance III (ft, \$13.95/hr. entry) <b>(Seeking authorization to post/fill - proposed resolution attached)</b>
	VI REFERRALS
	VII UNFINISHED BUSINESS
	VIII NEW BUSINESS
	IX MISCELLANEOUS
	X ADJOURNMENT

**PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.**

**PERSONNEL/HUMAN SERVICES COMMITTEE**

**MINUTES**

**MEETING OF THE PERSONNEL/HUMAN SERVICES COMMITTEE ON TUESDAY, SEPTEMBER 17, 2013, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.**

Call to order @ 4:00 P.M. by Chair Krause.

Roll call:

**MOTION NO.**

COMMISSIONERS PRESENT		1	2	3	4	5	6	7	8	9	10	11
BRANDON KRAUSE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, VICE CHAIR	P	Y	Y	S/Y	M/Y	Y	M/Y	Y	M/Y	S/Y	Y	M/Y
VAUGHN J. BEGICK	P	E	E	Y	Y	Y	Y	Y	Y	Y	S/Y	Y
KIM J. COONAN	P	Y	S/Y	Y	S/Y	M/Y	Y	M/Y	Y	Y	Y	Y
THOMAS M. HEREK	P	S/Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	S/Y
MICHAEL E. LUTZ		E	X	C	U	S	E	D				
ERNIE KRYGIER, EX OFFICIO	P	M/Y	M/Y	M/Y	Y	S/Y	S/Y	S/Y	Y	M/Y	M/Y	Y

**MOTION NO.**

COMMISSIONERS PRESENT		12	13	14	15	16	17	18	19	20	21	22
BRANDON KRAUSE, CHAIR		Y	Y	Y	Y							
DONALD J. TILLEY, VICE CHAIR		S/Y	M/Y	S/Y	Y							
VAUGHN J. BEGICK		Y	Y	Y	Y							
KIM J. COONAN		Y	Y	Y	Y							
THOMAS M. HEREK		Y	Y	Y	S/Y							
MICHAEL E. LUTZ		E	E	E	E							
ERNIE KRYGIER, EX OFFICIO		M/Y	S/U	M/Y	M/Y							

**MOTION NO.**

COMMISSIONERS PRESENT		23	24	25	26	27	28	29	30	31	32	33
BRANDON KRAUSE, CHAIR												
DONALD J. TILLEY, VICE CHAIR												
VAUGHN J. BEGICK												
KIM J. COONAN												
THOMAS M. HEREK												
MICHAEL E. LUTZ												
ERNIE KRYGIER, EX OFFICIO												

**OTHERS PRESENT:** T.HICKNER, M.FITZHUGH, C.HEBERT, T.QUINN, T.ROEHRS, J.STRASZ, J.DECKERT, C.LUCZAK, J.TAYLOR, C.IZWORSKI, B.GOIK, B.SMITH (BABHA), R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

-/-

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**MOTION NO.**

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**NOTE:** In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department or can be viewed on Bay County's website [www.baycountymi.gov/executive/videos](http://www.baycountymi.gov/executive/videos).

- 1**            **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE AUGUST 20, 2013 PERSONNEL/HUMAN SERVICES COMMITTEE MEETING, AS PRINTED.**

**Public input was called with no one expressing a desire to address the Committee.**

**Requests from Matt Pett (Sheriff Dept.) and Steve Gray (Road Commission) to purchase governmental service credit for retirement purposes were considered and it was**

- 2**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD OF THE PROPOSED RESOLUTIONS AUTHORIZING THE PURCHASE OF GOVERNMENTAL SERVICE CREDIT FOR RETIREMENT PURPOSES BY MATT PETT (SHERIFF DEPT.) AND STEVE GRAY (ROAD COMMISSION).**

**Joel Strasz, Health Director, explained Agreements included on the agenda for Priority Health Provider and Michigan Consumers for Healthcare following which it was**

- 3**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE AGREEMENT WITH PRIORITY HEALTH PLAN AND THE AGREEMENT WITH MICHIGAN CONSUMERS FOR HEALTHCARE (HEALTH DEPT.).**

- 4**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL THE BUSINESS ANALYST VACANCY IN THE INFORMATION SYSTEMS DIVISION.**

- 5**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL THE RETIREMENT ADMINISTRATOR/ACCOUNTANT POSITION IN THE RETIREMENT DIVISION.**

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**MOTION NO.**

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- 6            MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL THE BUILDINGS MAINTENANCE SUPERVISOR POSITION IN THE BUILDINGS AND GROUNDS DEPARTMENT.**
- 7            MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL THE TWO (2) DISPATCHER POSITIONS IN 911 CENTRAL DISPATCH.**
- 8            MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL THE SITE MANAGER POSITION IN THE DIVISION ON AGING.**
- 9            MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL THE SUPERVISOR OF BUILDINGS, GROUNDS AND RECREATION (COUNTY EXECUTIVE).**
- 10           MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL THE DEPUTY HEALTH DIRECTOR VACANCY IN THE HEALTH DEPARTMENT.**
- 11           MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL THE ADMINISTRATIVE ASSISTANT/ADMISSIONS/OCCUPANCY POSITION IN THE DEPARTMENT OF HOUSING.**
- 12           MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO FUND UP TO 680 HOURS FOR TRANSITIONAL ASSISTANCE IN THE RETIREMENT DIVISION AND UP TO 500 HOURS FOR RICK PABALIS FOR TRANSITIONAL ASSISTANCE IN THE BUILDINGS AND GROUNDS DEPARTMENT.**

**Board Chair Krygier questioned if 500 hours of assistance from Rick Pabalís would be enough given the ongoing projects including the kitchen facility at the Community Center? Personnel Director Tim Quinn responded that Mr. Pabalís is willing to provide transitional assistance as is required and if additional funding is required he will come back to the Board.**

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**MOTION NO.**

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- 13            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RECOGNIZING THE EFFORTS OF THE BAY COUNTY PREVENTION NETWORK.**
- 14            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION OPPOSING H.B. 4785.**
- 15            **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:15 P.M.).**

**Submitted by:**

*Deanne Berger*

**Deanne Berger  
Board Coordinator**

**BAY COUNTY  
Administrative Services**

**Michael K. Gray**  
Assistant County Executive for  
Recreation & Administrative Services  
[graym@baycounty.net](mailto:graym@baycounty.net)

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**Thomas L. Hickner**  
County Executive

**ANIMAL CONTROL**  
Michael Halstead, Manager  
[halsteadm@baycounty.net](mailto:halsteadm@baycounty.net)  
989-894-0679  
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**BUILDINGS & GROUNDS**  
Richard Pabalis, Superintendent  
[pabalisr@baycounty.net](mailto:pabalisr@baycounty.net)

**INFORMATION SYSTEMS**  
Brandon Short, Interim ISD Manager  
[shortb@baycounty.net](mailto:shortb@baycounty.net)

**RECREATION**  
Brent Goik, Recreation & Clubhouse Supervisor  
[goikb@baycounty.net](mailto:goikb@baycounty.net)

**MEMORANDUM;**

**TO:** BRANDON KRAUSE, CHAIRMAN  
PERSONNEL 7 HUMAN SERVICES COMMITTEE

**FROM:** MICHAEL F. HALSTEAD *M.F.H.*  
MANAGER, BAY COUNTY ANIMAL CONTROL

**RE:** MICHIGAN HOUSE BILL, HB 4803, PERMITTING ANIMAL  
CONTROL OFFICERS ACCESS TO L.E.I.N.

**DATE:** SEPTEMBER 30, 2013

**BACKGROUND:**

Presently, Animal Control Officers are denied access to L.E.I.N. thereby hampering their ability to more efficiently obtain information regarding a subject to whom they find it necessary to issue a Citation or request of the Prosecutors Office a Warrant for said subject.

**RECOMMENDATION:**

That the Bay County Board of Commissioners, by Resolution, express their support of Michigan House Bill 4803. Further, that the Board advise Michigan Rep. Charles Brunner, 96<sup>th</sup> District, of that support and urge his own support of the subject legislation.



## SEPTEMBER 2013 ANIMAL LEGISLATION TO WATCH

SB = Senate Bill    HB = House Bill    ★ = URGENT ACTION NEEDED!     = MHS bill

### ★ SB354: Euthanasia Procedures

**SUPPORT: CALLS NEEDED NOW!** This bill passed out of committee and will be up for a vote on the Senate floor soon. Calls are needed to your state Senator now! *History:* Introduced by Sen. Jones on 5/8/13, this bill would mandate that a dog or cat under control of a municipal animal control shelter could only be euthanized by administering an injection of a commercially prepared solution. In effect, this would ban the use of the gas chamber for dogs and cats in municipal facilities. Only a handful of municipal animal shelters in Michigan still have and use a gas chamber. The bill in amended form was passed by the Senate Agriculture Committee on 6/18/13.

### ★ HB4300: Primate Ownership Ban

**SUPPORT: CALLS NEEDED!** This bill passed out of committee and is waiting being taken up for a vote on the House floor in September. Calls are needed to your state Representative in order for this bill to be taken up! *History:* HB4300 was re-introduced by Rep. Kandrevas on 2/21/13. Michigan Humane Society worked closely with the Detroit Zoo to draft this legislation. It would add non-human primates to the species banned for private ownership by the Large Carnivore Act in Michigan. Currently, only large exotic cats (lions, tigers, etc.) and bears may not be owned privately as "pets." This bill had a hearing in the House Criminal Justice Committee on 5/15/13. A few amendments were made, and the substitute bill was voted out of committee. Michigan Humane Society has distributed a white paper on this bill for legislators and constituents. A joint letter of support was sent to all Representatives from MHS, Michigan Association of Animal Control Officers, the Animal Law Section of the State Bar, Animals and Society Institute, and the Detroit Zoological Society on 6/4/13.

★ **Ballot Initiative: SUPPORT: SIGNATURES NEEDED!** A second ballot initiative is underway to stop the planned hunting of wolves in Michigan. Learn more at [KEEPWOLVESPROTECTED.COM](http://KEEPWOLVESPROTECTED.COM)

### HB4850 & HB4851: Puppy Protection Act

**SUPPORT:** Introduced by Rep. Barnett and Rep. Roberts on 6/19/13, the tie-barred bills would require large-scale commercial dog breeding kennels with more than 15 adult intact female dogs to register with the Michigan Department of Agriculture, pay a \$500 annual fee, and comply with care and housing regulations. The bills include a cap of 50 adult intact females. These bills mirror those introduced in the Senate. They are awaiting a hearing in the House Regulatory Reform Committee.

### HB4803: Animal Control LIEN Access

**SUPPORT:** Introduced by Rep. Walsh on 6/5/13, this bill would add municipal animal control officers to the law enforcers able to access the Law Enforcement Information Network. It is awaiting a hearing in the House Judiciary Committee.

Questions? Call MPAW at 888-735-5806.  
Find your State Senator at [www.senate.michigan.gov/fysenator/fysenator.htm](http://www.senate.michigan.gov/fysenator/fysenator.htm)  
Find your State Representative at <http://house.michigan.gov/MHRPublic>  
Contact Governor Rick Snyder at 517-373-3400

# HOUSE BILL No. 4803

June 5, 2013, Introduced by Rep. Walsh and referred to the Committee on Judiciary.

A bill to amend 1974 PA 163, entitled  
"C.J.I.S. policy council act,"  
by amending section 4 (MCL 28.214), as amended by 2011 PA 199.

**THE PEOPLE OF THE STATE OF MICHIGAN ENACT:**

1       Sec. 4. (1) The council shall do all of the following:

2           (a) Establish policy and promulgate rules governing access,  
3 use, and disclosure of information in criminal justice information  
4 systems, including the law enforcement information network, the  
5 automated fingerprint information system, and other information  
6 systems related to criminal justice or law enforcement. The policy  
7 and rules shall do all of the following:

8           (i) Ensure access to information obtained by a federal, state,  
9 or local governmental agency to administer criminal justice or  
10 enforce any law.

1           (ii) Ensure access to information provided by the law  
2 enforcement information network or the automated fingerprint  
3 identification system by a governmental agency engaged in the  
4 enforcement of child support laws, child protection laws, or  
5 vulnerable adult protection laws.

6           (iii) ENSURE ACCESS TO THE LAW ENFORCEMENT INFORMATION NETWORK  
7 BY AN ANIMAL CONTROL OFFICER. AS USED IN THIS SUBPARAGRAPH, "ANIMAL  
8 CONTROL OFFICER" MEANS A COUNTY ANIMAL CONTROL OFFICER AS DESCRIBED  
9 IN SECTIONS 29A AND 29B OF THE DOG LAW OF 1919, 1919 PA 339, MCL  
10 287.289A AND 287.289B, OR A CITY, VILLAGE, OR TOWNSHIP ANIMAL  
11 CONTROL OFFICER AS DESCRIBED IN SECTION 29C OF THE DOG LAW OF 1919,  
12 1919 PA 339, MCL 287.289C.

13           (iv) ~~(iii)~~—Ensure access by the department of human services to  
14 information necessary to implement section 10c of the social  
15 welfare act, 1939 PA 280, MCL 400.10c.

16           (v) ~~(iv)~~—Authorize a fire chief of an organized fire department  
17 or his or her designee to request and receive information obtained  
18 through the law enforcement information network by a law  
19 enforcement agency for the following purposes:

20           (A) A preemployment criminal convictions history.

21           (B) A preemployment driving record.

22           (C) Vehicle registration information for vehicles involved in  
23 a fire or hazardous materials incident.

24           (vi) ~~(v)~~—Authorize a public or private school superintendent,  
25 principal, or assistant principal to receive vehicle registration  
26 information, of a vehicle within 1,000 feet of school property,  
27 obtained through the law enforcement information network by a law

<p>HB 4803 of House Bill 2013</p>	<p>Animals; other; access to law enforcement information network (LEIN); allow for animal control officers. Amends sec. 4 of 1974 PA 163 (MCL 28.214). Last Action: 06/06/2013 - printed bill filed 06/06/2013</p>
<p>HB 4850 of House Bill 2013</p>	<p>Animals; dogs; commercial breeding kennels; regulate. Amends 1919 PA 339 (MCL 287.261 - 287.290) by adding sec. 10a. TIE BAR WITH: HB 4851'13 Last Action: 06/20/2013 - printed bill filed 06/20/2013</p>
<p>HB 4851 of House Bill 2013</p>	<p>Animals; dogs; puppy protection act; create. Creates new act. TIE BAR WITH: HB 4850'13 Last Action: 06/20/2013 - printed bill filed 06/20/2013</p>
<p>HB 4852 of House Bill 2013</p>	<p>Animals; cats; trap-neuter-return program; allow local units of government to establish. Creates new act. Last Action: 06/20/2013 - printed bill filed 06/20/2013</p>

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**BAY COUNTY BOARD OF COMMISSIONERS**

**11/12/13**

**RESOLUTION**

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (10/15/13)  
 WHEREAS, Presently animal control officers are denied access to Law Enforcement Information Network (L.E.I.N.) thereby hampering their ability to more efficiently obtain information regarding a subject to whom they find it necessary to issue a citation or request of the Prosecutor's Office a warrant for said subject; and  
 WHEREAS, House Bill 4803, introduced by Representative John Walsh on June 5, 2013, would amend section 4 of 1974 PA 163 (MCL 28.214) to add municipal animal control officers to the law enforcers able to access the L.E.I.N.; and  
 WHEREAS, Fire Chiefs, the Department of Human Services, and Public and Private School Superintendents currently have legal access to the L.E.I.N. network as outlined by the law in the interest of public safety; and  
 WHEREAS, Adoption of H.B. 4803 would provide animal control officers another tool to effectively perform their duties and ensure public safety;  
 Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners urges passage of House Bill 4803; Be It Further  
 RESOLVED That a copy of this resolution be forwarded to our area Legislators, the Michigan Association of Counties and the other 82 Michigan counties.

BRANDON KRAUSE, CHAIR  
 AND COMMITTEE

Animal Control - HB 4803

**Sponsored by Commissioner Donald J. Tilley, 6<sup>th</sup> District.**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-10-



Thomas L. Hickner  
Bay County Executive



Joel R. Strasz  
Health Director

1200 Washington Avenue  
Bay City, Michigan 48708  
(989) 895-4006  
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TDD (989) 895-4049

**TO:** Brandon Krause, Chairperson, Personnel/Human Services Committee  
**FROM:** Joel R. Strasz, Health Director  
**DATE:** October 9, 2013  
**CC:** Tom Hickner, Marty Fitzhugh, Crystal Hebert, Kim Priessnitz,  
**RE:** Authorization to Enter Into Agreement with Pfizer to Utilize Prepaid Reminder Recall Postcards

**BACKGROUND:**

The Health Department utilizes Prevnar (a pneumococcal vaccine is a vaccine against Streptococcus pneumonia) that is manufactured by Pfizer and given as a series of up to four shots. Recently Pfizer has developed a series of prepaid reminder recall postcards to be sent to the parents and/or guardians of Bay County children who are in need of the next scheduled shot to occur. In order to be able to utilize these reminder postcards, a signed agreement stating the terms on how they can be used must be executed.

**FINANCE AND ECONOMICS:**

There are no economic considerations, as the reminder recall postcards are prepaid by Pfizer.

**RECOMMENDATION:**

The Health Department recommends, with Corporation Counsel review, Board authorization of the proposed agreement.

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**BAY COUNTY BOARD OF COMMISSIONERS**

**11/12/13**

**RESOLUTION**

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (10/15/13)

WHEREAS, The Bay County Health Department utilizes Prevnar (a pneumococcal vaccine against Streptococcus pneumonia) that is manufactured by Pfizer and given as a series of up to four (4) shots; and

WHEREAS, Pfizer has developed a series of prepaid reminder recall postcards to be sent to the parents and/or guardian of Bay County children who are in need of the next scheduled shot to occur; and

WHEREAS, In order to utilize these reminder postcards, a signed agreement stating the terms on how they can be used must be executed; and

WHEREAS, Pfizer is responsible for the cost of the prepaid reminder recall postcards; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement with Pfizer to Utilize Prepaid Reminder Recall Postcards and the Chairman of the Board is authorized to execute said Agreement on behalf of Bay County following legal review/approval.

BRANDON KRAUSE, CHAIR  
AND COMMITTEE

Health Dept - Agrt with Pfizer - Recall Postcards

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



Thomas L. Hickner  
Bay County Executive



Joel R. Strasz  
Health Director

1200 Washington Avenue  
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(989) 895-4006  
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TDD (989) 895-4049

**TO:** Brandon Krause, Chairperson, Personnel/Human Services Committee  
**FROM:** Joel R. Strasz, Health Director  
**DATE:** October 9, 2013  
**CC:** Tom Hickner, Marty Fitzhugh, Crystal Hebert, Kim Priessnitz, Tim Quinn  
**RE:** Authorization to Enter Into Agreement with Nurse Practitioners

**BACKGROUND:**

In accordance with its obligations under Title X of the Public Health Service Act, the Health Department must provide for Nurse Practitioner (NP) services for regulatory mandated checkups, new client screenings, etc. Sue Montei, RN NP has served in this capacity for many years as an employee and since 2005 has served in a part-time capacity after her official retirement. In January, Ms. Montei indicated her plan to end employment as soon as a replacement was secured.

In February of this year the Board authorized the hiring of a replacement NP at a rate of 31.83. After several attempts to employ a replacement through these means, no qualified applicants applied. The current Collective Bargaining Agreement with the Bay County Public Health Registered Nurses Organization (Article 6, Section 2) authorizes the department to subcontract for services after 30 days of unsuccessful attempt recruit via the posting process. In the meantime, Ms. Montei has continued her services as NP, but has substantially cut back her hours. She has indicated that she is willing to continue under a brief contractual arrangement so a suitable replacement can be hired and properly trained. Therefore, it is necessary to find a qualified replacement at a higher rate comparable to the market value of other NP's employed in public health settings.

**FINANCE AND ECONOMICS:**

The contractual agreement will provide for payment of fees (up to \$45/hour). There are no economic considerations, as funding for Nurse Practitioner Services has already been budgeted for 2013 and 2014, and can be utilized to pay all fees associated with the Independent Contractor Agreement.

**RECOMMENDATION:**

The Health Department recommends, with Corporation Counsel review, Board authorization of the Independent Contractor Agreement for Sue Montei, RN NP and a replacement Nurse Practitioner(s) through 2014, as well as any budget adjustments relating to this Agreement.

**BAY COUNTY BOARD OF COMMISSIONERS**

**11/12/13**

**RESOLUTION**

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (10/15/13)

WHEREAS, In accordance with its obligations under Title X of the Public Health Service Act, the Health Department must provide for Nurse Practitioner (NP) services for regulatory mandated checkups, new client screenings, etc.; and

WHEREAS, Sue Montei, RN NP, has served in this capacity as a full time employee and since 2005 in a part time capacity but has indicated she wishes to end her employment as soon as a replacement is found; and

WHEREAS, In February 2013 the Board authorized hiring the replacement NP at a rate of \$31.83/hr. and, after several attempts, no qualified applicants applied and Ms. Montei has continued her services as NP but with reduced hours; and

WHEREAS, Ms. Montei has indicated she is willing to continue her services under a brief contractual arrangement so a suitable replacement can be hired and trained; and

WHEREAS, It is necessary to find a qualified replacement at a higher rate comparable to the market value of other NP's employed in public health settings; and

WHEREAS, The contractual arrangement with Ms. Montei will provide for payment of fees (up to \$45/hr.) and these funds are budgeted for 2013 and 2014 and can be used to pay all fees associated with the Independent Contractor Agreement; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes entering into an Independent Contractor Agreement with Sue Montei, RN NP, as well as replacement Nurse Practitioner(s) and the Chairman of the Board is authorized to execute said Agreement on behalf of Bay County following legal review; Be It Further

RESOLVED That required related budget adjustments are approved.

BRANDON KRAUSE, CHAIR  
AND COMMITTEE

Health Dept - Independent Contractor Agrt - Nurse Practitioner

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-14-



Thomas L. Hickner  
Bay County Executive



Joel R. Strasz  
Health Director

1200 Washington Avenue  
Bay City, Michigan 48708  
(989) 895-4006  
FAX (989) 895-4014  
TDD (989) 895-4049

**TO:** Brandon Krause, Chairperson, Personnel/Human Services Committee  
**FROM:** Joel R. Strasz, Health Director  
**DATE:** October 9, 2013  
**CC:** Tom Hickner, Marty Fitzhugh, Crystal Hebert, Kim Priessnitz,  
**RE:** Authorization to Enter Into Provider Agreements with Prospective Health Insurance and Health Maintenance Organizations

**BACKGROUND:**

With the implementation of the Affordable Care Act, a number of Health Insurance and Health Maintenance Organizations (HMO), wish to enter into an agreement with Bay County, on behalf of the Bay County Health Department, to become a participating provider with their respective plans. In the past month the following organizations have requested to enter into agreements:

- United Healthcare
- McLaren Health Plan
- Blue Cross Complete

The Health Department anticipates that through 2014 there will be numerous organizations that will want to enter into similar agreements.

**FINANCE AND ECONOMICS:**

There are no direct financial costs to the Health Department to enter or execute the Agreements. Entering into the agreements broaden the opportunity for increased revenues. Clients seeking services with coverage from organizations that are not in executed agreements must either self-pay, enter into sliding fee scale arrangements, or look elsewhere for services.

**RECOMMENDATION:**

The Health Department recommends that these and future agreements from Health Insurance and Health Maintenance Organizations, upon review by Corporation Counsel, be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to these agreements.

**BAY COUNTY BOARD OF COMMISSIONERS**

**11/12/13**

**RESOLUTION**

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (10/15/13)  
 WHEREAS, With the implementation of the Affordable Care Act, a number of Health Insurance and Health Maintenance Organization (HMO), wish to enter into an agreement with Bay County, on behalf of the Bay County Health Department, to become a participating provider with their respective plans; and  
 WHEREAS, In the past United Healthcare, McLaren Health Plan, and Blue Cross Complete have requested to enter into agreements and the Health Department anticipates that through 2014 there will be numerous organizations that will request similar agreements; and  
 WHEREAS, There is no direct financial cost to the Health Department to enter into the Agreements and, in fact, entering into these Agreements will broaden the opportunity for increased revenues; and  
 WHEREAS, Clients seeking services with coverage from organizations not covered by an executed Agreement must either self-pay, enter into silent fee scale arrangements or look elsewhere for services; There, Be It  
 RESOLVED By the Bay County Board of Commissioners that these and future agreements from Health Insurance and Health Maintenance Organizations are approved and the Chairman of the Board authorized to execute said Agreements on behalf of Bay County (Health Department) subject to favorable review/approval by legal counsel; Be It Finally  
 RESOLVED That required related budget adjustments are approved.

BRANDON KRAUSE, CHAIR  
 AND COMMITTEE

Health Dept - Agrts with Health Insurance and Health Maintenance Organizations

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-16-



**BAY COUNTY  
PERSONNEL DEPARTMENT**

**Tim Quinn, Director**  
[quinn1@baycounty.net](mailto:quinn1@baycounty.net)  
(989) 895-4098 (T)  
(989) 895-2076 (F)

October 10, 2013

**Thomas L. Hickner**  
County Executive

Tiffany Jerry, Payroll/Benefits Super.  
[jernt@baycounty.net](mailto:jernt@baycounty.net)  
(989) 895-4032 (T)  
(989) 895-4039 (F)

Retirement Adm./Acct.  
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(989) 895-4113 (F)

Rebecca Smutek, Payroll Clerk  
[smutekr@baycounty.net](mailto:smutekr@baycounty.net)  
(989) 895-4044 (T)  
(989) 895-4039 (F)

Mr. Brandon Krause, Chairperson  
Personnel/Human Services Committee  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

Re: *Personnel/Human Services Committee Agenda Items*

Dear Commissioner Krause:

Please consider the following items for the agenda of your committee for the meeting on September 17, 2013.

- Request:** Request to post, advertise and fill the Maintenance III position with the Buildings and Grounds Division.
- Background:** Employee has been offered the Maintenance IV position at the Law Enforcement Center.
- Finance/Economics:** Full-time USW position with benefits. \$13.95 per hour entry, progressing to \$16.56 per hour after 2 years (TU07).
- Recommendation:** Please refer to the full board for approval to fill.

Thank you for your consideration. If you have any questions concerning the items listed above, please feel free to contact me.

Sincerely,

Tim Quinn, Director  
Personnel and Employee Relations

cc: Tom Hickner  
Marty Fitzhugh  
Crystal Hebert  
Rick Pabalís

**BAY COUNTY BOARD OF COMMISSIONERS**

**11/12/13**

**RESOLUTION**

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (10/15/13)  
RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

**VACANCIES:**

- a. Buildings and Grounds - Maintenance III (ft, \$13.95/hr. entry)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

BRANDON KRAUSE, CHAIR  
AND COMMITTEE

Vacancies - October

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
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AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_