

**WAYS AND MEANS COMMITTEE
AGENDA
TUESDAY, JUNE 7, 2011**

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 7 III MINUTES (5/3/11)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
 - A. Bay County Sheriff
 - 8-9 1. Purchase of Equipment/Accessories/Ammunition (**Seeking approval to purchase firearms, accessories and ammunition utilizing 2011 Drug Enforcement Funds - proposed resolution attached**)
 - 10-12 2. Jail Administrator Vacancy (**Seeking authorization to post/fill full time Jail Administrator (\$63,252.80) vacancy - proposed resolution attached**)
 - B. Probate Court Administrator
 - 13-14 1. Juvenile Drug Court Program Grant (**Seeking authorization to make application for 3 year grant funds in the amount of \$125,000 with a \$8,368 local match to come from Probate Court funds - proposed resolution attached**)
 - 15-16 2. Family Treatment Court (**Seeking authorization to make application for OJJDP FY 2011 Family Drug Court Program funds proposed resolution attached**)
 - 17-18 3. Family Dependency Drug Court Program (**Seeking authorization to make application for continued Family Drug Court funding as well as funding for a Juvenile Drug court- proposed resolution attached**)
 - C. Commissioner Michael J. Duranczyk - Reinstatement of Summer Recreation Program at Pinconning, Essexville and Bay City Boys and Girls Clubs (**proposed resolution attached**)

D. Animal Control

- 20-47 1. Corporation Counsel - Draft Amendments to Animal Control Ordinance **(Seeking referral to full Board in accordance w/Board's Ordinance adoption process - proposed resolution attached)**
- 48-50 2. Animal Control Manager - Adopted Animal Sterilization Subsidy Program **(Seeking approval of proposed policy - proposed resolution attached)**

51-53 E. IT Director - MERIT/Air Advantage Proposals/Contracts **(Note: referred from 5/17/11 Human Services Committee meeting; seeking approval to enter into agreement w/MERIT and Air Advantage for broadband connectivity - proposed resolution attached)**

F. 911 Central Dispatch Director

- 54-55 1. Video Surveillance System Upgrade **(Seeking acquisition of the Data Consultant, Inc. 9000 Series - proposed resolution attached)**
- 56-57 2. New World Systems CAD View **(Seeking authorization to purchase the New World Systems' Aegis Web CAD Monitor Software - proposed resolution attached)**

G. Health Department

- 58-59 1. Community Health Analyst/Health Educator - NACCHO Grant Funding **(Seeking authorization to make application to NACCHO for community health assessment and community health improvement planning grant funding - proposed resolution attached)**
- 60-61 2. Health Director - Amendment #2 to CPBC Agreement **(Seeking approval of amendment # 2 which positively adjusts Health Department funding levels - proposed resolution attached)**
- 62-63 3. Emergency Preparedness & Health Education Manager - Delta College Fitness and Recreation Center Membership Renewal **(Seeking approval of renewal Agreement - proposed resolution attached)**

H. Environmental Affairs

- 64-66 1. Director - Bay County Septic System Replacement Revolving Loan Start-up Funds **(Seeking acceptance of funding to be used for replacement/repair of a septic system; authorization to pursue further grant funding - proposed resolution attached)**
- 67-68 2. BCATS Director - Bay County Transportation Master Agreement between MDOT, BCATS; Memorandum of Understanding between BCATS and Bay Metro Transit Authority **(Seeking approval of Agreement and Memorandum of Understanding - proposed resolution attached)**

- 69-71 I. Personnel Director - Equalization Director Contract (**Seeking approval of extension of contract with Richard Gruber as Equalization Director for up to 24 months or when Kelley Rifenburg achieves Level IV certification, at a cost of \$18,000 annually - proposed resolution attached**)
- J. Finance Director
- 72-82 1. Budget Adjustments (**Approval required**)
- 83-84 2. 2012 Budget Schedule and Calendar (**Seeking approval of proposed scheduled - proposed resolution attached**)
- 85 3. Analysis of General Fund Unreserved/Undesignated Fund Balance (**Receive**)
- 86 4. Executive Director #2007-11 (**Receive**)
- 87 5. Handwritten Check Report (**Receive**)
- VI REFERRALS
- VII UNFINISHED BUSINESS
- VIII NEW BUSINESS
- IX CLOSED SESSION (when requested)
- X MISCELLANEOUS
- XI ANNOUNCEMENTS
- XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

**WAYS AND MEANS COMMITTEE
MINUTES**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, MAY 3, 2011, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR KRYGIER AT 4:01 P.M.

ROLL CALL:

MOTION NO.

| COMMISSIONERS PRESENT: | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|------------------------------|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| ERNIE KRYGIER, CHRMN | P | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| KIM COONAN, V.CHRMN. | P | S/Y | Y | Y | S/Y | Y | Y | M/Y | Y | Y | Y | Y | M/Y |
| MICHAEL J. DURANCZYK | P | Y | Y | S/Y | M/Y | M/Y | Y | Y | Y | S/Y | S/Y | S/Y | Y |
| BRANDON KRAUSE | P | Y | Y | Y | Y | S/Y | S/Y | S/Y | S/Y | Y | Y | Y | Y |
| VAUGHN J. BEGICK | P | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| JOE DAVIS | P | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| TOM RYDER | P | Y | M/Y | M/Y | Y | Y | M/Y | Y | Y | Y | M/Y | Y | Y |
| CHRISTOPHER RUPP | P | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| DONALD J. TILLEY, EX OFFICIO | P | M/Y | S/Y | Y | Y | Y | Y | Y | M/Y | M/Y | Y | M/Y | S/Y |

MOTION NO.

| COMMISSIONERS PRESENT: | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
|------------------------------|--|-----|-----|-----|-----|-----|-----|----|----|----|----|----|----|
| ERNIE KRYGIER, CHRMN | | Y | Y | Y | Y | Y | Y | | | | | | |
| KIM COONAN, V.CHRMN. | | Y | M/Y | Y | Y | Y | M/Y | | | | | | |
| MICHAEL J. DURANCZYK | | Y | Y | Y | S/Y | Y | S/Y | | | | | | |
| BRANDON KRAUSE | | Y | Y | M/Y | M/Y | Y | Y | | | | | | |
| VAUGHN J. BEGICK | | S/Y | S/Y | Y | Y | S/Y | Y | | | | | | |
| JOE DAVIS | | Y | Y | Y | Y | Y | Y | | | | | | |
| TOM RYDER | | Y | Y | S/Y | Y | Y | Y | | | | | | |
| CHRISTOPHER RUPP | | Y | Y | Y | Y | Y | Y | | | | | | |
| DONALD J. TILLEY, EX OFFICIO | | M/Y | Y | Y | Y | M/Y | Y | | | | | | |

MOTION NO.

| COMMISSIONERS PRESENT: | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 |
|------------------------------|--|----|----|----|----|----|----|----|----|----|----|----|----|
| ERNIE KRYGIER, CHRMN | | | | | | | | | | | | | |
| KIM COONAN, V.CHRMN. | | | | | | | | | | | | | |
| MICHAEL J. DURANCZYK | | | | | | | | | | | | | |
| BRANDON KRAUSE | | | | | | | | | | | | | |
| VAUGHN J. BEGICK | | | | | | | | | | | | | |
| JOE DAVIS | | | | | | | | | | | | | |
| TOM RYDER | | | | | | | | | | | | | |
| CHRISTOPHER RUPP | | | | | | | | | | | | | |
| DONALD J. TILLEY, EX OFFICIO | | | | | | | | | | | | | |

OTHERS PRESENT: T.HICKNER, M.FITZHUGH, C.HEBERT, T.QUINN, V.ROUPE, R.HILL, K.ASBURY, T.PLACHTA, B.SHORT, N.PEARSEY, F.HORGAN, L.NORMAN, R.REIMANN, T.PAIGE, R.REDMOND, BAY 3 TV, S.MURPHY, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

- / -

WAYS AND MEANS COMMITTEE
TUESDAY, MAY 3, 2011
PAGE 2

MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department.

- 1** **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE APRIL 5, 2011 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the Committee.

The first item on the agenda was a request from the Sheriff for the return of patrol vehicle proceeds. Commissioner Rupp questioned the number of vehicles being sold and the response from Frances Horgan, Purchasing Agent, was 4. At this point it is unknown the amount of money that will be realized from the sale of the vehicles. If there is money remaining from the sale of these vehicles after the purchase of new vehicles, those funds are returned to Fund Balance. It was

- 2** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RETURN OF PATROL VEHICLE SALE PROCEEDS TO THE SHERIFF DEPARTMENT BUDGET.**

The next item on the agenda was a request from the Register of Deeds to enter into agreement with independent contractors (3) for an on-going indexing project. The contractors work off-site. The current contracts expire in June. Vicki Roupe, Register of Deeds, explained that this is a very extensive, involved project which will result in electronically stored data. The contractors are working back from 1984 to 1958 and this is extremely time-consuming. Commissioner Coonan questioned the status of departments electronically storing their data? Robert Redmond, the Board's Financial Analyst, explained that this is an on-going process but some departments have fallen behind. Staff from all departments have been trained but if a department did not follow-up and commence using the system, staff has forgotten the training and should be retrained. The Board office had staff (Deb Stone and Melanie Szelegowski) overseeing scanning, however, due to budget cuts the position is gone from the Board office. ISD is overseeing this project now. Based on the recent water damage at City Hall, emphasis must be placed on scanning records. This will be a work in progress. It was

- 3** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE INDEPENDENT CONTRACTORS (3) CONTRACTS FOR THE REGISTER OF DEEDS INDEXING PROJECT, MONIES TO COME FROM THE R/O/D AUTOMATION FUND.**

The Register of Deeds scanning project was explained by Mrs. Roupe and it was

**WAYS AND MEANS COMMITTEE
TUESDAY, MAY 3, 2011
PAGE 3**

MOTION NO.

- 4 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE CARD SCANNING PROJECT REQUESTED BY THE REGISTER OF DEEDS, MONIES TO COME FROM THE R/O/D AUTOMATION FUND.**

- 5 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PURCHASE OF HIGH DENSITY ROLLER SHELF SYSTEM AND DOUBLE FACE ROLLER SHELF DESK FOR THE REGISTER OF DEEDS' OFFICE, MONIES TO COME FROM THE R/O/D AUTOMATION FUND.**

The next item on the agenda was an update on the 2011-2012 budget. Tim Quinn, Interim Finance Director, gave a power-point presentation on projected variations to the 2011 budget touching on the projected 2011 shortfall, 2010 underspent, reduction in tax revenue, state revenue sharing, elimination of position in MSU extension, Recreation Plan, Absentee Fund, clerk reduction. It was noted that all data is unaudited and speculative based on sometimes incomplete information or information contingent upon future events. Administration was of the opinion that the County is in a better position than it was thought it would be and 2011 looks better than anticipated. However, the audit, which should be available by mid to late June will reflect the final figures. After brief discussion, it was

- 6 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE REPORT ATTACHED.**

- 7 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE ADDITIONAL CONTRACT WORK - REGION 3 HOMELAND SECURITY PLANNING BOARD (ADMINISTRATIVE SERVICES).**

- 8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RECOMMENDATION RE SHARED RECREATION SERVICES (ADMINISTRATIVE SERVICES).**

- 9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE COOPERATIVE OFFICE SUPPLY PURCHASING PROPOSAL (ADMINISTRATIVE SERVICES).**

- 10 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE ANNUAL MAINTENANCE RENEWAL FOR TYLER-MUNIS SOFTWARE (ADMINISTRATIVE SERVICES - ISD).**

- 11 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED ENVIRONMENTAL HEALTH FEES FOR PAWNBROKER, SECONDHAND DEALER AND SCRAP DEALER (HEALTH DEPT.).**

- 12 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE FUND RAISING EFFORT FOR STRATTON AND PABALIS MEMORIAL;**

**WAYS AND MEANS COMMITTEE
TUESDAY, MAY 3, 2011
PAGE 4**

MOTION NO.

ACCEPTANCE OF DONATIONS (DIVISION ON AGING).

- 13 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RESOLUTION RE LETTER OF INTENT FOR FY 2011 FUNDING (DIVISION ON AGING).**
- 14 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE SUBMITTED BUDGET ADJUSTMENTS.**
- 15 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND EQUITY 2011.**
- 16 MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 UPDATE.**
- 17 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION IN SUPPORT OF COMMUNITY SERVICES BLOCK FUNDING.**

Board Chair Tilley advised that the Bay City Public Schools issued lay-off notices to Bay 3 TV employees. Since Bay County partners for Bay 3 TV, efforts will be made to work this out. He also spoke to the severe impact Gov. Snyder's education cuts will have on Bay County and all communities. The impact will be far-reaching and he wished the public to be aware of this and urge contacting our legislators voicing concerns and seeking support. Funds resulting from cuts to K-12 education will go to universities who have the capability to raise tuition and will raise tuition. K-12 does not. If the State would give back what was given last year, there would not be the problem there is now. Commissioner Coonan concurred with the Board Chair and noted that all public employees are at risk. Proposed actions will set back working people 50 years, there is a lost generation of middle class people and it will get worse before it gets better. Commissioner Coonan stressed that he will never support an increase to 20% for health care for public employees.

Commissioner Coonan spoke to the upcoming Beach Wellness June 25th at the Bay City State Recreational Facility and there will be many events of interest to all ages. This park is a vital resource to our community and monies raised go back to improving the beach, creating a healthy environment for families. This Park can be a wonderful tourist attraction in Bay County which will economically benefit the community. At a meeting with the Corps of Engineers, discussion took place on moving the beach to make it more accessible across the proposed water park.

Commissioner Begick advised that Senator Green held constituent hours at the County Building yesterday. Commissioner Begick spoke to him about revenue sharing and how the loss of revenue sharing impacts Bay County. Teachers were also speaking with Senator Green about

-4-

**WAYS AND MEANS COMMITTEE
TUESDAY, MAY 3, 2011
PAGE 5**

MOTION NO.

education funding.

Committee Chair Krygier advised that Animal Control hours have been changed to 10:00 a.m. to 6:00 p.m. to better serve the public.

Committee Chair Krygier advised that the Corps of Engineers will be holding a couple of public sessions on May 16th at the Alice and Jack Wirt Library and the public is invited to sit in and listen to the Corps representatives and ask questions. Sessions will be from 12 p.m. to 3 p.m. and from 4 p.m. to 7 p.m.

Committee Chair Krygier advised of an upcoming fishing event, i.e. Walleyes for Warriors which will benefit veterans. This is scheduled for June 18th and 19th at Vet's Park and 40 to 60 boats are expected to participate. Soaring Eagle is the sponsor.

There being no further business, it was

18 MOVED, SUPPORTED AND CARRIED TO ADJOURN (5:01 P.M.).

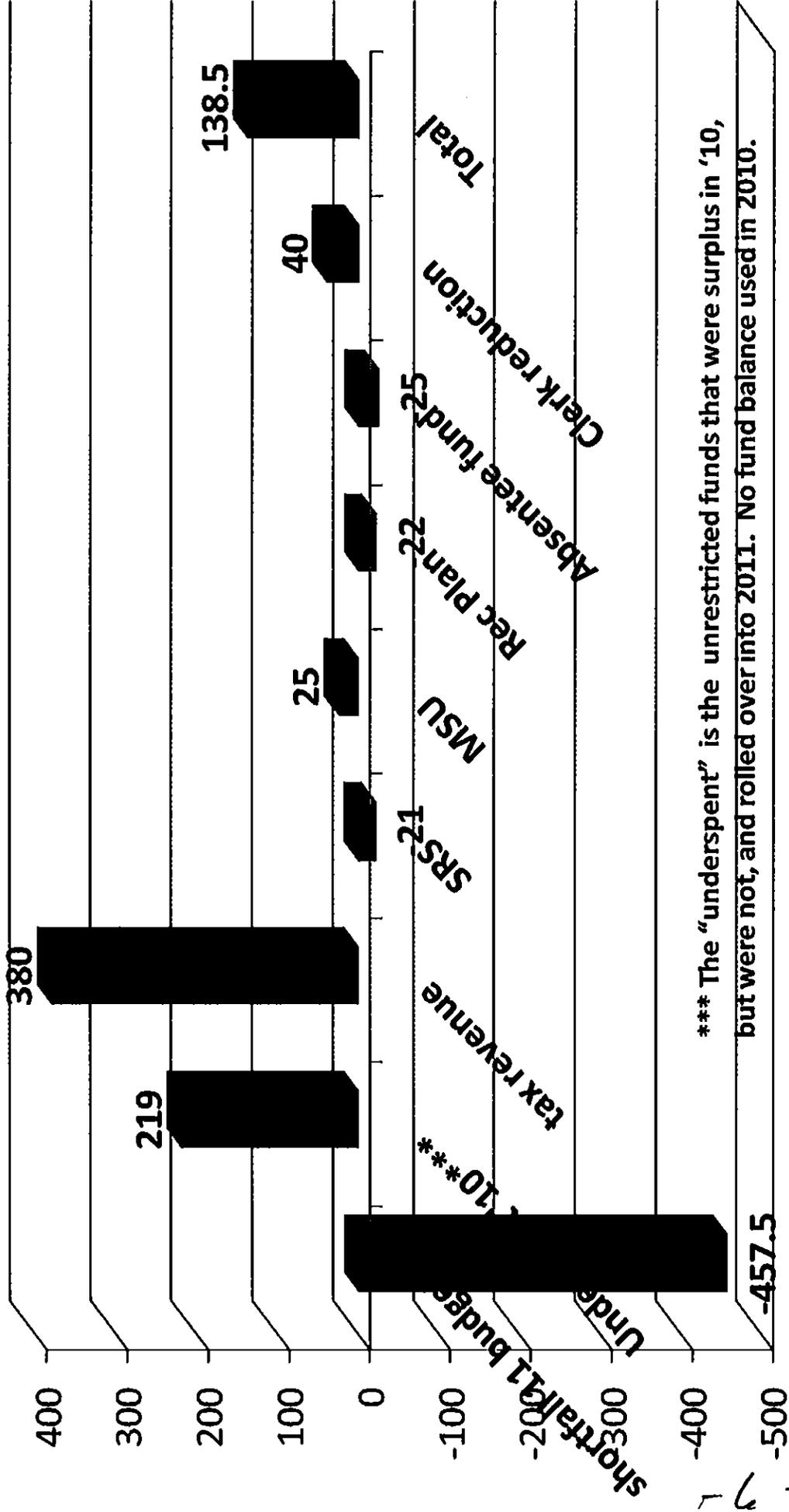
Submitted By:

Deanne Berger

Deanne Berger
Board Coordinator

Projected Variations to 2011 Budget

\$000's



*** The "underspent" is the unrestricted funds that were surplus in '10, but were not, and rolled over into 2011. No fund balance used in 2010.

7
8
1

| | |
|---|---|
| Shortfall projected '11 | We had projected a budgetary shortfall in '11 of about \$457 K. This is the starting point. |
| Under-spent '10 | Unaudited best guess, although the may be higher than the \$219 K (unrestricted) |
| Tax Revenue | We projected a 4.0% reduction. The actual appears to be about 1.4%, resulting in a \$380 K swing to the good from projections |
| State Revenue Sharing | Since the state fiscal year started Oct 1, and because we anticipated a cut, we were only off -\$21.4 K |
| MSU | Elimination of secretary in MSU about \$25 K |
| Recreation Plan | Added money for summer rec. plan at about \$22 K |
| Absentee Fund | A budget adjustment for \$25K was instituted to cover absentees in ROD, Clerk, and Treasurer's office |
| Clerk Reduction | The Office of the County Clerk reduced headcount by one |
| Note: | This does not take into account the savings of approximately \$248 K we could realize if we implemented the early retirement incentive . The planned sourcing of the Public Defender Office has not been implemented: the current felony load does not justify it and the savings are being mostly realized without it. |
| Disclaimer: all data is unaudited and speculative, based on sometimes incomplete information or information contingent upon future events. | |

John E. Miller
Sheriff Of Bay County

Michael T. Janlskee
Undersheriff

Newt Jerome
Jail Administrator



TO: Ernie Krygler, Chairman
Ways and Means Committee

FROM: Sheriff John E. Miller *JEM*

DATE: May 23, 2011

REF: Approval to Purchase

Background: The Bay County Sheriff's Office has in our budget a Law Enforcement Drug Fund. In the past this fund has been used to replace old, damaged or broken equipment using these available funds.

Finance: The 2011 Budget Drug Enforcement Fund (265301 96730) has the funds available to purchase firearms, accessories and ammunition needed for drug enforcement.

Recommendations: I am requesting the committee's approval and authorizations to proceed with the purchase of new firearms and accessories and upon approval(s) to make necessary budget adjustments for this purchase.

CC: Undersheriff Michael Janlskee
Deanne Berger, BOC
Crystal Hebert, Finance Director
Kim Priessnitz, Budget
Copy

La/W&M.ApprovePurchase

-8-

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

WHEREAS, The Bay County Sheriff Department budget includes a Law Enforcement Drug Fund which, in the past, has been used to replace old, damaged or broken equipment; and

WHEREAS, The 2011 Drug Enforcement Fund has the funds available to purchase firearms, accessories and ammunition needed for drug enforcement and the Sheriff wishes to make these purchases; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the purchase of firearms, accessories and ammunition utilizing 2011 Drug Enforcement Funds; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Sheriff Dept - Drug Enforcement Fund - Equipment Purchases

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Begick | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

John E. Miller
Sheriff Of Bay County

Michael T. Janiskee
Undersheriff

Newt Jerome
Jail Administrator



TO: Tom Ryder, Chairman
Personnel / Judicial Committee

FROM: Sheriff John E. Miller *JEM*

DATE: May 23, 2011

REF: Jail Administrator Position

This is a request to replace Jail Administrator Newton Jerome due to his letter of request for retirement as of June 20, 2011.

I am asking approval and that this request be sent to Ways and Means to expedite this matter.

If you have any questions please feel free to contact me at my office.

CC: Undersheriff Michael T. Janiskee
Kim Priessnitz, Budget Supervisor
Daneean Wright, Benefits
File

Ls/JA.replacement

-10-



**BAY COUNTY
PERSONNEL DEPARTMENT**

Thomas L. Hickner
County Executive

Tim Quinn
Personnel and Employee Relations Director
quinnt@baycounty.net

May 25, 2011

Mr. Don Tilley, Chairman Board of Commissioners
Ernie Krygier, Chairman Ways and Means Committee
Mr. Tom Ryder, Chairperson Personnel/Judicial Committee
515 Center Avenue
Bay City, MI 48708

RE: ***Request to fill Jail Administrator Position***

Gentlemen:

Kindly consider the item listed below for the agenda of the Ways and Means committee in order to expedite this matter.

Request: Sheriff Miller has submitted a request to fill the Jail Administrator position.

Background: Newton Jerome has requested retirement as of June 20, 2011.

Finance/Economics: \$63,252.80 annual salary with full benefit package paid for out of the general fund.

Recommendation: Please refer this item to the full board.

Thank you for considering this item for the agenda of your committee.

Sincerely,

Tim Quinn, Director
Personnel and Employee Relations

TQ/mr

cc: Tom Hickner
Mike Gray
Marty Fitzhugh
John Miller
Mike Janiskee

G:\Board\WAYS&MEA\2011\Jail Administrator.wpd

-11-

BAY COUNTY BOARD OF COMMISSIONERS

6/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

A. **SHERIFF DEPARTMENT** - Jail Administrator (ft, \$63,252.80)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

ERNIE KRYGIER CHAIR
AND COMMITTEE

Vacancies2 - 6-14-11

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Beglick | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

-12-



**BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**

1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

KAREN A. TIGHE
Judge of Probate / Family Court

MARGE MARCHLEWICZ
Court Administrator

Estates Division (989) 895-4205
Juvenile Division (989) 895-4206

FAX (989) 895-4194
TDD (989) 895-2059

May 24, 2011

Commissioner Ernie Krygier, Chair
Ways & Means Committee
515 Center Avenue
Bay City, MI 48708

Commissioner Krygier:

The Probate & Juvenile Court wishes to apply this year for a grant through the Department of Human Services for a Juvenile Drug Court Program. The funding would be used to continue developing and implementing a Drug Court for substance-abusing juveniles who are involved in the juvenile justice system.

This is a 3 year grant for a maximum of \$125,000 per year. We are requesting \$125,000 for the year commencing October 1, 2011. The total cost of the Drug Court is \$133,368.00 with \$ 8368.00 as the local share. We are not asking for any appropriation from the Board, the local match would come from our existing budget.

We respectfully request that the Ways & Means Committee support our application and recommend that the Board of Commissioners do the same and authorize the Board Chairman to sign any documents in conjunction with the application and subsequent agreement.

Thank you for your consideration.

Sincerely,

Marge Marchlewicz
Court Administrator
Bay County Probate & Juvenile Courts

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (6/7/11)
- WHEREAS, The Probate and Juvenile Court wishes to make application this year for a grant through the Department of Human Services for a Juvenile Drug Court Program; and
- WHEREAS, This grant funding would be used to continue to develop and implement a Drug Court for substance-abusing juveniles who are involved in the juvenile justice system; and
- WHEREAS, This is a 3 year grant for a maximum of \$125,000 per year and this amount is being sought for the year commencing October 1, 2011; and
- WHEREAS, The total cost of the Drug Court is \$133,368 with \$8,368 as the local share which would come from the existing Court budget; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves application to the Department of Human Services for grant funding for a Juvenile Drug Court Program in the amount of \$125,000 with the local match required (\$8,368) to come from the Court budget; Be It Further
- RESOLVED That the Chairman of the Board is authorized to sign all application documents, including grant award documents, on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Probate Court - Juvenile Drug Court Program Grant Funding

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygier | | | | Christopher Rupp | | | |
| Vaughn J. Beglck | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-14-



**BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**

1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

KAREN A. TIGHE
Judge of Probate / Family Court

Estates Division (989) 895-4205
Juvenile Division (989) 895-4206

MARGE MARCHLEWICZ
Court Administrator

May 31, 2011

FAX (989) 895-4194
TDD (989) 895-2059

Commissioner Ernie Krygier, Chair
Ways & Means Committee
Bay County Board of Commissioners
515 Center Avenue
Bay City, MI 48708

Commissioner Krygier:

The Court has been operating a Family Treatment Court since January of 2008. We are very pleased with the results we have seen to date with this intensive program which aims to maintain the family relationship while keeping children safe from abuse and neglect caused by parental substance abuse. The court uses a community-based team approach with intensive, individualized treatment and rehabilitation services with families where substance abuse is an identified issue.

Family Treatment Court changes lives, and that does not come easily or quickly. Most of our program participants are in Treatment Court well over a year. To date we have had fourteen children reunited with nine parents who completed the program. The numbers may not seem staggering, but to the children and families involved, the success is indeed especially exceptional. The success rate is double what we would have seen without drug court.

The Office of Juvenile Justice and Delinquency Prevention (OJJDP) recently announced that it is seeking applications for funding under the OJJDP Fiscal Year 2011 Family Drug Court Programs. The funds are to be used to either implement new drug courts or enhance pre-existing drug courts for substance-abusing adults involved with the family dependency court as a result of child abuse and neglect issues. OJJDP will make awards of up to \$350,000 per award for up to 3 years for enhancement grants. A 25 percent match is required, but most of the match can be made with in-kind contributions. The court is requesting that the Board of Commissioners designate the 18th Circuit Court-Family Division as its representative for the purpose of applying for this grant. The deadline for applications is June 20, 2011.

Thank you for your consideration and your support in this project.

Sincerely,

Marge Marchlewicz
Court Administrator

cc: Judge Karen A. Tighe

BAY COUNTY BOARD OF COMMISSIONERS

6/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

WHEREAS, The Court has been operating a Family Treatment Court since January 2008 and is very pleased with the results to date with this intensive program which aims to maintain the family relationship while keeping children safe from abuse and neglect caused by parental substance abuse; and

WHEREAS, The Court uses a community-based team approach with intensive, individualized treatment and rehabilitation services with families where substance abuse is an identified issue; and

WHEREAS, The Office of Juvenile Justice and Delinquency Prevention (OJJDP) recently announced that it is seeking applications for funding under the OJJDP Fiscal Year 2011 Family Drug Court Programs; and

WHEREAS, The funding is to be used to either implement new drug courts or enhance pre-existing drug courts for substance-abusing adults involved with the family dependency court as a result of child abuse and neglect issues; and

WHEREAS, OJJDP will make awards of up to \$350,000 per award for up to 3 years for enhancement grants and while there is a 25% match required, most of the match can be met with in-kind contributions; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners designates the 18th Circuit Court - Family Division as its representative for the purpose of applying for the OJJDP Fiscal Year 2011 Family Drug Court Program funds and authorizes the Board Chair to sign all required documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments required are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Probate Court - 2011 Family Treatment Court Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davls | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygier | | | | Christopher Rupp | | | |
| Vaughn J. Beglick | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

-16-



BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION
1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

KAREN A. TIGHE
Judge of Probate / Family Court

MARGE MARCHLEWICZ
Court Administrator

Estates Division (989) 895-4205
Juvenile Division (989) 895-4206

May 31, 2011

FAX (989) 895-4194
TDD (989) 895-2059

Commissioner Ernie Krygier, Chair
Ways & Means Committee
515 Center Avenue
Bay City, MI 48708

Commissioner Krygier:

The Probate & Juvenile Court wishes to apply again this year for a grant through the State Court Administrative Office (SCAO) for our Family Dependency Drug Court Program. We would also like to apply to SCAO for a grant for a new initiative, a Juvenile Drug Court. The grant deadline for the SCAO grants is June 24, 2011. The funding would be used to continue developing and utilizing a Family Drug Court for substance-abusing adults who are involved with the family court due to child abuse and/or neglect issues. Any Juvenile Drug Court money we receive would be used to expand our current TODAY program in a full fledged drug court aimed at reducing substance abuse in the juvenile population.

There is no local cash match for either of these grants.

We respectfully request that the Ways & Means Committee support our applications and recommend that the Board of Commissioners do the same and authorize the Board Chairman to sign any documents in conjunction with the applications and subsequent agreement to the State Court Administrative Office.

Thank you for your consideration.

Sincerely,

Marge Marchlewicz
Court Administrator
Bay County Probate & Juvenile Courts

cc: Judge Karen A. Tighe

**BAY COUNTY BOARD OF COMMISSIONERS
6/14/11**

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

WHEREAS, The Bay County Probate & Juvenile Court again wishes to make application for grant funding through the State Court Administrative Office for a Family Dependency Drug Court Program; and

WHEREAS, The Probate & Juvenile Court would also like to apply for a grant for a new initiative, a Juvenile Drug Court; and

WHEREAS, The grant funding would be used to continue developing and utilizing a Family Drug Court for substance-abusing adults who are involved with the family court due to child abuse and/or neglect issues; and

WHEREAS, Any Juvenile Drug Court money received would be used to expand the current TODAY program in a full-fledged drug court aimed at reducing substance abuse in the juvenile population; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Probate & Juvenile Court to file the grant application to continue the Family Drug Court as well as a grant application for a Juvenile Drug Court; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant applications and all related documents including grant awards and contract(s)/related documents on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That budget adjustments, if required, are approved.

BRIAN K. ELDER, CHAIR
AND COMMITTEE

Probate Court - Family & Juvenile Drug Court Program Grants

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Begick | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: COMMISSIONER MICHAEL J. DURANCZYK

WHEREAS, On April 12, 2011, via resolution no. 2011-63, the Bay County Board of Commissioners reinstated the Community Center Recreation Program for 2011, the Program to operate utilizing registrations and General Fund Balance to fund the program; and

WHEREAS, In prior years, a summer recreation program was held at the Pinconning, Essexville and the Bay City Boys and Girls Clubs, however, due to funding cuts, this program has been terminated; and

WHEREAS, The Bay County Board of Commissioners has always been supportive of summer programs for the youth of Bay County; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves reinstatement of the recreation program at the Pinconning, Essexville and Bay City Boys and Girls Clubs and appropriates \$13,000 for the operation of the program, monies to come from Fund Balance; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

MICHAEL J. DURANCZYK, 1ST DISTRICT
 COUNTY COMMISSIONER

2011 Summer Recreation Program - Boys and Girls Club of Pinconning

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Beglck | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

DEPARTMENT OF CORPORATION COUNSEL

BAY COUNTY

MARTHA P. FITZHUGH
Corporation Counsel/Risk Manager
fitzhughm@baycounty.net

THOMAS L. HICKNER
County Executive

DEBRA A. RUSSELL
Legal Coordinator/Administrative Assistant
russelld@baycounty.net

**TO: COMMISSIONER ERNIE KRYGIER, CHAIR AND THE
WAYS AND MEANS COMMITTEE**

FROM: CORPORATION COUNSEL MARTY FITZHUGH

RE: DRAFT AMENDMENTS TO ANIMAL CONTROL ORDINANCE

DATE: JUNE 1, 2011



Draft Animal Control Ordinance amendments are attached to this memorandum. Proposed new language is in bold, italics, and underlined.

This topic has been one of great concern to you. As we discussed, changes to several sections have been made to provide increased enforcement options. At the same time, we have retained almost all of the Bay County language upon which the Bay County Prosecutor has relied for enforcement.

I am requesting that anyone with input send concerns, proposed changes or additions to me at fitzhughm@baycounty.net. I will maintain the draft since this Department provides legal review. The Prosecutor's Office and other staff have reviewed these provisions and provided direction. Interested members of the community may have suggestions. Of course, the County Commission's Rules will permit public input when the draft goes to the Board.

The primary proposed changes at this date include:

1. The Prosecutor has reviewed our Section 50.903, the 1992 rebuttable presumption against pit bulls. He indicated that he he has not relied upon that 1992 presumption against pit bulls for prosecution. Breed-specific legislation has now come into disfavor by professional veterinarians and some animal welfare groups. Because other enforcement sections of the Ordinance have been preferred for enforcement, that section is proposed for repeal.
2. Section 50.801 of the Ordinance has had violations added for harming domestic animals. This should provide an added tool for enforcement.
3. Legal sufficiency of penalty provisions received special attention in the Prosecutor's review so that repetition of offenses that are civil infractions may now be punishable as misdemeanors, providing possible jail time and fines of up to \$500.

Thank you for your consideration.

cc: Tom Hickner , Kurt Asbury, Michael Gray, Michael Halstead
G:\CorpCounsel\MEM\animal control ord mem.wpd

Part 50

50.000

ANIMAL CONTROL*

Ord. No. 32

Adopted: November 12, 1991

* **Cross References:** Wages for County projects, Pt. 1; unnecessary noise by animals or birds, § 62.003 et seq.

An Ordinance relating to and providing for animal control within the boundaries of Bay County; providing for the employment of a County Animal Control Officer and prescribing the duties, authority and responsibilities of that office; prescribing the licensing and vaccination of dogs and cats and the confinement of animals under certain circumstances; authorizing the establishment of a County animal shelter for the impoundment of dogs and other animals and their redemption; permitting the killing and seizing of dogs and other animals; providing special controls and penalties for keeping vicious animals; authorizing an annual census to be made of dogs and cats; enumerating certain violations and penalties therefor; prescribing the County Treasurer's duties with regard to animal control; authorizing certain fees and expenses and the receipt and disbursement of funds; and repealing other ordinances inconsistent herewith.

THE PEOPLE OF THE COUNTY OF BAY OF THE STATE OF MICHIGAN DO HEREBY ORDAIN THE 2011 ~~1991~~ REVISED ANIMAL CONTROL ORDINANCE.

ARTICLE I

50.100

PURPOSE, FINDINGS AND POLICY

The County of Bay deems that the ownership of an animal carries with it responsibilities to the County and its residents with regard to care and control of such animals. In interpretation and application, the provisions of this Ordinance shall be construed to impose a primary responsibility for compliance therewith on the owner of such animal. The County of Bay concludes it advisable to adopt a revised Animal Control Ordinance in the interest of protecting public health and safety, promoting the welfare of animals within Bay County and providing for the orderly and uniform administration of the provisions of Act 339 of the Public Acts of 1919 as amended. The Board of Commissioners finds that the presence of vicious animals, as defined herein, within Bay County creates an increased danger to public health and safety and to the

welfare of other animals. The Board of Commissioners, in recognition of the reallocation of governmental functions brought about by Act 139 of the Public Acts of 1973, hereby assigns the Animals Control Division, under the direction of the Animal Control Officer, to the Department of Recreation and Administrative Services ~~Community Health~~. It is the policy of the Board of Commissioners that this Ordinance shall be vigorously enforced, to the extent that financial means permit such enforcement, whenever the activities of animals and their owners within Bay County directly endanger human life and whenever animals subject to protection by state law or this Ordinance are cruelly or inhumanely treated.

(Amended: Ord. of 10-14-92; Res. No. 2005-58, 4-12-05)

ARTICLE II

50.200

DEFINITIONS

For the purpose of this Ordinance, the following terms shall have the following meanings respectively designated for each:

- (a) ~~Allow or permit. Action or inaction.~~ Let or allow. Act or omission by an owner that results in movement or activities by his or her animals beyond the area or power of the owner's care custody, or control of said animals.
- (b) *Animal*. Unless otherwise stated, the word "Animal" as used in this Ordinance shall mean dogs, cats, birds, fish, mammals, amphibians and reptiles.
- (c) *Animal Control Officer*. Any person employed by the County for the purpose of enforcing this Ordinance or state statutes pertaining to dogs or other animals as well as persons and deputies employed by the County to act in the Animal Control Division.
- (d) *Animal shelter*. The Grounds and Buildings of the Bay County Animal Control Division.
- (e) *Board of Commissioners*. The Bay County Board of Commissioners.
- (f) *Cat*. Any member of the animal species *Felis Catus* four (4) months or more in age.
- (g) *County*. The County of Bay of the State of Michigan.
- (h) *Cruelty*. Cruelty includes neglect and mistreatment as well as inappropriate usage

of animals (such as for fighting), and includes all those forms of cruelty set forth in MCLA 750.49-50; MSA 28.244-245 and MCLA 752.21; MSA 28.161 and in Article VIII of this Ordinance.

(i) *Day.* Monday through Saturday excluding Sundays, Holidays and other days County offices are closed, with hours established by the County Executive.

(j) *Dog.* Any member of the animal species *Canis Familiars* four (4) months or more in age.

(k) *Hunting.* Allowing a dog to range freely within sight or sound of its owner while in the course of hunting legal game or an unprotected animal.

(l) *Keeping.* Any person who provides food and shelter for any domesticated animal on other than a temporary basis.

(m) *kennel.* Any establishment, except a pet shop, animal shelter or pound licensed pursuant to Act 287 of the Public Acts of 1969, as amended, being MCLA 287.331-340; MSA 12.481(101)-(110), wherein or whereon three (3) or more dogs are confined and kept for sale, boarding, breeding, training or sporting purposes, for remuneration, constructed so as to prevent the public or stray dogs from obtaining entrance thereto and gaining contact with dogs lodged therein. This definition shall not be deemed to apply to a litter of puppies with their mother and under four (4) months of age.

(n) *Livestock.* Horses, stallions, colts, geldings, mares, sheep, rams, lambs, bulls, bullocks, steers, helpers, cows, calves, mules, jacks, jennets, burros, goats, kids, hogs, swine, and fur-bearing animals being raised in captivity (excluding dogs and cats).

(o) *Non-agricultural area.* Any area zoned by a city, village, township or other governmental body, agency or commission for purposes other than agricultural.

(p) *Owner.* "Owner" and "persons owning premises," when applied to realty, shall include both the title owner of record and those lawfully occupying or in possession of any property or premises; "owner," when applied to the proprietorship of an animal, means every person having a right of property in the animal, an authorized agent of the owner, and every person who keeps or harbors the animal or has it in his care, custody or control, and every person who permits the animal to remain on or about the premises owned or occupied by said person. For purposes of this Ordinance, the records of the Treasurer's Office showing the name of the owner to whom the license number was issued, and the license tag affixed to the collar or harness of the animal showing a corresponding number, shall be prima facie evidence of ownership of an animal.

(q) *Person.* "Person" shall include individuals, corporations, societies,

co-partnerships, associations and state and local officers or employees.

(r) *Police Officer, Peace Officer or Law Enforcement Officer.* Any person employed or elected by the people of the State of Michigan, or by any city, village, county or township whose duty it is to preserve peace, to make arrests and to enforce the law within a specific geographical jurisdiction, and includes game, fish and forest fire wardens, members of the State Police and Conservation Officers.

(s) *Poultry.* All domestic fowl and game birds possessed or being reared under authority of a breeder's license pursuant to Act 191 of the Public Acts of 1929, as amended, being MCLA 317.71-84; MSA 13.1271-1284.

(t) *Rabies suspect animal.* Any animal which has bitten a human, or any animal which has been in contact with or been bitten by a rabid animal, or any animal which shows symptoms suggestive of rabies.

(u) *Run at large.* The unrestrained wandering or roaming of an animal other than a cat on public property or on the private property of other persons, or restrained wandering on a leash held by the owner if the leash is longer than six (6) feet.

(v) *State.* The State of Michigan.

(w) *Vicious animal.* Any animal:

1. With a propensity, tendency or disposition to attack, to cause injury or to otherwise endanger the safety of human beings;

2. Which has previously attacked or bitten a human being or other domestic animal other than under the type of circumstances that would be justifiable;

3. Which has behaved in such a manner that the owner thereof knows or should reasonably know that the animal is possessed of tendencies to attack or bite human beings or other domestic animals other than under the type of circumstances that would be justifiable.

The circumstances that would be justifiable in Subsections 2 and 3 immediately above are those set forth in Section 1(a)(i-iv) of 1988 PA 426, being MCLA 287.321; MSA 12.545(21)

(Amended: Ord. of 10-14-92; Res. No. 2004-05, 10-12-04; Res. No. 2005-58, 4-12-05)

ARTICLE III

50.300

**ANIMAL CONTROL OFFICER
DUTIES, AUTHORITY AND RESPONSIBILITIES**

50.301 Appointment; minimum requirements.

Sec. 1. An Animal Control Officer shall be appointed by the Bay County Executive and shall serve as the head of the Animal Control Division; provided, however, that said Animal Control Officer shall have and meet the minimum requirements contained in MCLA 287.289b; MSA 12.540(2).

(Amended: Ord. of 10-14-92)

50.302 Salary.

Sec. 2. In lieu of all fees and other remuneration under the statutes of this state, the Animal Control Officer or his deputies, assistants and census takers shall be paid a salary or wages as established and determined by the Board of Commissioners.

(Amended: Ord. of 10-14-92)

50.303 Duties.

Sec. 3. The Animal Control Officer shall fulfill the following duties:

(a) The Animal Control Officer shall promptly seize, take up and place in the animal shelter all animals being kept or harbored or found running at large any place within the county contrary to the provisions of this Ordinance or the statutes of the State. As to any cat found roaming or wandering on public property or private property other than that of its owner unrestrained, without its owner immediately and visibly present in such area and without an identifying license tag, the animal control officer after reasonable investigation shall be vested with discretion to conclude that such cat is feral or abandoned by its owner and may thereafter seize and make disposition of said cat in like manner as other animals seized pursuant to this Article.

(b) The Animal Control Officer shall be properly deputized as a peace or police officer for the purpose of this Ordinance and shall be legally authorized to have the power and it shall be his duty to issue appearance tickets, citations or summonses to those persons owning, keeping or harboring animals contrary to the provisions of this Ordinance.

(c) The Animal Control Officer, subject to the limitations contained herein, shall destroy in a humane manner all impounded animals which are not claimed and released within four (4) days after being impounded. However, if a dog or a cat has a collar, license, or other evidence of ownership, the Animal Control officer shall notify the owner in writing by first class mail of the impoundment. Disposition of the animal shall then not be made until after seven (7) days from the date of mailing the notice. The Animal Control Division shall maintain a record of when the animal was acquired and under what circumstances. This record shall also indicate the date of notice sent to the owner of an animal and any subsequent disposition. This section does not apply to animals which are sick or injured to the extent that the holding period would cause undue suffering, or to animals whose owners request immediate disposal. If in his judgment an animal is valuable or otherwise desirable for keeping, the Animal Control Officer may release said animal to any person who will undertake to remove said animal from the county or keep said animal within the county in accordance with the provisions of this Ordinance and the statutes of the state, including compliance with licensing and vaccination requirements, upon payment of the proper charge for the care and treatment of said animal while kept in the animal shelter. Regulations regarding the sale of animals from the animal shelter and boarding and other charges shall be posted in a conspicuous place at the animal shelter. The bodies of all animals destroyed at the Animal Shelter or elsewhere in the county shall be disposed of by the Animal Control Officer in a manner approved by the Bay County Health Department and the Board of Commissioners. Any animals voluntarily relinquished to the animal shelter by the owners thereof for disposition (not boarding), need not be kept for the minimum period of four (4) or seven (7) days before release or disposal of such animal by the Animal Control Officer.

(d) The Animal Control Officer shall promptly investigate all animal bite cases involving human injury and shall search out and attempt to discover the animal involved and if such animal is found shall either impound or quarantine it for examination for disease in accordance with the applicable provisions of this Ordinance and the statutes of the State. He shall also be obliged to seize and impound any rabies-suspected animal.

(e) The Animal Control Officer shall make efforts to determine the number of, and locate, all unlicensed dogs and cats, list such dogs and cats and then deliver said list to the Prosecuting Attorney for the necessary proceedings as provided by this Ordinance and the statutes of the State.

(f) The Animal Control Officer is hereby authorized and empowered in accordance with the provisions of this Ordinance to enter upon private premises (excepting entry into buildings, unless in possession of a Search Warrant) for the purpose of inspecting those premises in order to determine if the owners of dogs or cats or animals there harbored, kept or possessed have complied with the provisions of this Ordinance and to apprehend and take with him any dogs or cats for whom no license has been procured in accordance with this Ordinance or for any other violation hereof. The provisions of this subsection shall include, but not be limited to, investigation of or seizure for cruelty to animals.

(g) The Animal Control Officer shall have the duty to inspect any kennel, a license for which has been issued by the County or its authorized agents pursuant to this Ordinance and the statutes of the State, and shall have the duty to suspend said license if conditions exist which are unhealthy or inhumane to the animals kept therein, pending correction of such conditions; and further shall have the duty to revoke said license if such conditions are not corrected within a reasonable period of time.

(h) The Animal Control Officer shall have the duty to investigate complaints of animals alleged to be dangerous or vicious to persons or property and shall have the right to seize, take up and impound such animals pending disposition pursuant to this Ordinance.

(i) The Animal Control Officer shall have the duty to investigate complaints of cruelty to animals and shall have the duty to seize, take up and impound any animal which has been subject to such cruelty; and thereafter said officer shall, when the evidence of such cruelty is compelling, seek a warrant charging the owner of said animals with a criminal violation.

(j) The Animal Control Officer shall be responsible for the sale of licenses and the keeping of appropriate records and books of account with respect thereto.

(k) The Animal Control Officer shall not sell, give or make available in any manner any live or dead animals of any species or any animal body parts or organs to be used for research, demonstration, experimental or any other purposes by any person, firm, corporation or institution, except to the extent necessary to comply with the health laws and regulations concerning rabies and to educate regarding responsible humane animal care.

(l) The Animal Control Officer shall have such other duties relating to the enforcement of this Ordinance as the Board of Commissioners or Bay County Executive may from time to time provide.

(Amended: Ord. of 10-14-92; Res. No. 2009-19, adopt. 2-3-09)

50.304 Enforcing of Ordinance.

Sec. 4. The Animal Control Officer in enforcing the provisions of this Ordinance and the statutes of the State pertaining to animals may make complaint to the Bay County Prosecuting Attorney and to the District Court in regard to any violations thereof.

(Amended: Ord. of 10-14-92)

50.305 Suspension or revocation of license; seizure of animals.

Sec. 5. All suspensions and revocations of license and all seizures for cruelty, viciousness or dangerousness as provided for herein shall be in accordance with this Ordinance and with such rules and regulations as are adopted from time to time by the Board of Commissioners.

(Amended: Ord. of 10-14-92)

50.306 Issuing dog licenses; book of receipt.

Sec. 6. The Animal Control Officer shall at all times carry a book of receipts, properly numbered in sequence for accounting purposes, for the issuing of dog and cat licenses as provided in this Ordinance and shall issue such dog and cat licenses in accordance herewith.
(Amended: Ord. of 10-14-92)

50.307 Fees and monies collected.

Sec. 7. All fees and monies collected by the Animal Control Officer as herein provided shall be accounted for and turned over to the Treasurer on or before the first of each and every month, or more often if reasonably necessary, under the standard practices of the Treasurer's accounting system.
(Amended: Ord. of 10-14-92)

ARTICLE IV

50.400

LICENSING AND VACCINATION

50.401 License requirements; exception.

Sec. 1. It shall be unlawful for any person:

(a) To own any dog or cat four (4) months old or older, unless the dog or cat is licensed as hereinafter provided;

(b) To own any dog or cat four (4) months old or older that does not at all times wear a collar with an identifying tag approved by the Director of the Michigan Department of Agriculture (see exception below), attached as hereinafter provided, except when engaged in lawful hunting or training activity accompanied by its owner; or

(c) Except the owner, to remove any collar and license tag from a dog or cat.

(d) To fail to vaccinate their dog or cat with a rabies vaccine approved by the United States Department of Agriculture.

Exception: An owner of a cat who for safety of the cat elects not to have the cat wear a collar is relieved of the obligation of attaching said cat's license to a collar. However, said owner shall, upon request of an animal control officer, produce and display the current year license tag and/or official documentation of such licensing of said cat. Such owner electing not to affix a license and collar to his cat assumes the risk that the animal control officer, in fulfilling his duties under this Ordinance, will regard such cat as feral or abandoned and therefore subject to seizure and disposition in accordance with Article III.

(Amended: Res. No. 2004-05, 10-12-04)

50.402 License application.

Sec. 2. The owner of any dog or cat four (4) months old or older, except as provided in Section 3 of this Article, shall apply to the Animal Control Officer or Treasurer for a license for each dog or cat owned or kept by said owner by one of the following dates, at the owner's option: (1) by the last day of the month of the dog's or cat's current rabies vaccination each year; and (2) effective no later than 2009, by the last day of the month of the dog's or cat's current rabies vaccination, every third year. Such application shall state the breed, sex, age, color and markings of such dog or cat, and the name and address of the last previous owner. Such application for a license shall be accompanied by proof of vaccination of the dog or cat for rabies by a valid certificate of vaccination for rabies, with a vaccine licensed by the United States Department of Agriculture, signed by an accredited veterinarian. A license shall not be issued if the dog's or cat's current rabies vaccination will expire more than one (1) month before the date on which that license would expire. Dogs or cats attaining the age of four (4) months after February 28 shall have seven (7) days after attaining four (4) months in which to obtain a license. If a dog is licensed before it becomes five (5) months old and is subsequently spayed or neutered before it becomes seven (7) months old, the owner of the dog may exchange the license for a license for a spayed or neutered dog and receive a refund for the difference in the cost of the licenses. The owner shall exchange the license before the dog becomes seven (7) months old.

(Amended: Ord. of 10-14-92; Res. No. 2004-05, 10-12-04)

50.403 Exemption from rabies vaccine requirement.

Sec. 3. No dog or cat shall be exempt from the rabies vaccine requirements as herein set forth unless a registered and practicing veterinarian of the State of Michigan certifies in writing that such rabies vaccine would be detrimental to the health of said dog or cat and thereafter the Prosecuting Attorney of Bay County approves the same in writing.

(Amended: Ord. of 10-14-92)

50.404 License fee.

Sec. 4. The license fee for dogs or cats shall be as follows:

- (a) For all intact dogs or cats of the age of four (4) months old or older on or

before February 28, 2005, eighteen dollars (\$18.00) for one (1) year if this license is obtained on or before February 28, 2005 or prior to the annual license expiration date thereafter.

(b) For all intact dogs or cats who attain the age of four (4) months after February 28 of any year, eighteen dollars (\$18.00), subject to Section 50.402.

(c) For all altered dogs or cats, so certified by an accredited veterinarian, of the age of four (4) months old or older on or before February 28, 2005 or prior to the license expiration date of every year thereafter, six dollars (\$6.00) if this license is obtained timely.

(d) For all dogs or cats which are not licensed within the time periods set forth in paragraphs (a) through (c) above, the licenses will be considered delinquent and late fees as approved by the Board of Commissioners may be assessed.

(e) Fees for leader dogs, service dogs, or dogs in training as such are hereby waived.

(f) For any dog or cat that is vicious as defined in Article II(w) and that is subject to Article IX, the license fees scheduled above (and as amended from time to time) shall be increased by fifty dollars (\$50.00).

(g) The license fees as herein established may be changed by Motion or Resolution of the Board of Commissioners.

(h) Current licenses issued by other Michigan counties and by other governmental agencies shall be honored in Bay County until the last day of the month of the dog's current rabies vaccination.

(Amended: Ord. of 10-14-92; Res. No. 2004-05, 10-12-04; Res. No. 2005-58, 4-12-05)

50.405 Transfer of license.

Sec. 5. No license or license tag issued for one dog or cat shall be transferable to another dog or cat. Whenever the ownership or possession of any dog or cat is permanently transferred from one person to another within the same county, the license of such dog or cat may be likewise transferred by the last registered owner upon proper notice in writing to the Treasurer who shall note such transfer upon his records. This Ordinance does not require the procurement of a new license, or the transfer of a license already secured, where the possession of a dog or cat is temporarily transferred for the purpose of boarding, hunting game, breeding, trial or show.

(Amended: Ord. of 10-14-92)

50.406 Loss of license tag.

Sec. 6. If any license tag is lost, it shall be replaced without cost by the Bay County Treasurer upon application by the owner and upon production of a license receipt and a sworn

statement of the facts regarding the loss of such tag.

(Amended: Ord. of 10-14-92)

50.407 Kennel license; rules; application of section.

Sec. 7. Any person who owns, keeps or operates a kennel shall on or before July 1 of the year following such ownership obtain a kennel license from the Treasurer and shall be subject to the following rules:

(a) Any person who owns, keeps or operates a kennel may, in lieu of individual licenses required under this Ordinance, on or before March 31 of each year, apply to the Animal Control Officer for a kennel license entitling said person to own, keep or operate such kennel in accordance with the applicable statutes of the State, including Section 10 of Act 339, Public Acts of 1919, as amended, being MCLA 287.270; MSA 12.520.

(b) All kennels must be kept sanitary and provide adequate housing for and humane treatment to the dogs kept therein.

(c) Issuance of a kennel license does not relieve or exempt the owner of the kennel from the requirement in Section 3 of this Article that all dogs of licensing age have a current rabies vaccination with a vaccine licensed by the United States Department of Agriculture evidenced by a valid certificate of vaccination for rabies, signed by a licensed veterinarian. (See Resolution 92-115.)

(d) The Animal Control Officer shall not issue to any person a kennel license unless such person complies with this Ordinance and the laws of the State of Michigan, including but not limited to Michigan Department of Agriculture Regulation No. 129 governing dog kennels, PA 339 of 1919, being MCLA 287.261-293; MSA 12.511-543 and obtains the written approval for the issuance of a kennel license from the appropriate township, village, and/or city zoning administrator.

(e) The fees for said kennel license shall be fifteen dollars (\$15.00) for three (3) to five (5) dogs, twenty-five dollars (\$25.00) for six (6) to ten (10) dogs, forty dollars (\$40.00) for eleven (11) to fifteen (15) dogs, and twenty dollars (\$20.00) for each additional ten (10) dogs, unless changed from time to time by a resolution or motion of the Board of Commissioners.

This section shall not apply to a litter of puppies when with the mother of such litter, so long as said litter of puppies are less than four (4) months of age; nor shall it apply to a duly licensed pet shop. Failure to obtain such kennel license shall be punished as set forth in the penalty provisions of this Ordinance.

(Amended: Ord. of 10-14-92; Res. No. 2005-58, 4-12-05)

ARTICLE V

50.500

CONFINEMENT

50.501 Animals kept as pets which bite persons, animals or livestock.

Sec. 1. Any animal kept as a pet that shall bite a person, animal or livestock shall be securely confined by the owner thereof inside an appropriate building or enclosure for a minimum period of ten (10) days following the biting of such person, animal or livestock. In the event that the owner of such animal shall fail to securely confine the animal for such period of time, then in that event, the Animal Control Officer, his deputies and assistants, may take possession and custody of said animal, confine him at the Animal Shelter until the expiration of said ten (10) day period and upon satisfactory evidence that said animal is not suffering from rabies may release the animal. Said animal shall be kept at the Animal Shelter at the expense of the owner thereof in the event that said owner fails to securely confine said animal. Any animal (including cats) running loose after biting a person, animal or livestock, and whose owner cannot be determined, shall, if located, be confined for the required ten (10) days at the Animal Shelter or other suitable location. However, the Animal Control Officer, his deputies and assistants, may humanely destroy the animal upon the recommendation of the victim's medical doctor and a veterinarian; a sample specimen shall be sent immediately to the Michigan Department of Public Health Virology Laboratory. Nothing contained herein shall require the Animal Control Officer to accept rodents or lagomorphs, either dead or alive, for shipment to the Michigan Department of Public Health Virology Lab.

(Amended: Ord. of 10-14-92)

50.502 Animals not kept as pets which bite persons, animals or livestock.

Sec. 2. Any other animal not kept as a pet, including wild animals, which shall bite a human, animal, or livestock, if located and capable of being seized, shall be sent immediately to the Michigan Department of Public Health Virology Lab, Lansing, Michigan or similar lab by the Animal Control Officer.

(Amended: Ord. of 10-14-92)

ARTICLE VI

50.600

ANIMAL SHELTER AND IMPOUNDMENT

50.601 Dogs found running at large; impoundment.

Sec. 1. All dogs found running at large and not under the control of their owners may be seized by the Animal Control Officer or any peace officer, impounded and thereafter be sold or disposed of in accordance with Article III of this Ordinance.

(Amended: Ord. of 10-14-92)

50.602 Citation of owners of dogs found running at large.

Sec. 2. If the Animal Control Officer or other peace officer comes upon a non-vicious or non-dangerous dog running at large whose ownership is known and the owner is available, said officer shall *need* not seize and impound such animal, but rather may cite the owner of such animal to appear in court to answer charges of violation of this Ordinance (Amended: Ord. of 10-14-92)

50.603 Cats found running at large.

Sec. 3. Cats seized and impounded by the Animal Control Officer pursuant to this Ordinance shall be treated in the same manner as dogs pursuant to Section 1 above. (Amended: Ord. of 10-14-92)

50.604 Notification of owner.

Sec. 4. Immediately upon impounding an animal, the Animal Control Officer shall use reasonable efforts to notify the owner of such animal so impounded and inform such owner of the conditions whereby custody of such animal may be regained pursuant to the regulations for the operation of the animal shelter.

(Amended: Ord. of 10-14-92)

50.605 Redeeming animals.

Sec. 5. An owner may claim and obtain release of an animal from the animal shelter by executing a sworn statement of ownership, furnishing a license and tag as required by this Ordinance and state law, and paying the required fees required by the Board of Commissioners

and posted at the animal shelter.
(Amended: Ord. of 10-14-92)

ARTICLE VII

50.700

KILLING AND SEIZING OF DOGS AND OTHER ANIMALS

50.701 Killing dogs.

Sec. 1. Any person, including a law enforcement officer, may kill any dog he or she sees in the act of pursuing, worrying or wounding any livestock or poultry or attacking persons, and there shall be no liability on such person in damages or otherwise for such killing. Any dog that enters any field or enclosure outside of a city which is owned or leased by any person producing livestock or poultry, said dog not being accompanied by its owner or the owner's agent, shall constitute a trespass and the owner of said dog shall be liable in damages. In no event shall the provisions of this section exonerate a person from compliance with the criminal laws of this state including, but not limited to, the safe discharge of firearms.

(Amended: Ord. of 10-14-92)

50.702 Seizing dogs.

Sec. 2. It shall be lawful for any person to seize any dog running at large in violation of this Ordinance for the purpose of turning said dog or other animal over to the Animal Control Officer.

(Amended: Ord. of 10-14-92)

ARTICLE VIII

50.800

ENUMERATION OF CERTAIN VIOLATIONS; CRUELTY; AND PROCEDURES

50.801 Violations pertaining to owners.

Sec. 1. It shall be unlawful for an owner to permit let or allow his animal to do any of the following:

(a) By loud, frequent and persistent barking, howling, yelping, crying or any other disturbing sounds or behaviors to create a nuisance in the neighborhood in which said animal is kept, possessed or harbored.

(b) For dogs to run at large; provided, however, that working dogs such as leader dogs, farm dogs, hunting dogs, and other trained dogs actively engaged in their trained activities accompanied by their owners need not be leashed when under the reasonable control of their owners;

(c) To permit let or allow any female dog or cat to go beyond the premises of such owner when she is in heat, unless the female is held properly in leash;

(d) To be within the confines of any public park when such park, by appropriate signs or notices, prohibits all animals, pets or a specific animal, except a dog assisting its **handicapped** owner who is an individual with a disability.

(e) To destroy property, real or personal, or to trespass in a manner that causes actual damage to the property of persons other than the owner including, but not limited to, the repetitive depositing of feces or urine on said property.

(f) to menace, chase, display threatening or aggressive behavior or otherwise threaten or endanger the safety of any domestic animal;

(g) To attack or bite a domestic animal;

(h) To show vicious tendencies or molest passers-by or neighbors when such persons are lawfully on the public highways or rights-of-way or on their own property; or

(i) To attack or bite a person;

(Amended: Ord. of 10-14-92)

50.802 Poultry or livestock running at large prohibited.

Sec. 2. It shall be unlawful for any owner of poultry or livestock to allow or permit said animals to run at large upon public highways or rights-of-way or on the private property of others.

(Amended: Ord. of 10-14-92)

50.803 Violations pertaining to persons generally.

Sec. 3. It shall be unlawful for any person:

- (a) To remove a collar or tag from any animal without the permission of its owner;
- (b) To decoy or entice any animal out of its enclosure or off the property of its owner;
- (c) To seize, molest or tease any animal while held or led by any person or while on the property of its owner;
- (d) To neglect or cruelly treat any animal under said person's care, custody or control by:
 - i) Failing to provide adequate shelter, food and potable water on a regular basis which causes the animal to suffer exposure, thirst and hunger;
 - ii) Confining an animal in a fashion that a substantial portion of the animal's living area is contaminated with excreta which the animal directly contacts or above or below which the animal must live;
 - iii) Confining an animal in a fashion that the animal does not have a dry area on which to exercise and rest;
 - iv) Confining an animal in enclosed quarters without sufficient fresh air or ventilation and light;
 - v) Repeatedly allowing an animal who is tied or chained to become entangled so that the animal has less than five (5) feet of lead;
 - vi) Caging or chaining an animal continuously in an area insufficient for the animal to obtain adequate exercise;
 - vii) Placing an animal on a porch or roof at a height of greater than five (5) feet without a protective restraining barrier or without chaining so that the length of lead does not reach any of the edges of the elevated area; or,
 - viii) Restraining an animal so that the weight of the animal's tie does not allow the animal to comfortably raise his or her head or move;
- (e) To fail to inquire as to the necessity for medical care when an animal is in obvious pain or distress (examples: in a state of emaciation; unable to rise and walk; unable to urinate or defecate; crying out in pain; unable to eat or drink; suffering from unattended broken bones;

painful or difficult breathing; wounds; burns; convulsions; passing blood in urine, feces, and/or vomit; infested with maggots; severe skin disease);

(f) To permit let or allow an ill, diseased, aged, maimed, or injured animal to suffer unnecessary pain by neglecting to do the following: provide medical treatment; put the animal out of its misery by euthanasia; or give the animal to another person who can provide the proper and necessary care for the animal;

(g) To put any dead animal or part of the carcass of any dead animal, into any lake, river, creek, pond, road, street, alley, lane, lot, field, meadow or common, except the same and every part thereof be buried at least four (4) feet underground; or the owner or owners of the animal to knowingly permit the same to remain in any of the aforesaid places, to the detriment of public health;

(h) To overdrive, overload, drive when overloaded, overwork, torture, torment, cruelly beat, mutilate, or cruelly kill, or cause or procure to be so overdriven, overloaded, driven when overloaded, overworked, tortured, tormented, cruelly beaten, mutilated, or cruelly killed, any animal;

(i) To abandon an animal in the care, custody or control of said person;

(j) To transport or confine an animal in a cruel manner;

(k) To intentionally injure or poison an animal;

(l) To kill an animal belonging to another without legal authority or the owner's effective consent;

(m) To cause or allow an animal to fight with another animal; or

(n) Who is an owner of an animal that is deceased to knowingly allow the carcass to be left unattended and not properly disposed of for more than seventy-two (72) hours after death of the animal.

(o) To let or allow an animal under his or her care, custody, or control to attack or bite a person.

(Amended: Ord. of 10-14-92; Res. No. 2005-58, 4-12-05)

50.804 Appearance ticket, citation, summons; complaint; warrant and arrest.

Sec. 4. In the event of any of the above violations or a violation of any other provision of this Ordinance or of the laws of the State, the Animal Control Officer or any peace officer may issue an appearance ticket, citation or summons to the owner of said animal, summoning the

owner to appear before the district court to answer charges made of violation of this Ordinance or laws of this State. The Animal Control Officer or any peace officer may sign a complaint before said court for violation of the provisions of this Ordinance or the laws of the State, proceed to obtain the issuance of a warrant and cause the arrest of the person against whom said violation is charged in order to bring said person before the Court to answer the charge. The Court, upon conviction thereof, may impose penalties in accordance with the penalty provision of this Ordinance and the law of the State.

(Amended: Ord. of 10-14-92)

50.805 Records constituting prima facie evidence of ownership.

Sec. 5. In all prosecutions for violation of this Ordinance or State law pertaining to animals, the records of the Treasurer, showing the name of the owner and the license number which was issued, and the license tag affixed to the collar or harness of the animal showing a corresponding number, or lack thereof, shall be prima facie evidence of ownership of any animal and of issuance, or non-issuance respectively, of an animal license or tag.

(Amended: Ord. of 10-14-92)

50.806 Order to show cause for killing or confining a dog.

Sec. 6. The provisions of Section 26a of Act No. 339 of the Public Acts of 1919, as amended, being MCLA 287.286a; MSA 12.537 are available under this Ordinance and shall be utilized by the Animal Control Officer whenever the actions of any dog bring that dog within the provisions of that statute.

(Amended: Ord. of 10-14-92)

50.807 Enumeration of some violations does not constitute all violations.

Sec. 7. The enumeration of certain violations in this Article does not constitute all violations of this Ordinance for which penalties are provided by this Ordinance.

(Amended: Ord. of 10-14-92)

ARTICLE IX

50.900

SPECIAL PROVISIONS REGARDING VICIOUS ANIMALS

50.901 Standards for keeping vicious animals.

Sec. 1. The keeping of vicious animals shall be subject to the following standards:

(a) *Leash and Muzzle.* No person shall permit a vicious animal to go outside of its kennel, pen or the owner's residence unless such animal is securely leashed with a leash no longer than four (4) feet in length. No person shall permit such an animal to be kept on a chain, rope or other type of leash outside its kennel or pen unless a person is in physical control of the leash. Such animals may not be leashed to inanimate objects such as trees, posts, buildings, etc. In addition, all such animals on a leash outside of the animal's kennel, pen or the owner's residence must be muzzled by a muzzling device sufficient to prevent the animal from biting persons or other animals.

(b) *Confinement.* All vicious animals shall be securely confined indoors or in a securely enclosed and locked pen or kennel, except when leashed and muzzled as provided in paragraph (a) above. Such pen, kennel or structure must have secure sides and a secure top attached to its sides. A fenced-in yard by itself is insufficient to meet this standard. All structures used to confine such animals must be locked with a key or combination lock when such animals are within the structure. Such structure must have a secure bottom or floor attached to the sides of the pen or the sides of the pen must be embedded in ground to a depth of no less than two (2) feet. All structures erected to house such animals must comply with all zoning and building regulations of the City or Township where located. All such structures must be adequately lighted and ventilated and kept in a clean and sanitary condition. The house or shelter for said animal shall be totally enclosed within the confinement structure.

(c) *Confinement Indoors.* No vicious animal may be kept on a porch, patio or in any part of a house or structure that would allow the animal to exit such building on its own volition. In addition, no such animal may be kept in a house or structure where window screens or screen doors are the only obstacle preventing the animal from exiting the structure.

(d) *Signs.* All owners, keepers or harborers of vicious animals within the County of Bay shall within ten (10) days of the effective date of this Ordinance display in a prominent place on their premises a sign, easily readable by the public from adjoining public roads or streets, using such words as "Beware of Dog" or other appropriate warning language. In addition, a similar sign must be posted on the kennel or pen of such animal.
(Amended: Ord. of 10-14-92)

50.902 identification and reporting requirements.

Sec. 2.

(a) *Insurance.* All owners, keepers or harborers of vicious animals must within ten (10) days of the effective date of this Ordinance provide proof to the County of Bay at its Animal Control Division at the Animal Shelter of liability insurance in an amount of five one hundred thousand dollars (\$500,000.00) for each occurrence for bodily injury to or death of any person or persons which may result from ownership, keeping or maintenance of such animal. Such insurance policy shall provide that no cancellation of the policy will be effective unless ten (10) days written notice is first given to the Animal Control Officer at his business address.

(b) *Identification photographs.* All owners, keepers or harborers of vicious animals must within ten (10) days of the effective date of this Ordinance provide the Animal Control Officer two (2) color photographs of the registered animal clearly showing the color and approximate size of the animal.

(c) *Reporting requirements.* All owners, keepers or harborers of vicious animals must within three (3) days of the following incidents report the same in writing to the Animal Control Officer:

- 1) The removal from the County or death of a vicious animal.
- 2) The birth of offspring of a vicious animal.
- 3) The new address of a vicious animal should the owner move within the County limits.
- 4) The animal is on the loose, has been stolen or has attacked a person.

(Amended: Ord. of 10-14-92)

50.903 Repeal of Presumption as to Pit Bull Dogs

~~Standards for keeping potentially vicious or potentially dangerous animals. Rebuttable presumption as to pit bulls.~~

~~Sec. 3. There shall be a rebuttable presumption that Pit Bull dogs are vicious animals for purposes of this Article. "Pit Bull Dog" is defined for purposes of this section to mean the Bull Terrier breed of dog, the Staffordshire Bull Terrier breed of dog, the American Pit Bull Terrier breed of dog, the American Staffordshire Terrier breed of dog, dogs of mixed breed or other breeds which breed or mixed breed is known as Pit Bulls, Pit Bull Dogs, or Pit Bull Terriers, and any dog which has the appearance and characteristics of being predominantly of the breeds of Bull Terrier, Staffordshire Bull Terrier, American Pit Bull Terrier, American Staffordshire Terrier, any other breed commonly known as Pit Bulls, Pit Bull Dogs or Pit Bull Terriers, or a~~

combination of any of these breeds.
(Amended: Ord. of 10-14-92)

50.904 Failure to comply.

Sec. 4. If the owner, keeper or harbinger of a vicious animal resident within the County of Bay fails to comply with the requirements and conditions set forth in this Article and this entire Ordinance, the failure to comply shall be punishable as a misdemeanor in accordance with Article X, Section 50.1001(3), and said animal shall be subject to immediate seizure and impoundment and further disposition in accordance with this Ordinance, including the procedures set forth in Article VIII, Section 6.

(Amended: Ord. of 10-14-92)

ARTICLE X

50.1000

PENALTY

50.1001 Civil infractions[; misdemeanors].

Sec. 1. Violation of Article IV, Section 50.401, ~~Article VI Sections 50.602 and 50.603, Article VIII, Section 50.801(a)~~ is punishable as a civil infraction with the Courts assessing fines in an amount up to Five Hundred Dollars (\$500.00), plus court costs.

Sec. 2. Violations of Article VIII, Section 50.801(a), (b), (c), and ~~(g)~~ (d), 802, and 803(a), (b) and (c), ~~is~~ are punishable as a civil infraction with the Courts assessing fines in an amount up to Five Hundred Dollars (\$500.00), plus court costs. Two or more violations of Article VIII, Section 50.801(a), shall be punishable as a misdemeanor and upon conviction thereof, shall be punishable by imprisonment in the county jail for not more than ninety (90) days or by a fine of not more than Five Hundred Dollars (\$500.00), together with court costs, or by both such fine and imprisonment.

Sec. 3. Violations of Article VIII, Section 50.801 ~~(d)~~, (e), (f), ~~(g)~~, ~~(h)~~, ~~(i)~~, and Section 50.803(d), (e), (f), (g), (h), (i), (j), (k), (l), (m), (n), or (o), and Article IX, Sections 50.901 and 50.902, are is punishable as a misdemeanor and upon conviction thereof, shall be punishable by imprisonment in the county jail for not more than ninety (90) days or by a fine of not more than Five Hundred Dollars (\$500.00), together with court costs, or by both such fine and imprisonment. The Court shall impose a fine of at least Two Hundred Dollars (\$200.00) upon a conviction of any violation of Article VIII, Section 3, subsections (d), (e), (f), (h), (i), (j), (k), or (o).

- 41 -

A violation of this Ordinance as to each animal in the care, custody or control of a person constitutes a separate offense, each such separate offense being subject to the penalties provided in this Ordinance.

In all situations where penalties are provided for any act or omission, they shall be held to apply to each and every such act or omission. When any such act or omission is of a continuing character, each and every day's continuance of such act or omission constitutes a separate offense which may be separately charged and punished according to the provisions of this Ordinance.

(Amended: Ord. of 10-14-92; Res. No. 2005-58, 4-12-05)

ARTICLE XI

50.1100

PRESERVATION OF CERTAIN RIGHTS

50.1101 Recovery in action at law.

Sec. 1. Nothing in this Ordinance shall be construed to prevent the owner of a licensed dog or cat from recovery in an action at law from any peace officer or any other person, except as herein provided.

Sec. 2. Nothing in this Ordinance shall be construed as limiting the common law liability of the owner of an animal for damages committed by said animal.

(Amended: Ord. of 10-14-92)

ARTICLE XII

50.1200

TREASURER'S RECORDS AND DUTIES; EVIDENCE

50.1201 Comparison of records.

Sec. 1. On June 15 of each year the Treasurer shall make a comparison of his records of the dogs and cats actually licensed in the county with the report of the Animal Control Officer to determine and locate all unlicensed dogs and cats.

(Amended: Ord. of 10-14-92)

50.1202 Unlicensed dogs and cats declared public nuisance.

Sec. 2. On and after June 15 of each year, every unlicensed dog and cat subject to license under provisions of this Ordinance or the statutes of this State is hereby declared to be a public nuisance and the Treasurer shall immediately thereafter list all such unlicensed dogs and cats, as shown by the returns in his office of the supervisors and assessors, and shall deliver copies of such lists to the Animal Control Officer and the Director of the Michigan Department of Agriculture as well as those officers listed and set forth in Act 339 of the Public Acts of 1919, being MCLA 287.277; MSA 12.527 as amended.

(Amended: Ord. of 10-14-92)

50.1203 Record of licenses.

Sec. 3. The Treasurer shall keep a record of all dog and cat licenses and all kennel licenses issued during the year in each city and township in the county. Such records shall contain the name and address of the person to whom each license is issued. In the case of all individual licenses the record shall also state the breed, sex, age, color and markings of the dog or cat; and in case of a kennel license, it shall state the place where the business is conducted. The record shall be a public record and open to inspection during business hours. He shall also keep an accurate record of all license fees collected by him or paid over to him by any city or township treasurer.

(Amended: Ord. of 10-14-92)

ARTICLE XIII

50.1300

FEES AND EXPENSES; DOG AND CAT CENSUS

50.1301 Remuneration for issuing and recording dog or cat licenses.

Sec. 1. Every township and city treasurer of Bay County shall receive the sum of fifty cents (\$0.50) for each dog or cat license issued. The remuneration as herein established shall be deemed additional compensation for additional services for each township or city treasurer who receives a salary in lieu of fees, when so designated by the appropriate township board or city council. Subject to the requirements of this Ordinance, the Treasurer may grant licenses through duly authorized agents, and through acceptance of electronic applications and payment.

(Amended: Ord. of 10-14-92; Res. No. 2004-05, 10-12-04)

50.1302 Annual dog and cat census.

Sec. 2. It shall be the duty of the Animal Control Officer annually to make a census of the number of dogs and cats owned by all persons in the County. The Animal Control Officer is hereby empowered to employ whatever personnel he reasonably believes necessary to conduct this census within the budget limitations provided by the Board of Commissioners; such personnel shall receive for their services the amount as shall be set from time to time by the Board of Commissioners.

(Amended: Ord. of 10-14-92)

50.1303 Delegation of duties an obligations.

Sec. 3. The duties and obligations herein imposed upon the respective designated officials may be delegated when permitted by law to some other appropriate person or persons by each of said officials with like force and effect.

(Amended: Ord. of 10-14-92)

50.1304 Changng fees and expenses.

Sec. 4. The fees and expenses as established by this Ordinance may be changed from time to time by Resolution or Motion of the Board of Commissioners.

(Amended: Ord. of 10-14-92)

ARTICLE XIV

50.1400

RULES OF CONSTRUCTION; SEVERABILITY

50.1401 Words defined; headings.

Sec. 1. When not inconsistent with the context, words used in the present tense include the future. Words in the singular include the plural and words in the plural include the singular. Masculine includes the feminine and neuter. Words or terms not defined herein shall be interpreted in accordance with their common meaning. Headings are inserted for convenience and shall not limit or increase the scope of any article or section of this Ordinance.

(Amended: Ord. of 10-14-92)

- 4/4 -

50.1402 Ordinance supplemental to state regulations.

Sec. 2. The provisions of this Ordinance are minimum standards supplemental to the rules and regulations duly enacted by the Michigan Departments of Health and Agriculture and to the laws of the State of Michigan.

(Amended: Ord. of 10-14-92)

50.1403 Severability.

Sec. 3. If any part of this Ordinance shall be held unconstitutional or void, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this Ordinance.

(Amended: Ord. of 10-14-92)

ARTICLE XV

50.1500

REPEAL; SAVINGS CLAUSE

All Ordinances or parts of ordinances inconsistent herewith are hereby repealed, and specifically Ordinance #18 of the County of Bay is hereby repealed; however, any and all actions, civil or criminal, arising out of any Ordinance repealed hereby which are pending in a court of this State or otherwise vested on the effective date of this Ordinance shall not abate and shall be saved and may proceed to conclusion pursuant to such repealed ordinances.

(Amended: Ord. of 10-14-92)

ARTICLE XVI

50.1600

**ADOPTION, PUBLICATION AND
EFFECTIVE DATE OF ORDINANCE**

This Ordinance shall not be adopted unless a majority of the Commissioners elected and serving shall vote in the affirmative on its adoption. The Clerk of the Board of Commissioners shall then engross this Ordinance and the Chairperson of the County Board of Commissioners shall sign this Ordinance, which shall then be certified by the Clerk before it is considered adopted. This Ordinance shall then take effect seven (7) days after the day that it is published in a

newspaper of general circulation in the County of Bay. The County Clerk shall certify such publication.

(Amended: Ord. of 10-14-92)

Parts 51--59

(Reserved)

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

RESOLVED That the attached Bay County Animal Control Ordinance, as amended, is presented to the Bay County Board of Commissioners for consideration.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Animal Control Ordinance - Amended 2011

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Begick | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-47-

**BAY COUNTY
Administrative Services**



Michael K. Gray
Assistant County Executive for
Administrative Services
graym@baycounty.net

515 Center Avenue
Bay City, Michigan 48708

Phone (989) 895-4130
Fax (989) 895-7658
TDD (989) 895-4049
<http://www.co.bay.mi.us/>

Thomas L. Hickner
County Executive

ANIMAL CONTROL
Michael Halstead, Manager
halsteadm@baycounty.net

BUILDINGS & GROUNDS
Richard Pabalis, Superintendent
pabalir@baycounty.net

INFORMATION SYSTEMS
Robert Super, Director
superr@baycounty.net

PURCHASING
Frances Horgan, Purchasing Agent
horganf@baycounty.net

RECREATION
Brent Goik, Recreation & Clubhouse Supervisor
goikb@baycounty.net

May 24, 2011

FROM: M. F. Halstead, Manager, Animal Control

TO: Ernie Krygier, Chairman, Ways & Means Committee

SUBJECT: Adopted Animal Sterilization Subsidy Program

Animal Control proposes a change to our Adoption Policy that provides an adopter of a Shelter animal subsidization of sterilization fees. Monies for said program derived from Breached Contract deposits whose expenditure is limited to Sterilization Education and/or Sterilization.

Please review the attached as an explanation of the proposed Adoption Policy and that which the Policy entails.

-48-

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

WHEREAS, It has been determined that a change to the Animal Shelter Adoption Policy is warranted to provide an adopter of a Shelter animal subsidization of sterilization fees; and

WHEREAS, Monies for the proposed Adopted Animal Sterilization Subsidy Program are derived from the Breached Contract deposits whose expenditure is limited to Sterilization Education and/or Sterilization; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby approves the attached Adopted Animal Shelter Sterilization Subsidy Program (Pre-Paid Adoption Policy), effective immediately.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Animal Control - Adopted Animal Sterilization Subsidy Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Begick | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

-49-

PRE-PAID ADOPTION POLICY;

1. Prospective adopter will be advised of the necessity of prepaying for sterilization of selected animal, cat or dog.
2. Adopter will be provided with a listing of ALL Veterinary practices within Bay County so that they might "shop" their choice of the practice providing the sterilization service.
3. A physical description of the subject animal will be provided the prospective adopter to assist them in their search for a Veterinary practice. (To include sex, weight, age and breed as best determined by staff.)
4. Adopter will be advised that Animal Control will assist in the absorption of the cost(s) of sterilization; \$50.00 for a dog; \$35.00 for a cat following presentation of a receipt indicating prepayment to a Veterinary practice. Rabies Vaccination cost(s) and any ancillary cost(s) incurred remain the responsibility of the adopter. The adopter will be advised that reimbursement from Bay County may take two weeks.
5. With the presentation of a receipt from a Veterinary practice indicating prepayment for sterilization and a Rabies Vaccination, adoption of the selected animal will be finalized. Licensing cost(s) and adoption fee will remain the responsibility of the adopter and payable to Animal Control.

**DIVISION OF
INFORMATION SYSTEMS**



BAY COUNTY

Robert T. Super II, Director
E-mail: superr@baycounty.net

Thomas L. Hickner
County Executive

515 Center Avenue
Bay City, Michigan 48708

Phone (989) 895-4087
Fax (989) 895-2070
<http://www.co.bay.mi.us>

MEMORANDUM

TO: ERNIE KRIEGER, CHAIRMAN
AND WAYS AND MEANS COMMITTEE

FROM: ROBERT T. SUPER II, DIRECTOR OF INFORMATION SYSTEMS DIVISION

DATE: MAY 31, 2011

RE: WAYS AND MEANS JUNE 7, 2011, AGENDA REQUESTED ITEMS - INFORMATION SYSTEMS
MERIT/AIR ADVANTAGE BROADBAND CONNECTIVITY

BIS

BACKGROUND:

At the Human Services meeting held on May 17, 2011, we presented the potential of collaboration with MERIT Network Inc. and Air Advantage for the purpose of a centralized location to connect the two fiber providers with their networks. We have had continued discussions with MERIT and Air Advantage on the options available to Bay County in hosting their equipment on the 8th floor of the Bay County building.

Through our discussion we identified three possible approaches with MERIT and Air Advantage. Each option will be presented individually.

1. Bay County will provide to both parties rack space within the 8th floor Data Center that will house their appliance(s) and Bay County will provide electricity, climate control, access 7 days a week, 24 hours a day to the facility, when necessary, and a secure environment. We negotiated a monthly dollar amount of \$350 per provider for a total of \$700 per month from both providers. The length of the agreement will be for five (5) years from signing. At this time, Bay County will not have access to their broadband and connectivity.
2. Bay County will receive in lieu of funding access to the MERIT and Air Advantage at a negotiated rate by the reduction of the \$700 (\$350 per provider) monthly fee and will provide the fiber connection to the Internet for Bay County. We currently utilize Speednet Wireless and Charter fiber for the Internet access at Bay County. The Speednet access is no cost to the County for providing a location on top of the County building for their wireless infrastructure. The cost to Charter for the redundant access is \$800.00 per month.
3. Bay County, through a suggestion from MERIT, will receive services similar to the stipulations in option two and can "recruit" other entities to share the broadband traffic at a reduced cost to Bay County based on the number of additional participants.

When a potential redundant Internet service provider was researched, Charter, at that time, had the best choice of pricing and the "no cost" to install and run the fiber to the 8th floor for connection. The \$800 cost per month for 8 mg reflected the one-time installation cost of \$7,000 paid by Charter.

RESOLUTION REQUESTED:

With the above options discussed, we request that we receive from MERIT and Air Advantage a monthly fee of \$350 per provider and remain with Charter for the duration of the contract with Charter. At the time the Charter contract comes up for renewal, Bay County will have the option to negotiate with MERIT and/or Air Advantage on the potential usage of their services to replace Charter, if it is a viable and cost effective option.

ECONOMICS:

There are no requests for funding for this proposal. If the agreement is reached with both MERIT and Air Advantage, Bay County will still pay Charter the \$800 monthly fee which has been in the 2011 budget and take the funding (\$700 per month) from this agreement to offset the cost to Charter.

RECOMMENDATION:

Authorize all agreements/contracts signed by Chairman of the Board for MERIT Networks and Air Advantage for the first option of staying with Charter and receiving a leasing per month from each of the providers.

Cc. Thomas Hickner, County Executive
Michael Gray, Assistant County Executive
Marty Fitzhugh, Corporate Counsel
Robert Redmond, Board Financial Analyst

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)
WHEREAS, Discussions have been ongoing with MERIT Network, Inc. and Air Advantage for the purpose of a centralized location to connect the two fiber providers with their networks and the possibility of Bay County hosting their equipment on the 8th floor of the Bay County Building; and

WHEREAS, Three options have been identified as follows:

1. Bay County will provide to both parties rack space within the 8th floor Data Center that will house their appliances and Bay County will provide a secure facility, electricity, climate control, access 7 days a week, 24 hours a day to the facility, when necessary. In exchange Bay County, for a period of 5 years, will receive a monthly amount of \$350 per provider (\$700/mo. total). Bay County will not have access to MERIT Network, Inc. or Air Advantage broadband and connectivity.
2. Bay County will receive, in lieu of funding, access to the MERIT and Air Advantage at a negotiated rate by the reduction of the \$700 monthly fee and will provide the fiber connection to the Internet for Bay County. Currently the County utilizes Speednet Wireless and Charter fiber for the Internet access at Bay County. Speednet Wireless is not cost to the County In exchange for providing a location on top of the County Building for their wireless infrastructure. The cost to Charter for the redundant access is \$800/mo.
3. Bay County, through a suggestion from MERIT, will receive services similar to the stipulations in option 2 and can "recruit" other entities to share the broadband traffic at a reduced cost to Bay County based on the number of additional participants.

WHEREAS, Considering the above options, it is determined that option 1 will serve Bay County best, i.e. \$350/mo. per provider. Bay County will remain with Charter for the duration of its contract with Charter and when that contract is up for renewal Bay County will have the option to negotiate with MERIT and/or Air Advantage on potential use of their services to replace Charter if it is a viable and cost effective option; and

WHEREAS, There is no funding request tied to this proposal. If agreement is reached Bay County will receive \$700/mo. from both providers and will continue to pay \$800/mo. to Charter (these funds are included in the 2011 budget); Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves agreement with MERIT Network, Inc. and with Air Advantage for broadband connectivity and authorizes the Chairman of the Board to execute said Agreements and related documents on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

ISD - MERIT & Air Advantage Broadband Connectivity

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Beglck | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

- 53 -



Thomas L. Hlokner
County Executive

BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City, MI 48708

Leonard Norman
Director

To: Ernie Krygler, Chairman, Ways & Means Committee

From: Leonard Norman LN

Date: May 31, 2011

Subject: Video Surveillance System Upgrade

Request: That the Committee and Board authorize the 9000 Series, IP based video surveillance system upgrade purchase for Bay County Central Dispatch from Data Consultants, Inc.
(Pending approval from Marty Fitzhugh)

Background: Bay County Central Dispatch has a video surveillance system provided and serviced by Data Consultants, Inc. The current system is considered legacy and on one occasion the system was down for a few days as parts were difficult to find. It is now time to upgrade our surveillance system. Our 9-1-1 dispatcher's work in a secure facility and this system will allow staff the ability to view the perimeter of Central Dispatch including the entire parking lot in front of our facility. It will also allow them the opportunity to view the rear exit prior to leaving.

Finance/Economics: This would be entirely funded with 9-1-1 Central Dispatch funds. The total amount for this request is \$17,090.54 and the Service Level Agreement (SLA) that we currently have with Data Consultants will be updated upon completion of the installation to include the new hardware and list the current points of contact with the county for technical support. The SLA will remain the same as with the current system with the new one. Unlimited remote and technical support and 1 on-site preventative maintenance visit per 90 days.

Recommendation: That the Committee and Board authorizes 9-1-1 Central Dispatch to purchase the Data Consultants, Inc. 9000 Series, IP based video surveillance system upgrade and authorizes the signature of this agreement by the Board Chair.

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE 96/7/11)
- WHEREAS, Bay County Central Dispatch has a video surveillance system provided and serviced by Data Consultants, Inc.; and
- WHEREAS, The current system is considered legacy and, on one occasion, the system was down for a few days as parts were difficult to find and the time has come to upgrade the surveillance system; and
- WHEREAS, It is recommended that the 9000 Series, IP based video surveillance system upgrade be purchased for Bay County Central Dispatch from Data Consultants, Inc.; and
- WHEREAS, The 9-1-1 dispatchers work in a secure facility and this system will allow staff the ability to view the perimeter of Central Dispatch including the entire parking lot in front of the 9-1-1 facility as well as the rear exit; and
- WHEREAS, The cost of surveillance system upgrade is \$17,090.54 and 9-1-1 Central Dispatch funds will fund the upgrade; and
- WHEREAS, The Service Level Agreement (SLA) currently in place with Data Consultants will be updated upon completion of the installation to include the new hardware and will list the current points of contact with the County for technical support; and
- WHEREAS, The SLA will remain the same as with the current system and will provided unlimited remote and technical support and 1 on-site preventative maintenance visit per 90 days; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes acquisition of the Data Consultant, Inc. 9000 Series, IP based video surveillance system upgrade, monies to come from 911 Central Dispatch funds; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute Service Level Agreement with Data Consultants, Inc., and all related documents, on behalf of Bay County following legal review/approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

911 - Video Surveillance System Upgrade

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Beglck | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

- 55 -



Thomas L. Hickner
County Executive

BAY COUNTY

(989) 895-4061 • FAX (989) 892-3744

911 Central Dispatch

1228 Washington Ave., Bay City, MI 48708

Leonard Norman
Director

To: Ernie Krygier, Chairman, Ways & Means Committee

From: Leonard Norman LN

Date: May 27, 2011

Subject: Proposed New World Systems CAD View

Request: That the Committee and Board authorize the purchase of New World Systems' Aegis Web CAD Monitor software. This approval would allow Public Safety Agencies the ability to have CAD View.

Background: When Bay County Central Dispatch was on the AS/400 and used the New World CAD software some agencies had the ability to access that CAD system and view certain information. With the recent transition to our new CAD system with New World Systems that will still be possible with the proposed software acquisition. Because it will be web based the CAD View does not have to be managed on work stations or on the Mobile Data Terminals. This will save time and money. All appropriate agencies will have an opportunity to view their own CAD data.

Finance/Economics: This would be entirely funded with 9-1-1 Central Dispatch funds. The total amount for this software request is \$10,000 and that will be a one-time project payment. Annual Standard Software Maintenance Agreement or SSMA year one costs will be prorated to run concurrently with our existing SSMA. The year one SSMA cost is \$1,600.

Recommendation: That the Committee and Board authorizes 9-1-1 Central Dispatch to purchase the New World Systems' Aegis Web CAD Monitor Software and authorizes the signature of this Agreement by the Board Chair.

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

WHEREAS, When Bay County Central Dispatch was on the AS/400 and used the New World CAD software some agencies had the ability to access that CAD system and view certain information; and

WHEREAS, With the recent transition to the new CAD system with New World Systems that will continue to be possible with a proposed CAD View software acquisition; and

WHEREAS, Because it will be web-based, the CAD View does not have to be managed on work stations or on the Mobile Data Terminals which will save time and money; and

WHEREAS, All appropriate agencies will have an opportunity to view their own CAD data; and

WHEREAS, This acquisition will be entirely funded by 9-1-1 Central Dispatch in the amount of \$10,000 plus the annual Standard Software Maintenance Agreement in the amount of \$1,600; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the purchase of the New World Systems' Aegis Web CAD Monitor Software and authorizes the Chairman of the Board to sign all documents required for the acquisition on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

911 - New World Systems CAD View

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygier | | | | Christopher Rupp | | | |
| Vaughn J. Begick | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



Thomas L. Hickner
Bay County Executive



BAY COUNTY
Health Department
Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN.
Health Director

Tracy Metcalfe
Health Educator

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

To: Ernie Krygier, Chairman
Ways and Means Committee

From: Tracy Metcalfe
Community Health Analyst/Health Educator

Date: May 10, 2011

RE: Request Permission to Apply to the National Association of County & City Health Officials (NACCHO)
for Community Health Assessment and Community Health Improvement Planning Grant Funding.

BACKGROUND:

Currently, the Health Department is undertaking a comprehensive Community Health Assessment with other community based organizations, such as the Bay Regional Medical Center and the Bay Health Plan. Development and implementation of a Community Health Improvement Plan is a vital component of the Community Health Assessment process. The Health Department is seeking grant funds in the amount of \$35,000 from NACCHO to facilitate the creation and execution of the Community Health Improvement Plan. Successfully completing these projects will not only provide statistically significant data regarding the health of our community and assist with setting priorities to address identified health issues, it also positions the Health Department for becoming a nationally accredited public health organization in the future.

FINANCE AND ECONOMICS:

There is no financial cost to the County as all costs associated with the project are included in the NACCHO grant.

RECOMMENDATION:

The Health Department recommends approval of any and all agreements and budget adjustments related to this grant.

CC: Thomas Hickner, County Executive
Michael Gray, Administrative Services
Martha Fitzhugh, Corporation Counsel
Tim Quinn, Finance
Crystal Hebert, Finance
Kim Priessnitz, Finance
Barbara MacGregor, Health Director

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

WHEREAS, Currently the Health Department is undertaking a comprehensive Community Health Assessment with other community based organizations, i.e. Bay Regional Medical Center and the Bay Health Plan; and

WHEREAS, Development and implementation of a Community Health Improvement Plan is a vital component of the Community Health Assessment process; and

WHEREAS, The Health Department is seeking grant funds in the amount of \$35,000 from the National Association of County & City Health Officials (NACCHO) to facilitate the creation and execution of the Community Health Improvement Plan; and

WHEREAS, Successfully completing these projects will not only provide statistically significant data regarding the health of our community and assist with setting priorities to address identified health issues, it also positions the Health Department for becoming a nationally accredited health organization in the future; and

WHEREAS, There is no financial cost to Bay County as all costs associated with the project are included in the NACCHO grant; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves application to the National Association of County & City Health Officials (NACCHO) and authorizes the Chairman of the Board to execute the grant application documents and all related documents, including grant award documents, on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - NACCHO Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davls | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Beglck | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



Thomas L. Hickner
Bay County Executive



**BAY COUNTY
Health Department**

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

TO: Ernie Krygier, Chairperson, Ways and Means Committee
FROM: Barbara MacGregor, Health Director
DATE: May 26, 2011
CC: Tom Hickner, Michael Gray, Marty Fitzhugh, Tim Quinn, Crystal Hebert, Kim Priessnitz, Joel Strasz, Marilyn Laurus, and Melissa Maillette
RE: FY 2010-11 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) Amendment #2

BACKGROUND:

The enclosed agreement amends the 2010/2011 CPBC Agreement between Bay County and the Michigan Department of Community Health. The Amendment incorporates the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued.

FINANCIAL CONSIDERATIONS:

This Amendment reflects positive adjustments to funding levels as follows:

| <u>PROGRAM ELEMENT</u> | <u>PREVIOUS LEVEL</u> | <u>REVISED LEVEL</u> | <u>CHANGE</u> |
|-----------------------------------|---------------------------|---------------------------|------------------------|
| Eat Safe Fish/Game 1/1/11-9/30/11 | \$0 | \$40,325 | \$40,325 |
| Healthy Communities | \$0 | \$ 2,000 | \$ 2,000 |
| <i>TOTAL CPBC FUNDING</i> | <i>\$1,321,834</i> | <i>\$1,364,159</i> | <i>\$42,325</i> |

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends Amendment #2 be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment .

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

WHEREAS, The 2010/2011 CPBC Agreement between Bay County and the Michigan Department of Community Health (MDCH) is being amended to reflect updated program language and revised allocations received. This amendment reflects positive changes to funding levels:

| <u>PROGRAM ELEMENT</u> | <u>PREVIOUS LEVEL</u> | <u>REVISED LEVEL</u> | <u>CHANGE</u> |
|--|-----------------------|----------------------|------------------|
| Eat Safe Fish/Game 1/1/11 - 9/30/11 | \$0 | \$40,325 | \$40,325 |
| Healthy Communities | \$0 | \$ 2,000 | \$ 2,000 |
| Total CPBC Funding | \$1,321,834 | \$1.364,159 | \$ 42,325 |

RESOLVED That the Bay County Board of Commissioners approves amendment # 2 to the 2010-2011 CPBC Contracting Agreement and authorizes the Chairman of the Board to execute all required documents on behalf of Bay County; Be It Further

RESOLVED That budget adjustments relating to this amendment are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - Amendment # 2 to 2010-2011 CPBC Agt

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Beglck | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



Thomas L. Hickner
Bay County Executive



Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

MEMORANDUM

TO: Ernie Krygier, Chairperson, Ways and Means Committee

FROM: Melissa Maillette, Emergency Preparedness & Health Education Manager

DATE: June 1, 2011

CC: Barbara MacGregor, Tom Hickner, Michael Gray, Marty Fitzhugh, Tim Quinn, Crystal Hebert, Kim Priessnitz

RE: Delta College Fitness and Recreation Center Membership Renewal

BACKGROUND

For six years Bay County employees have enjoyed full use of the Delta College Fitness and Recreation Center through shared corporate memberships. From May 19, 2010 through April 26, 2011, a total of 47 Bay County employees have utilized the facility a total of 744 times for an average of 15.8 uses per employee. This is an increase in usage by employees in that from May 1, 2009 through June 30, 2010, the number of visits made by 47 employees was 518 visits.

FINANCIAL CONSIDERATIONS

The total cost for nine memberships is \$2,835. This amount has remained unchanged for the six years Bay County has had memberships available to employees. The nine memberships are shared among the eligible employees of Bay County. This amount has been budgeted in the 2011 budget.

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends this Agreement be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Agreement.

BAY COUNTY BOARD OF COMMISSIONERS

6/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

WHEREAS, Bay County has had a contractual arrangement with Delta College for the past 6 years for full use of the Delta College Fitness and Recreation Center through nine (9) shared corporate memberships; and

WHEREAS, The total cost for nine memberships, shared among eligible County employees, is \$2,835 and this amount has remained unchanged for the past 6 years; and

WHEREAS, County employee use of the Delta College Fitness and Recreation Center has increased for the period 5/10 to 4/11 over the prior years usage; and

WHEREAS, Funds for the memberships have been budgeted for 2011; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the Delta College Fitness and Recreation Center Membership Agreement and authorizes the Chairman of the Board to execute said Agreement and all related documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Delta College Fitness Ctr Agt - 2011

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygier | | | | Christopher Rupp | | | |
| Vaughn J. Begick | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY DEPARTMENT OF
ENVIRONMENTAL AFFAIRS
& COMMUNITY DEVELOPMENT

515 Center Avenue, Suite 501
Bay City, Michigan 48708

Phone (989) 895-4135
Fax (989) 895-4068
TDD (989) 895-4049
<http://www.co.bay.mi.us/>



LAURA OGAR, DIRECTOR
ogarl@baycounty.net
Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

TOM HICKNER
County Executive

MEMORANDUM

DATE: June 1, 2011

TO: Commissioner Ernie Krygier, Chair
Ways & Means Committee

FROM: Laura Ogar, Director
Environmental Affairs & Community Development

RE: Authorization to Accept Bay County Septic System Replacement Revolving Loan Start-up Funds and Educational Outreach Program Grants; No General Funds.

Background:

Our Saginaw Bay Coastal Initiative (SBCI) efforts to eliminate pollution sources and restore water quality in the bay has been recognized with new funding provided by a variety of sources. The Bay Area Community Foundation, Saginaw Bay Watershed Initiative Network (WIN) and the Department of Environmental Quality (DEQ) have pledged funds towards the start-up of a revolving loan fund designated to repair or replace failing on-site septic systems which have been identified as improperly leaching into waters of the state. The septic source elimination fund would be innovative as it would serve to facilitate the immediate remedy of a failing septic system, stopping the wastewater from entering our surface water and polluting the waters flowing to the Saginaw Bay.

This is a new option for homeowners if they choose to use this innovative voluntary means to access funds while placing a lien on their property – in the same method as Homeowner Rehabilitation program. Payments covering the cost of the replacement will be made to the contractor after the secured lien is recorded. Loan fund being paid back will be directed into a dedicated fund available for only new septic replacement projects. The revolving loan fund will provide upfront funding

-64-

to cover the cost of replacement/repair on a septic system, using only Health Department certified installers. Criteria will be established to prioritize those failing on-site septic systems that have a direct hydrologic connection to surface waters of the Saginaw Bay and its tributaries, typically those systems within 500' of a watercourse. Bay County Health Department coordination will be critical to concentrate first in those sub watersheds that have documented high e-coli counts and along the beach areas immediately adjacent to the Saginaw Bay.

Finance & Economics:

The grant amount is \$50,000 from WIN, \$14,000 from the Bay Area Community Foundation, and a pledged amount of \$50,000 from the DEQ PIRGM Fund. No general funds will be used or obligated.

Recommendation:

Upon favorable review of Corporation Council, authorize acceptance of the funds for the stated purpose, and allow for application for further grant funds with no match funds required. Also, request authorization to make budget adjustments and any signatures required and documentation associated with this request.

cc: Tom Hickner
Marty Fitzhugh
Mike Gray
Deanne Berger

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)
WHEREAS, The Saginaw Bay Coastal Initiative (SBCI) efforts to eliminate pollution sources and restore water quality in the Bay has been recognized with new funding provided by a variety of sources; and
WHEREAS, The Bay Area Community Foundation, Saginaw Bay Watershed initiative Network (WIN) and the Department of Environmental Quality (DEQ) have pledged funds towards the start-up of a revolving loan fund designated to repair or replace failing on-site septic systems which have been identified as improperly leaching into waters of the state; and
WHEREAS, The septic source elimination fund would be innovative as it would serve to facilitate the immediate remedy of a failing septic system, stopping the wastewater from entering our surface water and polluting the waters flowing to the Saginaw Bay; and
WHEREAS, This is a new option for homeowners if they choose to use this innovative voluntary means to access funds while placing a lien on their property - in the same method as Homeowner Rehabilitation Program; and
WHEREAS, Payments covering the cost of the replacement will be made to the contractor after the secured lien is recorded; and
WHEREAS, Loan funds being paid back will be directed into a dedicated fund available for only new septic replacement projects; and
WHEREAS, The revolving loan fund will provide up-front funding to cover the cost of replacement/repair on a septic system using only Health Department certified installers; and
WHEREAS, Criteria will be established to prioritize those failing on-site septic systems that have a direct hydrologic connection to surface waters on the Saginaw Bay and its tributaries, typically those systems within 500' of a watercourse; and
WHEREAS, Bay County Health Department coordination will be critical to concentrate first in those sub watersheds that have documented high e-coli counts and along the beach areas immediately adjacent to the Saginaw Bay; and
WHEREAS, The grant amounts are as follows: \$50,000 from WIN; \$14,000 from the Bay Area Community Foundation; and a pledged amount of \$50,000 from the DEQ PIRGM Fund and no general funds will be used or obligated; Therefore, Be It
RESOLVED That the Bay County Board of Commissioners accepts \$50,000 from WIN; \$14,000 from the Bay Area Community Foundation; and a pledged amount of \$50,000 from the DEQ PIRGM Fund for up-front funding to cover the cost of replacement/repair of a septic system using Health Department certified Installers; Be It Further
RESOLVED That authorization is granted to make application for further grant funds that require no County match with the Chairman of the Board being authorized to execute the application and related documents, including grant award documents, on behalf of Bay County following legal review/approval; Be It Finally
RESOLVE That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR AND COMMITTEE

Env Affairs - Septic System Replacement Revolving Loan Start-Up Funds

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Brandon Krause, Vaughn J. Beglck, Joe Davis, Ernie Krygler, Kim Coonan, Tom Ryder, Christopher Rupp, Donald J. Tilley.

VOTE TOTALS: ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____ VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____

- 66 -

BAY COUNTY TRANSPORTATION PLANNING

515 Center Avenue, Suite 504
Bay City, Michigan 48708



LAURA OGAR, DIRECTOR
Environmental Affairs &
Community Development

DAVID ENGELHARDT
BCATS DIRECTOR
Bay City Area Transportation Study
engelhardtd@baycounty.net

Animal Control
Geographic Information Systems
Gypsy Moth Suppression Program
Housing Rehabilitation
Mosquito Control
Transportation Planning

Phone (989) 895-4064
Fax (989) 895-4068
TDD (989) 895-4049
<http://www.baycounty-mi.gov>

TOM HICKNER
County Executive

MEMORANDUM

DATE: May 31, 2011
TO: Ernie Krygler, Chairman
Ways & Means Committee
FROM: David Engelhardt, BCATS Director
Bay County Transportation Planning
RE: **Ways and Means Committee Agenda Item - Bay County Transportation Master Agreement between the Michigan Department of Transportation (MDOT), Bay City Area Transportation Study (BCATS) and also a Memorandum of Understanding (MOU) between BCATS and Bay Metro Transit Authority (BMTA)**

Please consider the following at the next meeting of the Ways and Means Committee scheduled for June 7, 2011:

Background:

The Master Agreement details the activities, roles, and responsibilities of the Bay County Transportation Planning Division which acts as the Metropolitan Planning Organization known as the Bay City Area Transportation Study (BCATS). BCATS is required to maintain a certified planning program according to federal regulations in order to utilize federal funds for road construction projects in the Bay City Urbanized Area. The MOU details the activities, roles, and responsibilities between BCATS and the Bay Metro Transit Authority.

Finance & Economics:

The Master Agreement outlines the roles and responsibilities of MDOT, BCATS, and BMTA during each Fiscal Year. Additionally, each Fiscal Year requires an annual work program description (Unified Work Program) which further details the work items that will be produced during that Fiscal year and also requires specific annual authorization forms which detail the amount of funding being allocated to such work activities. The specific annual authorization forms are brought before the Ways & Means Committee separately for approval each year.

Recommendation:

Upon favorable review by Corporation Counsel, authorize signature by appropriate person(s) of the Master Agreement and the MOU and or any other required documents in order to fully implement the BCATS program.

cc: Laura Ogar
Michael Gray
Marty Fitzhugh

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

WHEREAS, The Bay County Transportation Master Agreement details the activities, roles and responsibilities of the Bay County Transportation Planning Division which acts as the Metropolitan Planning Organization known as the Bay City Area Transportation Study (BCATS); and

WHEREAS, BCATS is required to maintain a certified planning program according to federal regulations in order to utilize federal funds for road construction projects in the Bay City Urbanized Area and a Memorandum of Understanding details the activities, roles and responsibilities between BCATS and the Bay Metro Transit Authority; and

WHEREAS, The Master Agreement outlines the roles and responsibilities of MDOT, BCATS and BMTA during each fiscal year and each fiscal year requires an annual work program description (Unified Work Program) which further details the work items that will be produced during that fiscal year and also requires specific annual authorization forms which detail the amount of funding being allocated to such work activities and each year these forms are submitted to the Ways and Means Committee for approval; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Bay County Transportation Master Agreement between the Michigan Department of Transportation (MDOT) and Bay City Area Transportation Study (BCATS) as well as a Memorandum of Understanding (MOU) between BCATS and the Bay Metro Transit Authority (BMTA); Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the Bay County Transportation Master Agreement and the Memorandum of Understanding, and any other required documents, on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Env Affairs - BCATS Master Agreement & Memorandum of Understanding

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davls | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Beglick | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-68-



**BAY COUNTY
PERSONNEL DEPARTMENT**

Thomas L. Hickner
County Executive

Tim Quinn
Personnel and Employee Relations Director
quinnt@baycounty.net

June 1, 2011

Mr. Ernie Krygier, Chairman
Ways and Means Committee
515 Center Avenue
Bay City, MI 48708

RE: ***Equalization Director Contract***

Dear Commissioner Krygier:

Kindly consider the item listed below for the agenda of the next Ways and Means committee meeting.

Request: I am requesting that the Ways and Means Committee consider allowing the Chairperson of the Board of Commissioners to enter into arrangements to extend the contract of Richard Gruber as Equalization Director for up to 24 months, or when Ms. Rifenbark achieves Level IV certification, whichever occurs first, at the rate of \$18,000 annually, with an option of either party to cancel with 30 days notice.

Background: In December, 2009 we appointed Ms. Kelly Rifenbark to the position of Interim Equalization Director. She had achieved Level III Certification and was on a path to complete her Level IV requirements within a year. Two things occurred at that time: (1) the State of Michigan refused to allow her to work as acting director for more than one year (from the date of Robert Peltier's death) and (2) the requirements were changed by the state for Level IV certification, adding several additional classes and other new requirements. Although we contested this at the time, we did not prevail.

Thereafter, the County entered into a contractual relationship for one year with Mr. Gruber to have him perform Level IV duties and supervise the department's activities.

However, it is now apparent with the revamping of the classes required for Level IV certification and additional requirements, we will need Mr. Gruber's services for approximately two additional years. This is not the fault of Ms. Rifenbark, as she has been diligently following the path to certification.

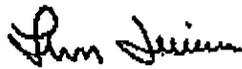
Mr. Ernie Krygier, Chairman
June 1, 2011
Page 2

Economics: This arrangement will add approximately \$10,500 to this year's cost and \$1,500 a month thereafter. However, this arrangement is still less expensive than when we had Robert Peltier performing the duties at \$47,000 per year on a part-time basis. This is the most cost effective means of dealing with the issues imposed upon us by the new state guidelines and regulations.

Recommendation: I recommend that the Ways and Means Committee move this to the June Board of Commissioners' meeting.

Thank you for considering this item for the agenda of your committee.

Sincerely,



Tim Quinn, Director
Personnel and Employee Relations

TQ/mr

cc: Tom Hickner
Mike Gray
Marty Fitzhugh
Richard Gruber
Kelly Rifenbark

G:\Board\WAYS&MEA\2011\Equalization.wpd

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

WHEREAS, In December 2009 Kelly Rifenbark was appointed to the position of interim Equalization Director who was scheduled to complete Level IV requirements within 1 year; and

WHEREAS, The State of Michigan refused to allow Ms. Rifenbark to work as the acting Director for more than 1 year and the certification requirements were changed by the State for Level IV certification adding several additional classes as well as other requirements; and

WHEREAS, Due to these circumstances, the County entered into a one year contractual relationship with Richard Gruber to perform Level IV duties and supervise the department's activities; and

WHEREAS, Because of the revamping of required classes and additional requirements and through no fault of Ms. Rifenbark, it is necessary to extend Richard Gruber's contract for approximately two additional years adding approximately \$10,500 to this year's cost and \$1,500/mo. thereafter; and

WHEREAS, This is the most cost effective means of dealing with the issues imposed on Bay County by the new State guidelines and regulations; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves extension of the contract with Richard Gruber as Equalization Director for up to 24 months or when Ms. Rifenbark achieves Level IV certification, whichever occurs first, at the rate of \$18,000 annually, with an option of either party to cancel with 30 days notice; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the contract extension with Richard Gruber on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Equalization - Extension of Richard Gruber Contract

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davls | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Beglck | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

- 71 -

RESOLUTION

NO. _____

By: WAYS AND MEANS COMMITTEE 6/7/2011

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 6/14/11 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on Behalf of Bay County.

| <u>Request Number</u> | <u>Fund Involved Department Involved</u> | <u>Favorable Impact</u> | <u>Unfavorable Impact</u> | <u>No Impact</u> |
|-----------------------|--|-------------------------|---------------------------|------------------|
| 2011-06-002 | General Fund Building & Grounds Activity Budget for Buildings & Grounds purchasing of an old Division on Aging van for \$3,000, using proceeds from the sale of auction items. This BA also budgets for the extra auction revenue received that was not included in the 2011 budget. With this extra revenue Buildings & Grounds wants to purchase small tools and a saw for Pinconning Park, tools for Buildings & Grounds and \$4,000 to cover a water main break in May 2011. | | | X |
| 2011-06-003 | General Fund Parks & Recreation Activity Golf Course To budget for the reinstatement of the community center summer recreation program. To allow the hiring of temporary help and use of community center utilizing funds from registration and the general fund balance to operate this program. | | \$16,655 \$7,718 | |

RESOLUTION

NO. _____

2011-06-004

General Fund
Community Center Activity

\$16,200

To budget for expansion of
community center weight room
using general fund balance for
immediate purchases while
generating new revenue to pay
off the expansion costs.

Ernie Krygier, Chairman W.& M.
and Committee

Budget Amendment Detail Lines

My File Edit Tools Help



Summary

Journal
Journal 2011/06 2 Ref B&G Desc B&G AUCTION Eff Date 06/14/2011

Journal Lines

| Org | Object | T/D | Amount |
|----------|--------|-----|-----------|
| 10126500 | 67100 | I | 10,000.00 |
| 10126500 | 78100 | I | 500.00 |
| 10176300 | 78100 | I | 240.00 |
| 10126500 | 93300 | I | 4,000.00 |
| 10126500 | 96730 | I | 1,500.00 |
| 10176300 | 96730 | I | 760.00 |
| 10126500 | 96750 | I | 3,000.00 |

Add Description

Journal Totals

| | |
|----------|-----|
| Increase | .00 |
| Decrease | .00 |

Bay County, Michigan

Additional Comments

Journal: 2 Line: 6

BUDGET FOR BUILDING & GROUNDS PURCHASING AN OLD DIVISION ON AGING VAN FOR \$3,000. USING PROCEEDS FROM THE SALE OF AUCTION ITEMS. THIS B.A. ALSO BUDGETS FOR THE EXTRA AUCTION REVENUE RECEIVED THAT WAS NOT INCLUDED IN 2011 BUDGET. WITH THIS EXTRA REVENUE B&G WANT TO PURCHASE SMALL TOOLS & A SAW AT PINCONNING PARK, TOOLS FOR B&G AND \$4,000 TO COVER A WATER MAIN BREAK IN MAY 2011.

Budget Amendment Detail Lines

My File Edit Tools Help

Summary

Journal
 Journal 2011/06 3 Ref PARKS Desc P&R BUDGET Eff Date 06/14/2011

Journal Lines

| Org | Object | Description | T/D | Amount |
|----------|--------|---------------------------------|-----|-----------|
| 10110100 | 40001 | FUND BALANCE | D | 4,050.00 |
| 10110100 | 40001 | FUND BALANCE | D | 7,716.00 |
| 10110100 | 40001 | FUND BALANCE | I | 914.00 |
| 10110100 | 40001 | FUND BALANCE | I | 27,509.00 |
| 10175100 | 65100 | REGISTRATIONS, USE & ADMISS FEE | I | 17,500.00 |
| 10175100 | 72700 | OFFICE SUPPLIES | I | 100.00 |
| 10175100 | 74200 | FOOD SUPPLIES | I | 3,000.00 |
| 10175100 | 74600 | UNIFORM PURCHASES | I | 400.00 |
| 10175100 | 74902 | YOUTH ACTIVITY SUPPLIES | I | 2,500.00 |
| 10175100 | 79900 | OTHER SUPPLIES | I | 100.00 |
| 10175100 | 81000 | ENTERTAINMENT SERVICES | I | 3,200.00 |
| 10175100 | 83100 | OTHER SERVICES AND CHARGES | I | 500.00 |
| 10175100 | 86000 | TRANSPORTATION | I | 3,500.00 |
| 10175100 | 90000 | PRINTING/PUBLISHING/ADVERTISI | I | 150.00 |
| 10175100 | 70300 | SALARIES-ELECTED OR APPOINTED | D | 5,058.00 |
| 10175100 | 70300 | SALARIES-ELECTED OR APPOINTED | D | 370.00 |
| 10175100 | 71600 | HEALTH INSURANCE | D | 1,728.00 |

Add Description

Journal Totals

| | |
|----------|----------|
| Increase | 1,896.00 |
| Decrease | 1,896.00 |

Budget Amendment Detail Lines

My File Edit Tools Help

Summary

Journal
 Journal 2011/06 3 Ref: PARKS Desc: P&R BUDGET Eff Date: 06/14/2011

Journal Lines

| Org | Object | Description | F/D | Amount |
|----------|--------|--------------------------------|-----|-----------|
| 10175100 | 71600 | HEALTH INSURANCE | D | 1,728.00 |
| 10175100 | 71700 | LIFE INSURANCE | D | 9.00 |
| 10175100 | 71800 | RETIREMENT | D | 404.00 |
| 10175100 | 72001 | SIF ADMINISTRATION | D | 16.00 |
| 10175100 | 72100 | WORKERS' COMPENSATION | D | 85.00 |
| 10175100 | 72200 | SICK AND ACCIDENT INSURANCE | D | 28.00 |
| 10175100 | 72500 | UNEMPLOYMENT COMPENSATION | D | 20.00 |
| 10175100 | 70400 | WAGES-CLERICAL-OTHER FULL TIME | I | 5,836.00 |
| 10175100 | 71500 | SOCIAL SECURITY | I | 447.00 |
| 10175100 | 71800 | RETIREMENT | I | 467.00 |
| 10175100 | 72001 | SIF ADMINISTRATION | I | 18.00 |
| 10175100 | 72100 | WORKERS' COMPENSATION | I | 98.00 |
| 10175100 | 72200 | SICK AND ACCIDENT INSURANCE | I | 33.00 |
| 10175100 | 72500 | UNEMPLOYMENT COMPENSATION | I | 23.00 |
| 10175100 | 71600 | HEALTH INSURANCE | I | 2,938.00 |
| 10175100 | 70500 | TEMPORARY HELP | I | 25,000.00 |
| 10175100 | 71500 | SOCIAL SECURITY | I | 1,913.00 |

Add Description

Journal Totals

| | |
|----------|----------|
| Increase | 4,896.00 |
| Decrease | 4,896.00 |

Budget Amendment Detail Lines

My File Edit Tools Help



Summary

Journal

Journal 2011/06 3 Ref PARKS Desc P&R BUDGET Eff Date 06/14/2011

Journal Lines

| Org | Object | Description | I/D | Amount |
|----------|--------|--------------------------------|-----|----------|
| 10175100 | 71500 | SOCIAL SECURITY | I | 1,913.00 |
| 10175100 | 72001 | SIF ADMINISTRATION | I | 78.00 |
| 10175100 | 72100 | WORKERS' COMPENSATION | I | 420.00 |
| 10175100 | 72500 | UNEMPLOYMENT COMPENSATION | I | 98.00 |
| 10175700 | 70400 | WAGES-CLERICAL-OTHER FULL TIME | D | 5,066.00 |
| 10175700 | 71500 | SOCIAL SECURITY | D | 388.00 |
| 10175700 | 71800 | RETIREMENT | D | 405.00 |
| 10175700 | 72001 | SIF ADMINISTRATION | D | 16.00 |
| 10175700 | 72100 | WORKERS' COMPENSATION | D | 85.00 |
| 10175700 | 72200 | SICK AND ACCIDENT INSURANCE | D | 28.00 |
| 10175700 | 72500 | UNEMPLOYMENT COMPENSATION | D | 20.00 |
| 10175700 | 71600 | HEALTH INSURANCE | D | 2,938.00 |
| 50975602 | 71500 | SOCIAL SECURITY | I | 370.00 |
| 50975602 | 70300 | SALARIES-ELECTED OR APPOINTED | I | 5,058.00 |
| 50975602 | 71600 | HEALTH INSURANCE | I | 1,728.00 |
| 50975602 | 71700 | LIFE INSURANCE | I | 9.00 |
| 50975602 | 71800 | RETIREMENT | I | 404.00 |

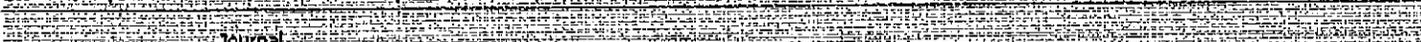
Add Description

Journal Totals

| | |
|----------|----------|
| Increase | 4,896.00 |
| Decrease | 4,896.00 |

Budget Amendment Detail Lines

My File Edit Tools Help



Summary

Journal
 Journal 2011/06 3 Ref: PARKS Desc: P&R BUDGET Eff: Data 06/14/2011

Journal Lines

| Org | Object | Description | I/D | Amount |
|----------|--------|-------------------------------|-----|----------|
| 10175700 | 71500 | SOCIAL SECURITY | D | 388.00 |
| 10175700 | 71800 | RETIREMENT | D | 405.00 |
| 10175700 | 72001 | SIF ADMINISTRATION | D | 16.00 |
| 10175700 | 72100 | WORKERS' COMPENSATION | D | 85.00 |
| 10175700 | 72200 | SICK AND ACCIDENT INSURANCE | D | 28.00 |
| 10175700 | 72500 | UNEMPLOYMENT COMPENSATION | D | 20.00 |
| 10175700 | 71600 | HEALTH INSURANCE | D | 2,938.00 |
| 50975602 | 71500 | SOCIAL SECURITY | I | 370.00 |
| 50975602 | 70300 | SALARIES-ELECTED OR APPOINTED | I | 5,058.00 |
| 50975602 | 71600 | HEALTH INSURANCE | I | 1,728.00 |
| 50975602 | 71700 | LIFE INSURANCE | I | 0.00 |
| 50975602 | 71800 | RETIREMENT | I | 404.00 |
| 50975602 | 72001 | SIF ADMINISTRATION | I | 16.00 |
| 50975602 | 72100 | WORKERS' COMPENSATION | I | 85.00 |
| 50975602 | 72200 | SICK AND ACCIDENT INSURANCE | I | 28.00 |
| 50975602 | 72500 | UNEMPLOYMENT COMPENSATION | I | 20.00 |
| 50975602 | 40002 | UNRESTRICTED NET ASSETS | I | 7,718.00 |

Add Description

| Journal Totals | |
|----------------|----------|
| Increase | 1,896.00 |
| Decrease | 3,896.00 |

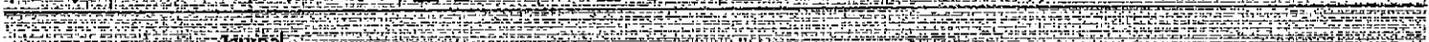
Bay County, Michigan

Additional Comments

Journal: 3 Line: 1

TO BUDGET FOR REINSTATEMENT OF THE COMMUNITY CENTER SUMMER RECREATION PROGRAM.
TO ALLOW THE HIRING OF TEMPORARY HELP AND USE OF COMMUNITY CENTER UTILIZING
FUNDS FROM REGISTRATIONS AND THE GENERAL FUND BALANCE TO OPERATE THIS PROGRAM.

Budget Amendment Detail Lines



Summary

Journal
 Journal 2011/06 4 Ref WEIGHT Desc WEIGHT RM Eff Date 06/14/2011

Journal Lines

| Org | Object | Description | I/D | Amount |
|----------|--------|---------------------------------|-----|-----------|
| 10110100 | 40001 | FUND BALANCE | I | 16,200.00 |
| 10175700 | 65100 | REGISTRATIONS, USE & ADMISS FEE | I | 5,000.00 |
| 10175700 | 96720 | BLDGS/BLDG ADD. & IMPROVE EXPEN | I | 1,800.00 |
| 10175700 | 96730 | MACHINERY & EQUIPMENT EXPENSE | I | 18,500.00 |
| 10175700 | 96730 | MACHINERY & EQUIPMENT EXPENSE | I | 900.00 |

Add Description

Journal Totals

| | |
|----------|----|
| Increase | 00 |
| Decrease | 00 |

Bay County, Michigan

Additional Comments

Journal: 4 Line: 6

TO BUDGET FOR EXPANSION OF COMMUNITY CENTER WEIGHT ROOM USING GENERAL FUND
BALANCE FOR IMMEDIATE PURCHASES WHILE GENERATING NEW REVENUE TO PAY OFF THE
EXPANSION COSTS.



BAY COUNTY BOARD OF COMMISSIONERS

6/14/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/7/11)

RESOLVED By the Bay County Board of Commissioners that the attached 2012 Budget Schedule and Calendar is approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

2012BudgetSchedule/Calendar

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davls | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Beglick | | | | Klm Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY, MICHIGAN
2012 BUDGET SCHEDULE AND CALENDAR

| | |
|----------------------|---|
| Tuesday 7-Jun-11 | WAYS AND MEANS COMMITTEE MEMBERS REVIEW AND APPROVE BUDGET SCHEDULE AND CALENDAR. |
| Tuesday 14-Jun-11 | BOARD OF COMMISSIONERS REVIEW AND APPROVE BUDGET SCHEDULE AND CALENDAR. |
| Monday 27-Jun-11 | DISTRIBUTE 2012 BUDGET PACKAGE AND FORMS TO DEPARTMENTS. |
| Tuesday 19-Jul-11 | DEPARTMENTS TO SUBMIT COMPLETED 2012 BUDGET REQUEST ON LINE TO BUDGET DEPARTMENT FOR SUMMARIZATION. |
| Monday 15-Aug-11 | BUDGET PREPARATION REPORT AVAILABLE FOR REVIEW. |
| Friday 16-Sep-11 | PUBLISH AND POST NOTICE OF PUBLIC HEARING FOR THE 2012 BUDGET AND FOR THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET. |
| Monday 3-Oct-11 | COUNTY EXECUTIVE SUBMITS 2012 BUDGET TO THE BOARD OF COMMISSIONERS. |
| Monday 3-Oct-11 | COUNTY EXECUTIVE SUBMITS 2012 BUDGET TO DEPARTMENT/DIVISION HEADS AND OTHER ELECTED OFFICIALS. |
| Tuesday 4-Oct-11 | WAYS AND MEANS COMMITTEE REVIEWS BUDGET; ANNOUNCES PUBLIC HEARING FOR 2012 BUDGET TO BE HELD ON OCTOBER 11, 2011. |
| Tuesday 11-Oct-11 | PUBLIC HEARING ON 2012 PROPOSED BUDGET AND FOR THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET. |
| Tuesday 8-Nov-11 | TENTATIVE ADOPTION OF THE 2012 BUDGET BY THE BAY COUNTY BOARD OF COMMISSIONERS. |

THOMAS L. HICKNER
Bay County Executive

FINANCE DEPARTMENT
Bay County Building
515 Center Avenue, Suite 701
Bay City, MI 48708-5128



TIMOTHY E. QUINN
Finance Officer
quinnt@baycounty.net

CRYSTAL A. HEBERT
Assistant Finance Officer
hebertc@baycounty.net

KIMBERLY A. PRIESSNITZ
Budget/Grants
priessnitzk@baycounty.net

TO: Ernie Krygier, Chairperson
Ways & Means Committee

FROM: Crystal Hebert, *CH*
Assistant Finance Officer

RE: Executive Directive #2007-11

DATE: May 25, 2011

REQUEST:

Please place this memo on the June 7, 2011 agenda for your committee's information.

BACKGROUND:

On May 7, 2011, an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the State Grants with regard to fiscal year 2010 and/or 2011 appear to have no changes.

RECOMMENDATION:

To receive.

c: Tom Hickner
Michael Gray
Marty Fitzhugh
Kim Priessnitz
Tim Quinn

04/29/2011 12:07
Kriessnitz

RAY COUNTY, MI
A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 1010 00100 CASH - CHECKING
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO WARRANT

NET

333278 04/29/2011 PRD 2514 BEACON LIGHTING PROD 43194 JBC4282011/CS-r1 04/29/2011 1100279 042911 13,855.00
CHECK 333278 TOTAL: 13,855.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 13,855.00

TOTAL PRINTED CHECKS
COUNT 1 AMOUNT 13,855.00