

# BAY COUNTY BOARD OF COMMISSIONERS

## A G E N D A

**TUESDAY, MAY 10, 2011**

**4:00 P.M.**

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

**I CALL TO ORDER (CHAIRMAN TILLEY)**

**II ROLL CALL**

**III INVOCATION**

**IV PLEDGE OF ALLEGIANCE**

35-48 **V MINUTES (4/12/11; 4/19/11)**

**VI CITIZEN INPUT (4:00 P.M.)**

**VII PETITIONS AND COMMUNICATIONS**

1 A. Designation of May 2011 as Drug Court Month in Bay County (Res. No. 2011-72)

2- 4 B. City of Bay City - Application for an Obsolete Property Rehabilitation District filed by Steven Ingersoll for 100 State Street - \$274,000  
**(Receive)**

**VIII REPORTS/RESOLUTIONS OF COMMITTEES**

**A. WAYS AND MEANS (ERNIE KRYGIER, CHAIR; KIM COONAN, VICE CHAIR)**

5 1. No. 2011-73 - Patrol Vehicle Proceeds (Sheriff Dept.)

6 2. No. 2011-74 - Independent Contractors (3) (Register of Deeds)

7 3. No. 2011-75 - Card Scanning Project (Register of Deeds)

- 8 4. No. 2011-76 - High Density Roller Shelf System/Double Face Roller Shelf Desk (Register of Deeds)
- 9 5. No. 2011-77 - Additional Contract Work - Region 3 Homeland Security Planning Board (Administrative Services)
- 10 6. No. 2011-78 - Shared Recreation Services (Administrative Services)
- 11 7. No. 2011-79 - Cooperative Office Supply Purchasing (Administrative Services)
- 12 8. No. 2011-80 - Annual Maintenance Renewal - Tyler Munis Software (Administrative Services)
- 13 9. No. 2011-81 - Environmental Health Fees - Pawnbroker, Secondhand Dealer, Scrap Dealer (Health Department)
- 14 10. No. 2011-82 - Fund Raising for Memorial; Acceptance of Donations (Division on Aging)
- 15 11. No. 2011-83 - Letter of Intent for FY 2011 Funding (Division on Aging)
- 16 12. No. 2011-84 - Budget Adjustments (Various)
- 17 13. No. 2011-85 - Support for Community Services Block Grant Funding (Mid Michigan Community Action Agency)
- 18-19 14. No. 2011-86 - Renewal of Victims of Crimes Act (VOCA) Grant (Letter of explanation from Prosecutor attached)

**B. PERSONNEL/JUDICIAL (TOM RYDER, CHAIR; ERNIE KRYGIER, VICE CHAIR)**

- 20 1. No. 2011-87 - Purchase of Other Governmental Service Credit for Retirement Purposes - Gary F. Lesley (Bay-Arenac Behavioral Health)
- 21 2. No. 2011-88 - Vacancies: Finance Department; Division on Aging
- 22 3. No. 2011-89 - Agreement w/TEAM Human Capital Solutions for Employee Assistance Program (Personnel Dept.)

**C. HUMAN SERVICES (MICHAEL J. DURANCZYK, CHAIR; BRANDON KRAUSE, VICE CHAIR)**

- 23 1. No. 2011-90 - Bay 3 TV Contract Renewal (Administrative Services)

**D. BOARD OF COMMISSIONERS (DONALD J. TILLEY, CHAIR; KIM COONAN, VICE CHAIR)**

- 24 1. No. 2011-91 - Accounts Payable/BAYANET/Center Ridge Arms
- 25-28 2. No. 2011-92 - Reports of County Executive

**IX REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

- A. County Executive

**X UNFINISHED BUSINESS**

**XI NEW BUSINESS**

- A. City of Bay City - Applications
  - 29-31 1. Industrial Facilities Tax Exemption Certificate - Sunset Valley Crematory - \$197,695.50 **(Receive)**
  - 32-34 2. Obsolete Property Rehabilitation Exemption Certificate filed by Steven Ingersoll for 100 State Street - \$274,000 **(Receive)**

**XII MISCELLANEOUS**

**XIII ANNOUNCEMENTS**

- A. **2011 Appointments:**
  - 1. **June - Library Board (One 5 year term - Don Carlyon)**

**XIV CLOSED SESSION (If requested)**

- A. Corporation Counsel - Pending Litigation (4:30 p.m.)

**Motion: To go into closed session pursuant to MCLA 15.268, Sec. 8 (e): To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.**

**XV RECESS/ADJOURNMENT**

**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

BY: BAY COUNTY BOARD OF COMMISSIONERS  
 WHEREAS, Drug Courts are a proven budget solution that benefits all facets of society; and  
 WHEREAS, Drug Court are an essential component of our justice system which save vast criminal justice resources and return individuals to their communities as productive, tax-paying citizens; and  
 WHEREAS, Drug Courts are the most effective tool in the criminal justice system for saving money, cutting crime and serving veterans; and  
 WHEREAS, Results of more than 100 program evaluations and at least four meta-analytic studies have yielded definitive evidence that Drug Courts significantly improve substance-abuse treatment outcomes, substantially reduce drug abuse and crime, and do so at less expense than any other justice strategy; and  
 WHEREAS, Drug Courts facilitate community-wide partnerships, bringing together public safety and public health professionals in the fight against drug abuse and criminality; and  
 WHEREAS, The Drug Court movement has grown from the 12 original Drug Courts in 1994 to over 2,500 operational Drug Courts; and  
 WHEREAS, Drug Courts demonstrate that when one person rises out of drugs and crime, we ALL RISE; and  
 WHEREAS, The time has come to put a Drug Court within reach of every eligible person in need; and  
 WHEREAS, May 16 - 20 marks *National Drug Court Commencement Week*, which celebrates the promise of recovery and restored hope to Drug Court graduates and their families; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners declares that a "Drug Court Month" be established in Bay County during the month of May, 2011, recognizing the significant contributions Drug Courts have made toward reducing substance abuse crime and recidivism which saving valuable resources.

DONALD J. TILLEY, CHAIR  
 AND BOARD

National Drug Court Month  
 MOVED BY COMM. \_\_\_\_\_

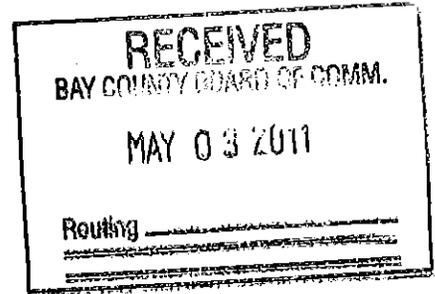
SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-/-



March 16, 2011

Mr. Don Tilley, Chairman  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

**RE: Application for an Obsolete Property Rehabilitation District**

On April 20, 2011, Steven Ingersoll submitted an application for an Obsolete Property Rehabilitation District for 100 State Street, Bay City, MI, filed under State of Michigan P.A. 146 of 2000.

In accordance with the Act, you are hereby notified that the district was filed for rehabilitation in the estimated amount of \$274,000.

A response is requested by Friday, May 13, 2011. A public hearing on the district will be held by the City Commission at their May 16, 2011, meeting. The meeting will be held at 7:30 PM at the Pere Marquette Depot.

Questions pertaining to the Act or the applications may be directed to the City Assessor, Amy DeHaan, at 894-8123.

CITY OF BAY CITY  
  
Dana L. Muscott, MMC  
Deputy City Manager of Administrative Services/City Clerk

- 2 -

**Application for Establishment  
of an  
Obsolete Property Rehabilitation District**

Date: 3-18-11

Applicant (must be the owner of the facility): FRONT PORCH RENAISSANCE GROUP  
STEVE INGERSOLL

Address of Applicant: 400 N. MADISON AVE., BAY CITY, MI 48708

Telephone: (517) 282-5347 Fax: ( )

Location of obsolete facility (no. and street): 100 STATE STREET

1. Explain proposed rehabilitation of the obsolete property: Historic Preservation, Façade (windows Roof/Doors/Lighting. Interior renovation to accommodate new office space for Front Porch employees. upper level to be rehabbed as residential.
2. Total dollars to be invested into project: \$274,000
3. Number of code enforcement issues being resolved: multiple
4. Is property on the National Register? Yes  No
5. Number of permanent, full-time equivalent jobs created due to project: 6
6. Months/years work will begin/end: June 2011 - August 2011
7. Any planned façade improvements to the property: Yes  No
8. Number of housing units created after project completion? 2
9. Legal descriptions of all properties involved: ATTACHED
10. Permanent parcel numbers: 09-160-021-101-017-00
11. Names and address of all property owners within proposed district: APPLICANT ONLY
12. Current District SEV: 21,800 District Taxable Value:
13. Current zoning of proposed district: C1- Neighborhood Business

**Note: No tax abatement will be considered for any projects commencing prior to the establishment of the district.**

Signed: [Signature]

Please submit this form to the City Clerk, City of Bay City, 301 Washington Avenue, Bay City, MI 48708

**Legal Description**

**100 State Street**

**Sidwell# 09-160-021-101-017-00**

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East 32 ½ feet of Lot 5, Block 18, Mrs. E. P. Birney's Addition to Wenona to West Bay City.

**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/3/11)

WHEREAS, Due to the increased cost of patrol vehicles, the Bay County Sheriff is requesting that proceeds from the sale of patrol vehicles be returned to the Sheriff Department vehicle budget for the purchase of new patrol vehicles; and

WHEREAS, While funds are available in the Sheriff Department 2011 budget for vehicle purchase, pricing information was not available at the time of budget preparation and the costs have increased; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the return of patrol vehicle sale proceeds to the Sheriff Department 2011 vehicle budget; Be It Further

RESOLVED That related budget adjustments required are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Sheriff Dept - 2011 Vehicle Sale Proceeds

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglck				Klm Coonan				Donald J. Tilley			

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AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/3/11)

WHEREAS, The Bay County Board of Commissioners previously granted approval to the Register of Deeds to hire up to three (3) independent contractors for an ongoing indexing project covering the period 1958 to 1984; and

WHEREAS, The Register of Deeds' office wishes to continue contracting with independent contractors to complete this very complex project; and

WHEREAS, The projected cost to extend the contracts through December 2012 will not exceed \$40,000 and funds are available in the Register of Deeds' automation fund; Therefore, Be it

RESOLVED That the Bay County Board of Commissioners authorizes extension of the Register of Deeds' indexing project and the contractual arrangement with independent contractors through December 2012 at a cost not to exceed \$40,000, monies to come from the Register of Deeds' automation fund; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any required contracts on behalf of Bay County following legal review/approval; Be it Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Register of Deeds - Extension of Indexing Project

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

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**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/3/11)

WHEREAS, The Register of Deeds has a card file index covering 1958 to 1984 and the Register of Deeds is proposing hiring Graphic Sciences to scan these card files that will be retrieved by a text search using a free Adobe viewer; and

WHEREAS, By scanning the card file index into the Register of Deeds system, an additional back-up is created and space will be freed up in the office; and

WHEREAS, The estimated cost of this project is \$8,497.50 but, because this is an estimate, the Register of Deeds is proposing approval of this service at a cost not to exceed \$9,200; and

WHEREAS, Funds are available in the Register of Deeds' automation fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the hiring of Graphic Sciences to scan the Register of Deeds' card file index into digital images and index and create PDF searchable files at a cost of \$0.25/page, not to exceed \$9,200, monies to come from the Register of Deeds' automation fund; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the appropriate contract with Graphic Sciences, if required, on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Register of Deeds - Card Scanning Project - Graphic Sciences

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
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**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

- BY: WAYS AND MEANS COMMITTEE (5/3/11)
- WHEREAS, Currently some books that should be stored in the vault area are being stored in the Register of Deeds' back room due to lack of space and there are concerns about the lack of protection in view of recent flooding; and
- WHEREAS, Due to limited storage availability, the Register of Deeds has explored storage options and is proposing a high density mobile shelving system with roller shelving with one double face roller shelf desk; and
- WHEREAS, With the installation of the new shelving system, all books will be stored in one area allowing for easier access and protection; and
- WHEREAS, The proposed cost of the high density roller shelf system and shelf desk is \$64,780 through Advantage Business Systems who will build and install the system and monies are available in the Register of Deeds' automation fund; Therefore, Be it
- RESOLVED That the Bay County Board of Commissioners approves acquisition of the high density roller shelf system and double face roller shelf desk from Advantage Business Systems who will build and install the system at a cost of \$64,780, monies to come from the Register of Deeds' automation fund; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute any required contracts/documentation on behalf of Bay County following legal review; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Register of Deeds - Storage Shelf System

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
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-8-

**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/3/11)  
 WHEREAS, The Region 3 Homeland Security Planning Board has approved contracting for the following: Regional Information Coordinator/Solution Area Planner (\$60,000/yr.); Critical Infrastructure Planning (\$60,000, one time grant); Functional Needs Planning & Training (\$60,000, one time grant); and Region 3 Training and Exercise Planning (\$20,000, one time grant); and  
 WHEREAS, Bay County is the fiduciary agent for the Region 3 Homeland Security Planning Board and, as such, is the signator to the contracts; and  
 WHEREAS, All funds are Homeland Security grants and have been approved by the Homeland Security Planning Board; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners approves contracting for Regional Information Coordinator/Solution Area Planner (\$60,000/yr.); Critical Infrastructure Planning (\$60,000, one time grant); Functional Needs Planning & Training (\$60,000, one time grant); and Region 3 Training and Exercise Planning (\$20,000, one time grant) and authorizes the Chairman of the Board to execute the required contracts on behalf of Bay County as fiduciary to the Region 3 Homeland Security Planning Board following legal review/approval; Be Further  
 RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
 AND COMMITTEE

Administrative Services - Homeland Security Contracts

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
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**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/3/11)

WHEREAS, Discussions have been ongoing relative to the possibility of shared recreation services and it is recommended that a complete inventory of public recreation facilities and programs be prepared; and

WHEREAS, Spicer Group has a good start from the Bay County Community Recreation Plan 2009-2013 and they can update the information and add other local entities that were not participants in the combined recreation plan; and

WHEREAS, Spicer Group has proposed to carry out the work for a fee of \$3,800 and there are funds appropriated for work of this nature in the Board of Commissioners' 2011 budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes hiring Spicer Group to prepare a complete, up-to-date inventory of local public recreation facilities and programs for a fee of \$3,800 with funds to come from the Board of Commissioners 2011 budget; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute a purchase order and/or contract, whichever is required, as well as any other required documents, on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Administrative Services - Shared Recreation Services - Spicer Group

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
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**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/3/11)

WHEREAS, Bay County has utilized an office supply purchase with daily delivery for the past several years with the current vendor being Office Max; and

WHEREAS, This system was put in place to save money with the phasing out of the Central Stores/In-House Print Shop; and

WHEREAS, With the recent discussion, both locally and at the state level, about intergovernmental cooperation, collaboration and shared services, a possible, simple first step would be to offer local cities, townships and school districts the opportunity to join the County system which could result in a savings without a great deal of effort or administrative expense; and

WHEREAS, The cost to the county to explore and implement this concept would be minimal involving only limited time commitment by existing staff; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Recreation and Administrative Services Department to develop and implement cooperative office supply purchases with any interested local cities, townships and school districts; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any documents that may be required for implementation on behalf of Bay County following legal review/approval; Be it Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Administrative Services - Cooperative Office Supply Purchasing

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

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AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-11-

**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/3/11)

WHEREAS, Renewal agreements for maintenance and support are a customary way for software companies to provide routine upgrades to software and Bay County is in receipt of the agreement and renewal invoices for Tyler Munis Software; and

WHEREAS, The combined total annual cost of the invoices is \$108,495.40 and these funds are included in the 2011 ISD budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approved the Tyler Munis renewal agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Administrative Services - Tyler Munis Software Maintenance Renewal

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
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AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/3/11)  
WHEREAS, The Health Department has been charged to inspect and license all Scrap/Secondhand Dealers and Pawn Brokers in Bay County via Ordinance Nos. 51 and 52; and

WHEREAS, Pursuant to the specifications within the ordinance and to update current provisions of the Environmental Health Division's Enforcement protocols, there is a need to establish and/or update applicable fees and the proposed fees, based upon calculation of personnel and other associated costs needed to administrate ordinances and provide enforcement, are as follows:

- Bay County Pawnbroker License Fee - \$200.00 per year
- Bay County Secondhand Dealer License Fee - \$200.00 per year
- Scrap Dealer License Fee - \$200.00 per year
- Re-Inspection Fee - \$75.00 per occurrence as state in the Division Enforcement Protocols

RESOLVED By the Bay County Board of Commissioners that the following fees are established and adopted:

- Bay County Pawnbroker License Fee - \$200.00 per year
- Bay County Secondhand Dealer License Fee - \$200.00 per year
- Scrap Dealer License Fee - \$200.00 per year
- Re-Inspection Fee - \$75.00 per occurrence as state in the Division Enforcement Protocols

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Health Dept - Pawnbroker & Secondhand & Scrap Dealer License Fees

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
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AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-13-

**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

- BY: WAYS AND MEANS COMMITTEE (5/3/11)
- WHEREAS, Two long-time employees of the Bay County Division on Aging passed away during the first quarter of 2011 and co-workers and friends wish to pay tribute to the contributions they made to the Division on Aging programs; and
- WHEREAS, It is proposed that the landscaping around the Riverside Friendship Center be upgraded to include a memorial garden in memory of Tammy Stratton and Paul Pabalis; and
- WHEREAS, While offers of volunteer help have been made to assist with the memorial garden, funds will be necessary to pay for materials, plants and tributes; and
- WHEREAS, The Division on Aging wishes to formally accept donations from friends, family and co-workers as well as sponsor one or more fund-raisers, utilizing county facilities, with labor donated by Division on Aging staff; Therefore, Be It
- RESOLVED By the Bay County Board of Commissioners that, in accordance with the County's Fund Raising Policy, legal approval and with advice and support of the Buildings and Grounds Department, the Bay County Division on Aging is authorized to accept monetary gifts and material donations for the memorial garden project honoring Tammy Stratton and Paul Pabalis; Be It Further
- RESOLVED That the Division on Aging is authorized to host fund raising dinner(s) to raise remaining funds for the memorial garden project; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

DOA - Memorial Garden Project - Stratton & Pabalis

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-14-

**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/3/11)

WHEREAS, The Region VII Area Agency on Aging will be providing an allocation chart for funding for the new fiscal year beginning October 1, 2011; and

WHEREAS, The Bay County Division on Aging anticipates receiving a letter of intent form to submit a proposal requesting the funding available for programs in Bay County; and

WHEREAS, The Bay County Division on Aging anticipates submitting a proposal for funding for congregate meals, home delivered meals, case coordination & support, homemaking, personal care, disease prevention/health promotion, and caregiver training if listed in the allocation chart; and

WHEREAS, The letter of intent must be submitted to Region VII Area Agency on Aging in accord with their printed deadline for the application packet to be received; and

WHEREAS, The application for funding and budgets will be due at Region VII Area Agency on Aging by a specified date later in summer of 2011; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Bay County Division on Aging is authorized to submit a letter of intent to apply for funding for the fiscal year 2011-2012 and that the Division on Aging be authorized to prepare and submit the application for funding for the same fiscal year; Be It Further

RESOLVED That the Board Chairman is authorized to sign application forms, budgets, and subsequent contract documents for the same fiscal year, subject to legal review/approval; Be It Finally

RESOLVED That all budget adjustments relating to this application and subsequent contract are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

DOA - FY2011-2012 Region VII Funding

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-15-

**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/3/11)

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 5/10/11 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on Behalf of Bay County.

<u>Request Number</u>	<u>Fund Involved Department Involved</u>	<u>Favorable Impact</u>	<u>Unfavorable Impact</u>	<u>No Impact</u>
2011-05-002	Division on Aging Fund Various DOA Activities  To properly re-align the budgeted millage money to the current 2011 DOA budgets.		\$49,085	
2011-05-003	General Fund Personnel & Employee Relations Activity  Budget for temporary help in Personnel & Employee relations activity to fill in when other departments need help.		\$25,000	
2011-05-004	Retirement Fund Retirement Fund Activity  Budget under Retirement Fund Increase in temporary help up to a maximum of 1,000 hours in 2011 to scan retirement records for safe keeping.		\$6,858	

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglck				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-16-

**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/3/11)

WHEREAS, The Mid-Michigan Community Action Agency is an integral part in giving a hand-up to families that have fallen on hard times and they help over 4,000 families, seniors and individuals in Bay County each year with Weatherization, food assistance, emergency assistance and much more and has been providing this help to Bay County residents for 45 years; and

WHEREAS, Across Mid-Michigan Community Action Agency's six county area, they have helped 24,300 families with nearly \$16 million in services; and

WHEREAS, The Mid-Michigan Community Action Agency is an active member of the Bay County Human Service Collaborative ensuring that efforts are maximized and duplications are avoided; and

WHEREAS, Community Action is a crucial part of reducing the causes and conditions of poverty in Bay County and drastic reductions or the elimination of the Community Services Block Grant would cripple the ability of our local agency and over 1,000 others nationwide to provide help to the economically disadvantaged; and

WHEREAS, The local Mid-Michigan Community Action Agency has assured Bay County that they understand the need to trim budgets and that they are capable of weathering a reduction to the Community Service Block Grant to FY 2008 levels; Therefore, Be it

RESOLVED That the Bay County Board of Commissioners urges legislative support to ensure that the Community Services Block Grant providing core funding to the Mid Michigan Community Action Agency is not reduced below FY 2008 levels; Be It Further

RESOLVED That a copy of this resolution be forwarded to Governor Snyder, our area Legislators, the Michigan Association of Counties and Mid-Michigan Community Action Agency.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Mid-Michigan Community Action Agency - CSBG Funding

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

5/10/11

**RESOLUTION**

- BY: WAYS AND MEANS COMMITTEE (5/3/11)
- WHEREAS, Since 2000, the Bay County Prosecutor, with Board approval, received Federal Victims of Crime Act (VOCA) Grant funding to enhance the services to domestic violence and child sexual assault victims; and
- WHEREAS, An additional victim advocate was hired and is paid for entirely by the VOCA grant; and
- WHEREAS, The VOCA grant is an 80%/20% grant and the County's 20% match is in-kind with no direct County dollars being spent for the position; and
- WHEREAS, The Prosecutor again wishes to apply for VOCA grant funding in the amount of \$70,455 for the 2011-2012 grant cycle to continue services to domestic violence and child sexual abuse victims; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Prosecutor's Victims of Crime Act (VOCA) grant application in the amount of \$70,455 for the 2011-2012 grant period and authorizes Chairman of the Board to execute said grant application and resulting grant contract and related documents on behalf of Bay County, subject to favorable review by Corporation Counsel; Be It Finally
- RESOLVED That it is understood that if grant funding for the Victim Advocate position(s) under the VOCA grant is terminated, Bay County shall not be responsible to fund the position or pick up any costs associated with this position; Be It Finally
- RESOLVED That budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Pros-VOCA-2011-12

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-18-

TO: Ernie Krygier, Ways & Means Committee Chair  
Bay County Board of Commissioners

FROM: Kurt C. Asbury, Prosecuting Attorney

DATE: April 29, 2011

SUBJECT: Request to renew the *Victims of Crimes Act (VOCA) Grant*.

\*\*\*\*\*

Request: To be placed on the agenda for the Ways & Means Committee meeting on May 3, 2010, for approval to renew the *Victims of Crime Act (VOCA) Funding Agreement* for 2011-2012 grant cycle.

Background: This is a grant we began receiving in 2000 to fund a full-time crime victim rights advocate specializing in domestic violence and child sexual abuse cases. It is an 80% / 20% grant. The 20% matching funds are **in-kind** and do not involve any county dollars being expended for this employee's position.

The total amount of VOCA funding we are requesting is \$70,455.

Again, this is not a new position, just a continuation for the VOCA funding for this position.

Recommendation: Requesting the committee refer to full Board for approval: this would include authorization of Board Chair to sign any required documents after Corporation Counsel review, and approval of any future required budget adjustments.

**BAY COUNTY BOARD OF COMMISSIONERS**

5/10/11

**RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (4/19/11)

RESOLVED By the Bay County Board of Commissioners that pursuant to its resolution no. 96-331- OTHER GOVERNMENTAL SERVICE CREDIT FOR RETIREMENT - adopted December 17, 1996, authorization is granted for Gary F. Lesley (Bay Arenac Behavioral Health Authority) to purchase governmental service credit (5 years from Saginaw County and Genesee County combined) for retirement purposes in accordance with all terms and conditions contained in resolution no. 96-331.

TOM RYDER, CHAIR  
AND COMMITTEE

GovtServCredit-Retirement-Gary F Lesley

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**5/10/11**

**RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (4/19/11)  
 RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

**A. Finance Department**

1. Budget/Accounts Payable Account Clerk IV (TUo8) (ft, \$15.35/hr. entry)
2. Supervisor of Benefits and Payroll (ft, temporary)

**B. Division on Aging**

1. Home Delivered Meals Driver (temporary)
2. Home Delivered Meals Drivers (2)(part time)
3. On-call Driver
4. On-call Cook

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

TOM RYDER, CHAIR  
 AND COMMITTEE

Vacancies - May

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-21-

**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION**

- BY: PERSONNEL/JUDICIAL COMMITTEE (4/19/11)
- WHEREAS, The current Employee Assistance Program (EAP) referral services, HelpNet, has been performing the EAP service for a number of years and their service has been adequate; and
- WHEREAS, The current provider limits the amount of in-house counseling sessions to five and when that is exhausted, employees must either cease treatment or seek outside medical help, which comes from the County's Health Insurance Fund; and
- WHEREAS, The current provider's contract has expired and the provider is being paid on a month-to-month basis; and
- WHEREAS, While it is difficult to ascertain the number of employees requiring more than five treatments due to confidentiality concerns, the number is believed to be significant based on a statistical model; and
- WHEREAS, The added cost of out-patient care, based on a referral model, is believed to be about \$39,400 (net) more per year, than the preferred provider, which has a historical in-house termination rate of 93% and is staffed with degreed professionals who use a solution-based model; and
- WHEREAS, The statistical average for most referral-based EAP providers is about 20%; and
- WHEREAS, While using the preferred solution based provider instead of the current provider, Bay County should recognize a significant net savings of about \$39,400, however, the cost of the preferred provider is about \$6,500 more per year; and
- WHEREAS, The provisions of the Health Care Parity Act which remove many restrictions on the number of visits should make the cost avoidance even more dramatic in the future; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves entering into an agreement with TEAM Human Capital Solutions for Employee Assistance Program services; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute said Agreement on behalf of Bay County following legal review/approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

TOM RYDER, CHAIR  
AND COMMITTEE

Personnel - EAP Services - TEAM

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-22-

**BAY COUNTY BOARD OF COMMISSIONERS**

**05/10/11**

**RESOLUTION'**

- BY: PERSONNEL/JUDICIAL COMMITTEE (4/19/11)
- WHEREAS, Bay County, along with the City of Bay City and the Bay City Public Schools, is a partner in the operations of Bay 3 TV; and
- WHEREAS, Since the inception of the Bay 3 TV Partnership, the contract period has been one year at a time, coinciding with the fiscal year of the managing partner which is the Bay City Public Schools; and
- WHEREAS, Each year in March or April, the partners are requested to approve a new contract and a proposed contract covering the period July 1, 2011 through June 30, 2012 has been submitted; and
- WHEREAS, The contribution for Bay County (and the other partners) went to \$41,000 two years ago; and
- WHEREAS, The first 50% of the new contract period has been budgeted (along with the last 50% of the current year) in the Recreation and Administrative Services budget; and
- WHEREAS, Approval of the one year contract extension will commit the County to a 2<sup>nd</sup> 50% payment in the first six months of 2012; and
- WHEREAS, As a result of going several years without an increase, and the significant increase last year (from \$31,000 to \$41,000) a five year plan was developed and the plan calls for a 1.5% increase; and
- WHEREAS, The request for the 2011/2012 year is \$41,000, on recommendation of the TV 3 Board, due to the fact that virtually all of the programs are receiving funding cuts; and
- WHEREAS, The \$41,000 recommendation is contingent on the other two funding partners approving the \$41,000 funding level; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the contract with the other Bay 3 TV Partners for the period July 1, 2011 through June 30, 2012 in the amount of \$41,000, contingent upon approval by the other partners; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute said contract on behalf of Bay County following legal review/approval; Be It Finally
- RESOLVED That budget adjustments, if required, are approved.

TOM RYDER, CHAIR  
AND COMMITTEE

Bay 3 TV Contract - 2011-2012

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davls				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-23-

**BAY COUNTY BOARD OF COMMISSIONERS**

**5/10/11**

**RESOLUTION**

BY: BAY COUNTY BOARD OF COMMISSIONERS

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

Accounts Payable:

4/13/11	\$845,000.05
4/20/11	\$1,605,255.65
4/27/11	\$1,109,266.92
4/29/11 (Handwritten)	\$13,855.00
5/4/11	\$185,377.37

BAYANET:

3/1/11 TO 3/31/11	
Payroll	\$25,136.70
Accounts Payable	\$70,104.39

Center Ridge Arms-Payables:

5/3/11	\$54,011.22
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DONALD J. TILLEY, CHAIR  
BAY COUNTY BOARD OF COMMISSIONERS

Payables - May Bd Mtg

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**5/10/11**

**RESOLUTION**

BY: BAY COUNTY BOARD OF COMMISSIONERS (5/10/11)

RESOLVED By the Bay County Board of Commissioners that the reports of the County Executive, listed below and attached, are received:

Employment Status Report: April 2011

DONALD J. TILLEY, CHAIR  
AND BOARD

County Executive - Status Reports

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-25-

**CHANGES IN EMPLOYMENT STATUS**  
**April, 2011**

EMPLOYEE NAME	DEPARTMENT/FUNDING	DATE
<b><u>NEW HIRE/APPOINTMENT</u></b> (Regular status)		
Tracy Metcalfe Community Health Educator/Analyst	Health Department Health funds	4/18/2011
<b><u>NEW HIRE</u></b> (Temporary status)		
Lee Carrasco Temp. Animal Control Officer	Animal Control	4/18/2011
<b><u>Mosquito Control:</u></b>		
Karen Dorion	Seasonal Control Technician/Office Asst.	4/07/2011
Ruth Russell	Seasonal Control Technician	4/18/2011
Sanford DeGreif	Seasonal Control Technician	4/18/2011
David Ross	Seasonal Control Technician	4/18/2011
James Hughes	Seasonal Control Technician	4/18/2011
Leonard Schmidt, II	Seasonal Control Technician	4/25/2011
Jordan Bolzman	Seasonal Control Technician	4/25/2011
<b><u>Golf Course:</u></b>		
Richard Cybulski	Equipment Operator	4/12/2011
Richard Rapin	Equipment Operator - Team Leader	4/12/2011
Stephen Kaznowski	Equipment Operator	4/12/2011
Blaise Zimmer	Clubhouse Attendant	4/11/2011
Shane Albrecht	Equipment Operator	4/13/2011
Gerald VanTol	Equipment Operator	4/25/2011
Thomas Cauchy, Jr.	Service Assistant - Team Leader	4/25/2011

William Dewyse	Starter/Ranger - Team Leader	4/26/2011
Richard Phelps	Starter/Ranger	4/25/2011
Robert Goodwin	Starter/Ranger	4/25/2011
Eric Krzyzaniak	Service Assistant	4/25/2011
Thomas Hudson, Jr.	Starter/Ranger	4/18/2011

**Marine Patrol:**

Mary Gottschling	Marine Patrol Officer	4/14/2011
Benjamin Latocki	Marine Patrol Officer	4/14/2011

**TRANSFERS:**

Joshua Klopf		4/04/2011
TO: Account Clerk III	Treasurer's Office	
FROM: Account Clerk III	Finance Department	

Ashley Teeples		4/07/2011
TO: Pre-Trial Specialist	Community Corrections	
FROM: P.T. Youth Dev. Worker	Juvenile Home	

JoEllen Bollman		4/18/2011
TO: Temp. Secretary II	Environmental Affairs	
FROM: Temp. Acct Clerk	Treasurer's Office	

John Sharrard		4/19/2011
TO: P.T. Driver	Division on Aging	
FROM: On-call Driver	Division on Aging	

Scott Garzell		3/28/2011
TO: Club House Leader	Golf Course	
FROM: Pro-shop Clerk	Civic Arena	

Justin Sinicki		4/11/2011
TO: Service Assistant	Golf Course	
FROM: Concessions	Civic Arena	

Addison Pafford		4/11/2011
TO: Clubhouse Attendant	Golf Course	
FROM: Concessions	Civic Arena	

Andrew Cowan 4/11/2011  
TO: Clubhouse Attendant Golf Course  
FROM: Concessions Civic Arena

Brandi Studer 4/11/2011  
TO: Clubhouse Attendant Golf Course  
FROM: Concessions Civic Arena

Tiphonie Hicks 4/28/2011  
TO: Regular FT CFO Sheriff Department  
FROM: Temp FT CFO Sheriff Department

**SEPARATIONS:**

Michelle Jackson 4/01/2011  
Pre-Trial Specialist Community Corrections

Shelly Rytlewski 4/08/2011  
Homemaking Service Worker Division on Aging

Marlene Roach 4/21/2011  
On-call Cook Division on Aging

**LAYOFF:**

Gloria Wheeler 4/05/2011  
Temp. Typist Clerk III County Clerk

Personnel Department  
May 4, 2011



May 4, 2011

Mr. Don Tilley, Chairman  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

**RE: Application for Industrial Facilities Tax Exemption Certificate**

Sunset Valley Crematory, Bay City, Michigan, has submitted an application for an Industrial Facilities Tax Exemption Certificate for property located at 1617 Lewis, Bay City, MI, filed under State of Michigan Act 198, Plant Rehabilitation and Industrial Development District Law of 1974, as amended.

In accordance with Section 5(2) of the Act, you are hereby notified that the application was filed in the amount of \$197,695.50 for machinery, equipment, land and building improvements.

A response is requested by Friday, June 3, 2011. A public hearing on the application will be held by the City Commission at their June 6, 2011, meeting scheduled at 7:30 PM at Pere Marquette Depot.

Questions pertaining to the Act or the application may be directed to Amy DeHaan-Legge, City Assessor, at 894-8123.

CITY OF BAY CITY

Dana L. Muscott, MMC  
Deputy City Manager of Administrative Services/  
City Clerk

-29-

# Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	Date received by Local Unit <span style="float: right;">5-3-11</span>
STC Use Only	
Application Number	Date Received by STC

**APPLICANT INFORMATION**  
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) <u>SUNSET VALLEY CREMATORY</u>		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) <u>7261 / 812220</u>	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) <u>1617 LEWIS MARGINE INDUSTRIAL<sup>4876</sup></u>		1d. City/Township/Village (Indicate which) <u>CITY</u>	1e. County <u>BAV</u>
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located <u>Bay City Public</u>	3b. School Code <u>09010</u>
		4. Amount of years requested for exemption (1-12 Years) <u>12</u>	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.  
Existing bldg. contains 4,480 sq Crematory built in 1991 + added on to in 1994. A second addition of 26x30 will allow for the addition of two Cremation Retorts - one for humans, and one for animals. (See attached spec sheets)

6a. Cost of land and building Improvements (excluding cost of land)..... * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	<u>\$304,820.00</u> Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures..... * Attach itemized listing with month, day and year of beginning of installation, plus total	<u>\$167,213.50</u> Personal Property Costs
6c. Total Project Costs..... * Round Costs to Nearest Dollar	<u>\$197,695.50</u> Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements	<u>5-4-2011</u>	<u>8-4-2011</u>	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	<u>6-14-2011</u>	<u>8-14-2011</u>	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption.    Yes    No

9. No. of existing jobs at this facility that will be retained as a result of this project.   2      10. No. of new jobs at this facility expected to create within 2 years of completion.   1

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) .....

b. TV of Personal Property (excluding inventory) .....

c. Total TV .....

12a. Check the type of District the facility is located in:  
 Industrial Development District       Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit)      12c. Is this application for a speculative building (Sec. 3(8))?  
July 2, 1985       Yes    No

**APPLICANT CERTIFICATION - complete all boxes.**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the Industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <i>Gary E. Fogelsohn</i>	13b. Telephone Number <i>937 684-0267</i>	13c. Fax Number <i>937 686-6493</i>	13d. E-mail Address <i>G.Fogelsohn@C.Aol.com</i>
14a. Name of Contact Person <i>Same</i>	14b. Telephone Number <i>Same</i>	14c. Fax Number <i>Same</i>	14d. E-mail Address <i>Same</i>
▶ 15a. Name of Company Officer (No Authorized Agents)			
15b. Signature of Company Officer (No Authorized Agents) <i>Gary E. Fogelsohn</i>		15c. Fax Number <i>Same</i>	15d. Date <i>5-3-2011</i>
▶ 15e. Mailing Address (Street, City, State, ZIP Code)		15f. Telephone Number	15g. E-mail Address

**LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	16d. School Code
16c. LUCI Code	▶ 18. Date of Resolution Approving/Denying this Application
17. Name of Local Government Body	

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission  
Michigan Department of Treasury  
P.O. Box 30471  
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal



May 4, 2011

Mr. Don Tilley, Chairman  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

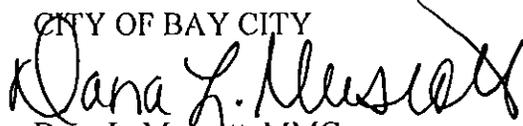
**RE: Application for an Obsolete Property Rehabilitation Exemption Certificate**

On May 3, 2011, Steven Ingersoll submitted an application for an Obsolete Property Rehabilitation Exemption Certificate for 100 State Street, Bay City, MI, filed under State of Michigan P.A. 146 of 2000.

In accordance with the Act, you are hereby notified that the district was filed for rehabilitation in the estimated amount of \$274,000.

A response is requested by Friday, June 3, 2011. A public hearing on the district will be held by the City Commission at their June 6, 2011, meeting. The meeting will be held at 7:30 PM at the Pere Marquette Depot.

Questions pertaining to the Act or the applications may be directed to the City Assessor, Amy DeHaan, at 894-8123.

CITY OF BAY CITY  
  
Dana L. Muscott, MMC  
Deputy City Manager of Administrative Services/City Clerk

- 32 -

5-3-11

### Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) <b>Steven J. Ingersoll</b>		
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code) <b>1725 Carlisle Farms, Traverse City, MI 49686</b>		
Location of obsolete facility (No. and street, City, State, ZIP Code) <b>100 State Street, Bay City, MI 48708</b>		
City, Township, Village (indicate which) <b>Bay City</b>		County <b>Bay</b>
Date of Commencement of Rehabilitation (mm/dd/yyyy) <b>06/01/2011</b>	Planned date of Completion of Rehabilitation (mm/dd/yyyy) <b>02/01/2012</b>	School District where facility is located (include school code) <b>Bay City - Arenac ISD (09010)</b>
Estimated Cost of Rehabilitation <b>\$ 274,000</b>	Number of years exemption requested <b>12</b>	Attach legal description of Obsolete Property on separate sheet
Expected project likelihood (check all that apply):		
<input checked="" type="checkbox"/> Increase Commercial activity	<input checked="" type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas
<input checked="" type="checkbox"/> Create employment	<input checked="" type="checkbox"/> Prevent a loss of employment	<input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment _____		
Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. <input checked="" type="checkbox"/>		

#### APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) <b>Tim Hunnicutt</b>	Telephone Number <b>(517) 882-9347</b>	Fax Number
Mailing Address <b>400 N. Madison Ave, Bay City, MI</b>		Email Address <b>thunnicutt@mifrontporch.com</b>
Signature of Company Officer (no authorized agents) 		Title <b>CEO - Front Porch Renaissance Group</b>

#### LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature	Date application received
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FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

5-3-11

### Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) <b>Steven J. Ingersoll</b>		
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code) <b>1725 Carlisle Farms, Traverse City, MI 49686</b>		
Location of obsolete facility (No. and street, City, State, ZIP Code) <b>100 State Street, Bay City, MI 48708</b>		
City, Township, Village (Indicate which) <b>Bay City</b>	County <b>Bay</b>	
Date of Commencement of Rehabilitation (mm/dd/yyyy) <b>06/01/2011</b>	Planned date of Completion of Rehabilitation (mm/dd/yyyy) <b>02/01/2012</b>	School District where facility is located (include school code) <b>Bay City - Arenac ISD (09010)</b>
Estimated Cost of Rehabilitation <b>\$ 274,000</b>	Number of years exemption requested <b>12</b>	Attach legal description of Obsolete Property on separate sheet
Expected project likelihood (check all that apply):		
<input checked="" type="checkbox"/> Increase Commercial activity	<input checked="" type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas
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Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment _____		
Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. <input checked="" type="checkbox"/>		

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The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) <b>Tim Hunnicutt</b>	Telephone Number <b>(517) 282-5347</b>	Fax Number
Mailing Address <b>400 N. Madison Ave, Bay City, MI</b>	Email Address <b>thunnicutt@mifrontporch.com</b>	
Signature of Company Officer (no authorized agents) 	Title <b>CEO - Front Porch Renaissance Group</b>	

#### LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature	Date application received
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FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

**BAY COUNTY BOARD OF COMMISSIONERS**

**APRIL 12, 2011**

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY, APRIL 12, 2011, IN THE FOURTH FLOOR COMMISSION CHAMBERS OF THE BAY COUNTY BUILDING. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN DONALD J. TILLEY AT 4:02 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS MICHAEL J. DURANCZYK, BRANDON KRAUSE, VAUGHN J. BEGICK, JOE DAVIS, ERNIE KRYGIER, KIM COONAN, TOM RYDER, CHRISTOPHER RUPP AND CHAIRMAN DONALD J. TILLEY

OTHER MEMBERS: CYNTHIA A. LUCZAK, BAY COUNTY CLERK  
SHEILA E. SHAW, SECRETARY TO THE COUNTY CLERK  
ROBERT J. REDMOND, FINANCIAL ANALYST  
DEANNE C. BERGER, BOARD COORDINATOR

ALSO PRESENT: THOMAS L. HICKNER, COUNTY EXECUTIVE  
MICHAEL K. GRAY, DIRECTOR, DEPT. OF ADMINISTRATIVE SERVICES  
TIM QUINN, PERSONNEL & EMPLOYEE RELATIONS DIRECTOR  
CRYSTAL HEBERT, ASSISTANT FINANCE OFFICER  
MARTHA P. FITZHUGH, CORPORATION COUNSEL  
LEONARD NORMAN, 911 CENTRAL DISPATCH DIRECTOR  
ALVIN APPOLD, FRANKENLUST TOWNSHIP CLERK  
VARIOUS ELECTED OFFICIALS  
VARIOUS DEPARTMENT HEADS  
NEWS MEDIA

CHAIRMAN TILLEY ASKED FOR A MOMENT OF SILENCE FOLLOWING THE INVOCATION FOR PAUL PABALIS, DIVISION ON AGING EMPLOYEE AND BROTHER OF RICK PABALIS, WHO RECENTLY PASSED.

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, CYNTHIA A. LUCZAK.

PLEDGE OF ALLEGIANCE:

**MINUTES**

MOTION 41: COMM. KRYGIER MOVED TO APPROVE THE REGULAR BOARD SESSION MINUTES OF MARCH 8, 2011 AND THE CORRECTED SPECIAL BOARD SESSION MINUTES OF MARCH 15, 2011. IT WAS SUPPORTED BY COMM. DURANCZYK AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

**CITIZEN INPUT**

CHAIRMAN TILLEY OFFERED TO ACCEPT COMMENTS OF CITIZENS WISHING TO ADDRESS THE BOARD WITH THEIR CONCERNS.

NO ONE CAME FORWARD TO ADDRESS THE BOARD AT THIS TIME.

**PETITIONS AND COMMUNICATIONS**

CHAIRMAN TILLEY ASKED THE COUNTY CLERK, CYNTHIA LUCZAK, TO READ RES. 2011-66.

RES. 2011-66: COMM. BEGICK MOVED TO ADOPT RES. 2011-66 HONORING ALVIN APPOLD FOR SERVING AS FRANKENLUST TOWNSHIP CLERK FOR THE PAST FIFTEEN (15) YEARS. THE BOARD OF COMMISSIONERS AND COUNTY EXECUTIVE WISH TO EXPRESS THEIR HEARTFELT APPRECIATION TO MR. APPOLD FOR HIS CONTRIBUTION TO THE SUCCESS AND GROWTH OF FRANKENLUST TOWNSHIP AND BEST WISHES FOR A LONG AND HEALTHY RETIREMENT. IT WAS SUPPORTED BY COMM. KRAUSE AND CARRIED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

COMM. BEGICK PRESENTED AN AWARD TO ALVIN APPOLD FOR THE PAST FIFTEEN (15) YEARS ACTING AS FRANKENLUST TOWNSHIP CLERK.

CHAIRMAN TILLEY ASKED THE COUNTY CLERK, CYNTHIA LUCZAK, TO READ RES. 2011-67.

RES. 2011-67: COMM. KRAUSE MOVED TO ADOPT RES. 2011-67 HONORING BAY CITY WESTERN HIGH SCHOOL BOYS' BASKETBALL TEAM ON CAPTURING THEIR FIRST DISTRICT CHAMPIONSHIP SINCE 1991 AND THEIR FIRST REGIONAL CHAMPIONSHIP EARNING THEM A TRIP TO THE STATE SEMI-FINALS IN EAST LANSING, MICHIGAN. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

COMMISSIONERS KRAUSE AND BEGICK PRESENTED THE BAY CITY WESTERN HIGH SCHOOL BOYS' BASKETBALL TEAM AND COACHES EACH WITH A COPY OF THE BOARD RESOLUTION.

MARY MCDONALD FROM THE LADIES ANCIENT ORDER OF HIBERNIAN'S WANTED TO SALUTE TWO (2) INDIVIDUALS THAT HELPED PROVIDE 13 FAMILIES WITH FOOD AND ELECTRICITY. MS. MCDONALD PRESENTED PLAQUES TO TOM HICKNER AND COMM. KRAUSE AND SAID THANK YOU FOR COMING TO THESE FAMILIES AID.

TOM PUTT, MANAGER AND MARY MCCARRY, BIOLOGIST AT BAY COUNTY MOSQUITO CONTROL, GAVE AN OVERVIEW OF THE ANNUAL REPORT AND MENTIONED HIGHLIGHTS OF THE 2010 SPRING TREATMENT AND SUMMER SURVEILLANCE PROGRAM AT MOSQUITO CONTROL.

MOTION 42: COMM. KRYGIER MOVED TO RECEIVE THE BAY COUNTY MOSQUITO CONTROL 2010 ANNUAL REPORT AS PRESENTED BY TOM PUTT, MANAGER AND MARY MCCARRY, BIOLOGIST. IT WAS SUPPORTED BY COMM. DURANCZYK AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

MOTION 43: COMM. KRYGIER MOVED TO RECEIVE THE UPDATE ON THE GREAT LAKES RESTORATION INITIATIVE PRESENTED BY LAURA OGAR, DIRECTOR OF ENVIRONMENTAL AFFAIRS/COMMUNITY DEVELOPMENT. IT WAS SUPPORTED BY COMM. RUPP AND CARRIED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

LAURA OGAR, DIRECTOR OF ENVIRONMENTAL AFFAIRS/COMMUNITY DEVELOPMENT MENTIONED THE FAILING SEPTIC SYSTEMS ALONG THE SAGINAW BAY THAT MAY IMPACT SURFACE WATER SUPPLY AND A REVOLVING FUND WHICH HELPS HOME OWNERS REPLACE FAILING SYSTEMS AND MAY HELP HOME OWNERS COVER THE COST.

MOTION 44: COMM. RYDER MOVED TO RECEIVE THE LETTER DATED MARCH 14, 2011 FROM THE CITY OF BAY CITY FOR AN INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE FROM ACRA CAST, INC., BAY CITY, MICHIGAN, FOR PROPERTY LOCATED AT 1837 FIRST STREET, BAY CITY, MICHIGAN IN THE AMOUNT OF \$70,421.06. IT WAS

SUPPORTED BY COMM. RUPP AND ADOPTED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

MOTION 45: COMM. KRAUSE MOVED TO RECEIVE THE LETTER DATED MARCH 14, 2011 FROM THE CITY OF BAY CITY FOR AN OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE FROM KAMBER MANAGEMENT FOR 207 CENTER AVENUE, BAY CITY, MICHIGAN IN THE AMOUNT OF \$296,000.00. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

MOTION 46: COMM. KRYGIER MOVED TO RECEIVE THE LETTER DATED MARCH 16, 2011 FROM THE CITY OF BAY CITY FOR AN OBSOLETE PROPERTY REHABILITATION DISTRICT AND EXEMPTION CERTIFICATE FROM STEVEN INGERSOLL FOR 2230 CENTER AVENUE, BAY CITY, MICHIGAN IN THE AMOUNT OF \$480,000.00. IT WAS SUPPORTED BY COMM. BEGICK AND CARRIED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

MOTION 47: COMM. RUPP MOVED TO RECEIVE THE LETTER DATED APRIL 4, 2011 FROM DARBEE, BOSCO & HAMMOND, P.C., ADDRESSED TO PAUL ARNOLD, WILLIAMS TOWNSHIP TAX ASSESSOR, 1080 W. MIDLAND ROAD, AUBURN, MI 48611, REGARDING DOW CORNING CORPORATION I.F.T. CERTIFICATE APPLICATION REAL AND PERSONAL PROPERTY IMPROVEMENTS AT AEM CORPORATE SITE CASE NO. 11-01. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

#### **REPORTS/RESOLUTIONS OF COMMITTEES**

#### **WAYS AND MEANS, ERNIE KRYGIER, CHAIR; KIM COONAN, VICE CHAIR**

RES. 2011-50: COMM. COONAN MOVED TO ADOPT RES. 2011-50 AUTHORIZING SUBMISSION OF GRANT APPLICATIONS FOR FUNDING FOR THE 74<sup>TH</sup> DISTRICT COURT TREATMENT FROM BOTH THE FEDERAL BYRNE GRANT AND THE STATE COURT ADMINISTRATOR'S OFFICE GRANT FOR FY 2012. FURTHER, AUTHORIZING THE BOARD CHAIR TO EXECUTE ALL DOCUMENTS FOLLOWING LEGAL REVIEW AND THAT RELATED BUDGET ADJUSTMENTS, IF REQUIRED, ARE APPROVED. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

- RES. 2011-51: COMM. COONAN MOVED TO ADOPT RES. 2011-51 APPROVING THE AMENDED BUDGET FOR THE 2010-2011 CHILD CARE FUND TO ALLOW FOR ADDITIONAL EXPENDITURES IN THE FAMILY FOSTER CARE CATEGORY DUE TO EXPENSES EXCEEDING ORIGINAL EXPECTATIONS. THERE IS NO ADDITIONAL EXPENSE TO BAY COUNTY SINCE \$140,000.00 IS BEING TRANSFERRED FROM THE INSTITUTIONAL CARE LINE ITEM TO THE FAMILY FOSTER CARE LINE ITEM IN THE CHILD CARE FUND BUDGET. FURTHER, TO AUTHORIZE THE BOARD CHAIR TO SIGN ALL RELATED DOCUMENTS FOLLOWING LEGAL REVIEW AND THAT RELATED BUDGET ADJUSTMENTS, IF REQUIRED, ARE APPROVED. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.
- RES. 2011-52: COMM. COONAN MOVED TO ADOPT RES. 2011-52 APPROVING THE PURCHASE OF A READER/PRINTER FOR THE REGISTER OF DEEDS' OFFICE. THE PRINTER PREVIOUSLY CONNECTED TO THE OLD READER/PRINTER IS NOT COMPATIBLE WITH THE NEW VIEW/SCAN DIGITAL MICROFILM READER/PRINTER. THE COST NOT TO EXCEED \$2,600.00, WITH MONIES TO COME FROM THE REGISTER OF DEEDS' AUTOMATION FUND. FURTHER, THAT RELATED BUDGET ADJUSTMENTS, IF REQUIRED ARE APPROVED. IT WAS SUPPORTED BY COMM. KRAUSE AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.
- RES. 2011-53: COMM. COONAN MOVED TO ADOPT RES. 2011-53 APPROVING RENEWAL OF THE STANDARD SOFTWARE MAINTENANCE AGREEMENT WITH NEW WORLD FOR THE BAY COUNTY CENTRAL DISPATCH/911 AT A COST OF \$23,040.00 FOR THE PERIOD OF MAY 1, 2011 TO APRIL 30, 2012, WITH FUNDS TO COME FROM THE CENTRAL DISPATCH/911 2011 BUDGET. FURTHER, AUTHORIZING THE BOARD CHAIR TO EXECUTE ALL DOCUMENTS FOLLOWING LEGAL REVIEW AND THAT BUDGET ADJUSTMENTS, IF REQUIRED, ARE APPROVED. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.
- RES. 2011-54: COMM. COONAN MOVED TO ADOPT RES. 2011-54 APPROVING THE MOTOROLA SERVICE (RENEWAL) AGREEMENT FOR ANNUAL MAINTENANCE ON ALL RADIO EQUIPMENT LOCATED IN THE 911 DISPATCH CENTER BETWEEN BAY COUNTY (911 CENTRAL DISPATCH) AND MOTOROLA FOR THE PERIOD OF 2/1/11 THROUGH 1/31/12. FURTHER, AUTHORIZING THE BOARD CHAIR TO EXECUTE

SAID AGREEMENT FOLLOWING LEGAL REVIEW AND THAT ANY BUDGET ADJUSTMENTS REQUIRED ARE APPROVED. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

RES. 2011-55: COMM. COONAN MOVED TO ADOPT RES. 2011-55 APPROVING THE PURCHASE OF WIRELESS EMERGENCY NOTIFICATION SYSTEM (WENS) WHICH WILL ENHANCE THE ABILITY OF 911 TO WARN BAY COUNTY RESIDENTS BEFORE, DURING AND AFTER EMERGENCIES/DISASTERS. THE SYSTEM WILL COST OF \$22,600.00, WITH MONIES TO COME FROM 911 MILLAGE FUNDS. FURTHER, AUTHORIZING THE BOARD CHAIRMAN TO EXECUTE ALL PAPERWORK REQUIRED FOLLOWING LEGAL REVIEW AND THAT RELATED BUDGET ADJUSTMENT, IF REQUIRED, ARE APPROVED. IT WAS SUPPORTED BY COMM. DURANCZYK FOR DISCUSSION.

LEONARD NORMAN, 911 CENTRAL DISPATCH DIRECTOR, EXPLAINED THE EMERGENCY NOTIFICATION SYSTEM AND SAID THIS SYSTEM HAS BEEN AROUND FOR TEN (10) YEARS, IS AFFORDABLE AND EASY TO USE, AND HAS THE ABILITY TO NOTIFY A LARGE NUMBER OF PEOPLE OF HAZARDS SUCH AS TORNADOS, FIRES, OR ICE DANGERS FOR EXAMPLE.

RES. 2011-55 WAS PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

RES. 2011-56: COMM. COONAN MOVED TO ADOPT RES. 2011-56 APPROVING AN UPGRADE TO THE CURRENT DSS EQUATURE RECORDER IN 911 CENTRAL DISPATCH. THE UPGRADE WILL LEND AN ADDITIONAL 16 CHANNEL RECORDING CAPABILITY TO THE 911 VOICE LOGGING EQUIPMENT AT A COST OF \$9,520.00, WITH MONIES TO COME FROM THE 911 BUDGET. FURTHER, AUTHORIZING THE BOARD CHAIRMAN TO EXECUTE ALL DOCUMENTS ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW AND THAT BUDGET ADJUSTMENTS, IF REQUIRED, ARE APPROVED. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

RES. 2011-57: COMM. COONAN MOVED TO ADOPT RES. 2011-57 APPROVING REPLACEMENT OF THE STEAM HEAT EXCHANGER THAT HAS FAILED WHICH PROVIDES HOT WATER FOR KITCHEN, LAUNDRY ROOM, WASHROOMS AND ALL CELLBLOCKS IN THE BAY COUNTY JAIL. THE REPLACEMENT OF THE STEAM HEAT EXCHANGER WILL COST \$15,265.00, WITH MONIES TO COME FROM FUND BALANCE.

FURTHER, AUTHORIZING THE BOARD CHAIR TO SIGN DOCUMENTS REQUIRED FOR THE STEAM HEAT EXCHANGER ACQUISITION FOLLOWING LEGAL REVIEW AND THAT BUDGET ADJUSTMENTS REQUIRED ARE APPROVED. IT WAS SUPPORTED BY COMM. KRAUSE AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

RES. 2011-58: COMM. COONAN MOVED TO ADOPT RES. 2011-58 APPROVING THE PURCHASE OF THREE (3) COMPUTERS AND REQUIRED SOFTWARE FOR BAY COUNTY MOSQUITO CONTROL AT A COST OF \$2,700.00, WITH FUNDS TO COME FROM THE 2011 MOSQUITO CONTROL BUDGET. FURTHER, THAT RELATED BUDGET ADJUSTMENTS, IF REQUIRED, ARE APPROVED. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

RES. 2011-59: COMM. COONAN MOVED TO ADOPT RES. 2011-59 AUTHORIZING PURSUIT OF A MORE COMPREHENSIVE DATA SHARING ARRANGEMENT WITH THE CITY OF BAY CITY, TO SHARE AT NO COST, THE PHOTOGRAPHY WITH THE CITIES AND TOWNSHIPS WITHIN BAY COUNTY AS WELL AS MIDLAND AND SAGINAW COUNTIES (PARTNERS IN THIS PROJECT) AND THE STATE OF MICHIGAN, IF REQUESTED. FURTHER, TO APPROVE PRICING THE 2010 ORTHOPHOTOGRAPHY SIMILAR TO 2005 FOR NON-GOVERNMENTAL PURCHASES AND REDUCES THE COST OF THE 2005 PHOTOGRAPHY BY 40%. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

RES. 2011-60: COMM. COONAN MOVED TO ADOPT RES. 2011-60 AUTHORIZING APPLICATION TO THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL DEVELOPMENT HOUSING PRESERVATION GRANT. THE GRANT IS TO ASSIST LOW-INCOME INDIVIDUALS AND FAMILIES WHO ARE HOMEOWNERS IN NEED OF RESOURCES TO BRING THEIR HOUSING UP TO CODE STANDARDS. THE USDA RURAL DEVELOPMENT HOUSING PRESERVATION GRANT TERM BEGINS 8/1/2011 AND THERE ARE NO LOCAL MATCHING REQUIREMENTS. FURTHER, AUTHORIZING THE BOARD CHAIRMAN TO EXECUTE ALL RELATED DOCUMENTS FOLLOWING LEGAL REVIEW AND THAT BUDGET ADJUSTMENTS, IF REQUIRED, ARE APPROVED. IT WAS SUPPORTED BY COMM. DURANCZYK AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

RES. 2011-61: COMM. COONAN MOVED TO ADOPT RES. 2011-61 APPROVING A COMMUNITY CENTER FUND RAISING EFFORT, IN ACCORDANCE

WITH THE TERMS OF THE BAY COUNTY FUND RAISING ACTIVITIES POLICY, BY CREATING A \$25.00 FEE/CARD WHICH WOULD ENTITLE THE PURCHASER TO 18 HOLES OF GOLF, WITH CART, AND A FAMILY SKATE PASS. ALL FEE/CARD PROCEEDS WILL BE APPLIED TO THE COMMUNITY CENTER POOL'S REVENUE BUDGET. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

BRENT GOIK SAID HE AND COMM. KRAUSE ARE WORKING TOGETHER IN HOPES OF RAISING MONEY AND AWARENESS TO KEEP THE POOL OPEN FOR THE COMMUNITY.

RES. 2011-62: COMM. COONAN MOVED TO ADOPT RES. 2011-62 APPROVING THE REPLACEMENT OF FLOORING IN THE LARGE GYM AT THE BAY COUNTY COMMUNITY CENTER, UTILIZING THE \$3,000.00 GRANT AWARD FROM THE BAY AREA COMMUNITY YOUTH FOUNDATION TOWARDS THE NEW GYM FLOOR AND THE REMAINING BALANCE OF \$42,000.00 OF THE COST TO COME FROM FUND BALANCE. ADDITIONALLY, APPROVING THAT A \$9.50 PER PLAYER ASSESSMENT, PLUS ANNUAL FEE, BE IN EFFECT UNTIL THE FLOOR REPLACEMENT COST IS PAID IN FULL. FURTHER, AUTHORIZING THE BOARD CHAIR TO EXECUTE ALL REQUIRED DOCUMENTS FOLLOWING LEGAL REVIEW AND THAT RELATED BUDGET ADJUSTMENTS, IF REQUIRED, ARE APPROVED. IT WAS SUPPORTED BY COMM. DURANCZYK AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

RES. 2011-63: COMM. COONAN MOVED TO ADOPT RES. 2011-63 APPROVING REINSTATEMENT OF THE COMMUNITY CENTER SUMMER RECREATION PROGRAM FOR 2011 CONTINGENT UPON THE FOLLOWING: THE PROGRAM SHALL OPERATE UTILIZING REGISTRATIONS AND GENERAL FUND BALANCE TO FUND THE PROGRAM. FURTHER, THAT THE APPROPRIATE BUDGET ADJUSTMENT(S) FOR THIS PROGRAM SHALL BE SUBMITTED AT THE MAY 3, 2011 WAYS AND MEANS COMMITTEE MEETING. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

RES. 2011-64: COMM. COONAN MOVED TO ADOPT RES. 2011-64 VARIOUS BUDGET ADJUSTMENTS. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

**PERSONNEL/JUDICIAL, TOM RYDER, CHAIR; ERNIE KRYGIER, VICE CHAIR**

MOTION 48: COMM. RYDER MOVED TO APPROVE THE REQUEST FOR TEMPORARY HELP (SECRETARY I), NOT TO EXCEED THREE (3) MONTHS, IN THE ENVIRONMENTAL AFFAIRS AND COMMUNITY DEVELOPMENT DEPARTMENT, DUE TO EMPLOYEE ON EXTENDED LEAVE OF ABSENCE. IT WAS SUPPORTED BY COMM. DURANCZYK AND CARRIED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

**HUMAN SERVICES, MICHAEL J. DURANCZYK CHAIR; BRANDON KRAUSE, VICE CHAIR**

THERE WERE NO HUMAN SERVICES ITEMS.

**BOARD OF COMMISSIONERS DONALD J. TILLEY, CHAIR; KIM COONAN, VICE CHAIR**

RES. 2011-65: COMM. COONAN MOVED TO ADOPT RES. 2011-65 HONORING BEAVER TOWNSHIP RESIDENT AND FIRE CHIEF, MICHAEL D. SNYDER, FOR 25 PLUS YEARS OF VOLUNTEER COMMUNITY SERVICE AND TO RECOGNIZE HIS CONTRIBUTION TO THE SUCCESS AND GROWTH OF THE AUBURN-WILLIAMS TOWNSHIP FIRE DEPARTMENT. THE BOARD OF COMMISSIONERS AND THE COUNTY EXECUTIVE OFFER THEIR BEST WISHES TO MR. SNYDER FOR A LONG AND FULFILLING RETIREMENT. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

RESOLUTIONS 2011-66 AND 2011-67 WERE ADDRESSED EARLIER IN THE MEETING.

RES. 2011-68: COMM. COONAN MOVED TO APPROVE THE CLAIMS AGAINST THE COUNTY AS FOLLOWS: ACCOUNTS PAYABLE FOR 3/9/11, 3/10/11, 3/16/11, 3/23/11, 3/30/11, 4/6/11; BAYANET FOR 2/1/11 TO 2/28/11; AND CENTER RIDGE ARMS-PAYABLES FOR 4/6/11. IT WAS SUPPORTED BY COMM. DURANCZYK AND CARRIED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

RES. 2011-69: COMM. COONAN MOVED TO ADOPT RES. 2011 -69 RECEIVING THE REPORTS OF THE COUNTY EXECUTIVE AS FOLLOWS: THE EMPLOYMENT STATUS REPORT FOR MARCH 2011 AND THE WORKERS' COMPENSATION REPORT FOR MARCH 2011. IT WAS

SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF:  
9 YEAS, 0 NAYS.

**REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

MOTION 49: COMM. KRYGIER MOVED TO RECEIVE THE BAY COUNTY 2010 ANNUAL REPORT AS PRESENTED, BY JOSEPH RIVET, DRAIN COMMISSIONER. IT WAS SUPPORTED BY COMM. RYDER AND ADOPTED BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

**UNFINISHED BUSINESS**

THERE WAS NO UNFINISHED BUSINESS.

**NEW BUSINESS**

THERE WAS NO NEW BUSINESS.

**MISCELLANEOUS**

COMM. COONAN MENTIONED THAT SATURDAY, MAY 14, 2011 IS THE 19<sup>TH</sup> ANNUAL LETTER CARRIERS FOOD DRIVE WHICH HELPS TO FILL THE FOOD PANTRIES.

COMM. BEGICK SPOKE IN SUPPORT OF THIS PROJECT AS MANY LOCAL FOOD PANTRIES BENEFIT FROM THE EFFORTS OF THE MAIL CARRIERS.

COMM. COONAN MENTIONED THAT SATURDAY, JUNE 25, 2011 IS THE NEXT BEACH WELLNESS EVENT WITH A 5K AND 10K RUN/WALK, VOLLEYBALL, CAR SHOW AND MUSIC, WITH ALL PROCEEDS HELPING TO CLEAN UP THE BEACH.

**ANNOUNCEMENTS**

CHAIRMAN TILLEY NOTED THERE WILL BE A JUNE APPOINTMENT TO THE BAY COUNTY LIBRARY BOARD FOR ONE (1) 5-YEAR TERM.

HE ALSO MENTIONED AT 5:15 PM TODAY, APRIL 12, 2011, THERE IS A MEETING SCHEDULED AT THE DOUBLETREE HOTEL REGARDING THE CITY AND THE COUNTY DISCUSSING SHARED SERVICES.

**CLOSED SESSION**

THERE WAS NO NEED FOR CLOSED SESSION.

- 44 -

**RECESS/ADJOURNMENT**

MOTION 50: COMM. DURANCZYK MOVED TO ADJOURN THE REGULAR BOARD SESSION OF APRIL 12, 2011. IT WAS SUPPORTED BY COMM. KRYGIER. THE MEETING CONCLUDED AT 5:02 P.M. BY A VOICE VOTE OF: 9 YEAS, 0 NAYS.

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DONALD J. TILLEY, CHAIRMAN  
BOARD OF COMMISSIONERS

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CYNTHIA A. LUCZAK, COUNTY CLERK  
BOARD OF COMMISSIONERS

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SHEILA E. SHAW  
SECRETARY TO THE CLERK  
BOARD OF COMMISSIONERS

**BAY COUNTY BOARD OF COMMISSIONERS**

**APRIL 19, 2011**

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A SPECIAL SESSION ON TUESDAY, APRIL 19, 2011, IN THE FOURTH FLOOR COMMISSION CHAMBERS OF THE BAY COUNTY BUILDING. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN DONALD J. TILLEY AT 4:40 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS MICHAEL J. DURANCZYK, VAUGHN J. BEGICK, JOE DAVIS, ERNIE KRYGIER, KIM COONAN, TOM RYDER, CHRISTOPHER RUPP AND CHAIRMAN DONALD J. TILLEY

EXCUSED: COMMISSIONER BRANDON KRAUSE

OTHER MEMBERS: PATTI SHORKEY, CHIEF DEPUTY CLERK  
SHEILA E. SHAW, SECRETARY TO THE CHIEF DEPUTY CLERK  
ROBERT J. REDMOND, FINANCIAL ANALYST  
DEANNE C. BERGER, BOARD COORDINATOR

ALSO PRESENT: THOMAS L. HICKNER, COUNTY EXECUTIVE  
MICHAEL K. GRAY, DIRECTOR, DEPT. OF ADMINISTRATIVE SERVICES  
TIM QUINN, PERSONNEL & EMPLOYEE RELATIONS DIRECTOR  
CRYSTAL HEBERT, ASSISTANT FINANCE OFFICER  
MARTHA P. FITZHUGH, CORPORATION COUNSEL  
PAUL ARNOLD, FRANKENLUST TOWNSHIP ASSESSOR  
MR. GRUBER, LEVEL IV ASSESSOR  
VARIOUS ELECTED OFFICIALS  
VARIOUS DEPARTMENT HEADS  
NEWS MEDIA

CHAIRMAN TILLEY ASKED FOR A MOMENT OF SILENCE FOR MIKE ASIALA, A COMMUNITY ACTIVIST, WHO PASSED.

INVOCATION: THE INVOCATION WAS GIVEN BY PATTI SHORKEY, CHIEF DEPUTY CLERK.

PLEDGE OF ALLEGIANCE:

**CITIZEN INPUT**

CHAIRMAN TILLEY OFFERED TO ACCEPT COMMENTS OF CITIZENS WISHING TO ADDRESS THE BOARD WITH THEIR CONCERNS.

PAUL ARNOLD, FRANKENLUST TOWNSHIP ASSESSOR, SAID HE HAS ALWAYS HAD RESPECT AND COOPERATION WITH BAY COUNTY'S EQUALIZATION DEPARTMENT. HOWEVER, RECENTLY HIS CALLS HAVE NOT BEEN RETURNED. HE WAS VERY CONCERNED WITH THE COMMERCIAL CLASS FACTOR OF 1.05249 SHOWN ON PAGE 9 OF THE 2011 BAY COUNTY EQUALIZATION REPORT. THE OTHER CITIES AND TOWNSHIPS SHOWED A FACTOR OF 1.00000. FRANKENLUST TOWNSHIP WAS THE ONLY ONE WITH A FACTOR OF 1.05249 AND HE WISHED TO APPEAL THIS FACTOR.

MR. GRUBER, LEVEL IV ASSESSOR, EXPLAINED THAT THREE (3) PEOPLE WERE APPEALING THE ASSESSMENT, WITH TWO (2) BEING OPINIONS ONLY AND THERE WAS NO OTHER OPTION THAN TO SAY THERE WAS NO CREDIBLE LOSS. MR. GRUBER SAID IT IS A FACTOR WHICH CAN'T BE CORRECTED AND NUMBERS HAVE ALREADY BEEN SENT AND ONCE EQUALIZATION IS PASSED, IT IS FINAL.

COMM. BEGICK NOTED THAT FRANKENLUST TOWNSHIP WAS THE ONLY COMMERCIAL CLASS AFFECTED.

AFTER THE COMMISSIONER'S DISCUSSION, BOB REDMOND SUGGESTED PASSING RES. 2011-70, APPROVING THE THE 2011 BAY COUNTY EQUALIZATION REPORT, HOWEVER, TO SCHEDULE A MEETING WITH PAUL ARNOLD AND MR. GRUBER TO DISCUSS THIS ISSUE AND IF NECESSARY, SCHEDULE A SPECIAL BOARD MEETING ON APRIL 26, 2011. THE COMMISSIONERS WERE IN AGREEMENT WITH THIS RESOLVE.

#### **ITEMS FOR CONSIDERATION**

RES. 2011-70: COMM. COONAN MOVED TO APPROVE THE 2011 BAY COUNTY EQUALIZATION REPORT AS PRESENTED. IT WAS SUPPORTED BY COMM. DURANCZYK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 1 NAY-BEGICK, 1 EXCUSED-KRAUSE.

#### **UNFINISHED BUSINESS**

THERE WAS NO UNFINISHED BUSINESS.

#### **NEW BUSINESS**

THERE WAS NO NEW BUSINESS.

**MISCELLANEOUS**

THERE WERE NO MISCELLANEOUS ITEMS.

**ANNOUNCEMENTS**

THERE WERE NO ANNOUNCEMENTS.

**CLOSED SESSION**

THERE WAS NO NEED FOR CLOSED SESSION.

**RECESS/ADJOURNMENT**

MOTION 51: COMM. KRYGIER MOVED TO ADJOURN THE SPECIAL BOARD SESSION OF APRIL 19, 2011. IT WAS SUPPORTED BY COMM. DURANCZYK. THE MEETING CONCLUDED AT 5:06 P.M. BY A VOICE VOTE OF: 8 YEAS, 0 NAYS, 1 EXCUSED-KRAUSE.

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DONALD J. TILLEY, CHAIRMAN  
BOARD OF COMMISSIONERS

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PATTI SHORKEY, CHIEF DEPUTY CLERK  
BOARD OF COMMISSIONERS

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SHEILA E. SHAW  
SECRETARY TO THE DEPUTY CLERK  
BOARD OF COMMISSIONERS