

## **BAY COUNTY BOARD OF COMMISSIONERS**

**NOVEMBER 14, 2017**

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY, NOVEMBER 14, 2017, IN THE FOURTH FLOOR COMMISSION CHAMBERS OF THE BAY COUNTY BUILDING. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN TOM HEREK AT 4:00 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS MICHAEL DURANCZYK, ERNIE KRYGIER, VAUGHN J. BEGICK, KIM COONAN, TOM RYDER, MICHAEL LUTZ AND THOMAS HEREK

OTHER MEMBERS: CYNTHIA A. LUCZAK, BAY COUNTY CLERK  
DIANE YAWORSKI, SECRETARY TO THE COUNTY CLERK  
ROBERT J. REDMOND, FINANCIAL ANALYST  
DEANNE C. BERGER, BOARD COORDINATOR

ALSO PRESENT: JIM BARCIA, COUNTY EXECUTIVE  
TIFFANY JERRY, PERSONNEL AND EMPLOYEE RELATIONS DIRECTOR  
JAN HISTED, FINANCE OFFICER  
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL  
DEBRA RUSSELL, ADMINISTRATIVE SERVICES DIRECTOR  
CRISTIEN GIGNAC, RECREATION AND FACILITIES  
JOEL STRASZ, BAY COUNTY HEALTH OFFICER  
JEANIE DECKERT, BAY COUNTY WELLNESS COORDINATOR  
VARIOUS ELECTED OFFICIALS  
VARIOUS DEPARTMENT HEADS  
NEWS MEDIA

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, CYNTHIA A. LUCZAK.

PLEDGE OF ALLEGIANCE:

### **MINUTES**

MOTION 89: COMM. DURANCZYK MOVED TO APPROVE THE REGULAR BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS OF OCTOBER 10, 2017 AND THE SPECIAL SESSION ON OCTOBER 17, 2017 AS PRESENTED. IT WAS SUPPORTED BY COMM. RYDER AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

**CITIZENS INPUT**

THERE WERE NO CITIZENS WHO WISHED TO ADDRESS THE BOARD AT THIS TIME.

**PETITIONS AND COMMUNICATIONS**

JOEL STRASZ: JOEL STRASZ, BAY COUNTY HEALTH OFFICER STATED HE WAS HERE TO ADDRESS THREE BASIC POINTS: HOW THE CLINIC CAME INTO EXISTENCE; THE CHALLENGES OF PROVIDING HEALTH CARE IN BAY COUNTY: WHAT THE CLINIC HAS ACCOMPLISHED AND THE PARTNERSHIP WITH SAGINAW VALLEY STATE UNIVERSITY AND BAY ARENAC BEHAVIORAL HEALTH: LASTLY THE OPPORTUNITIES AND CHALLENGES THAT ARE TAKING PLACE IN THE CLINIC. THE RATE OF UNINSURED ADULTS IN BAY COUNTY DROPPED FROM 15% IN 2012 TO 5% IN 2016. IN BAY COUNTY, THERE ARE APPROXIMATELY 19,000 INDIVIDUALS ON MEDICAID, 4,000 - 6,000 UNINSURED AND AN ADDITIONAL 25,000 MEDICARE BENEFICIARIES. THE CLINIC WAS CREATED TO FILL A VOID FOR THESE CLIENTS AS A MULTI DISCIPLINARY CLINIC; A NURSE PRACTITIONER LEAD TEACHING IN AN INTER-PROFESSIONAL MODEL ORIGINALLY FUNDED BY HERSA, WITH SUBSEQUENT GRANT OPPORTUNITIES. SUCCESS WITH HAVING BETWEEN 10 - 20 NEW PATIENTS PER WEEK, MUCH OF THAT GROWTH WAS DRIVEN BY CLOSE ASSOCIATION WITH BAY ARENAC BEHAVIORAL HEALTH. THE GOAL TO WORK WITH BEHAVIORAL HEALTH AND OTHER COMMUNITY PARTNERS TO IDENTIFY THOSE WITH SERIOUS PERSISTENT MENTAL ILLNESS (SPMI) THAT HAD CO-MORBID CHRONIC CONDITIONS, AND WHO HAD NOT SEEN A PRIMARY CARE PROVIDER IN THE LAST 12 MONTHS. ONE OF THE KEY EFFORTS IN THE CLINIC WAS TO INITIATE UNIVERSAL SCREENING FOR DEPRESSION AND SUBSTANCE ABUSE. THE CLINIC IS CURRENTLY AT 80% SCREENING. FUTURE GROWTH AND OPPORTUNITIES: FULLY CREDENTIALLED FOR MEDICARE: SEEKING A PATIENT CENTERED MEDICAL HOME STATUS; SEEKING CARE COORDINATION AGREEMENTS WITH MEDICAID MANAGED CARE PLANS. FUTURE THREATS AND CHALLENGES: MEDICAID EXPANSION CHANGES, RELUCTANCE OF MEDICAID MHP'S AND FUNDING CUTS AT STATE AND NATIONAL LEVEL.

MOTION 90: COMM. DURANCZYK MOTION TO RECEIVE THE PRESENTATION FROM JOEL STRASZ, BAY COUNTY HEALTH OFFICER, WITH AN

UPDATE ON THE BAY COMMUNITY HEALTH CLINIC, FORMALLY KNOWN AS THE UNIVERSITY CLINIC. HERE TO GIVE THE DETAILS OF HOW THE COUNTY PARTNERED WITH SAGINAW VALLEY STATE UNIVERSITY TO CREATE AN INTEGRATED BEHAVIORAL HEALTH AND PRIMARY CARE CLINIC TO DELIVER HOLISTIC AND COMPREHENSIVE SERVICES. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

JEANIE DECKERT: JEANIE DECKERT, BAY COUNTY WELLNESS COORDINATOR, STATED SHE WAS HERE TO GIVE A BRIEF UPDATE ON THE WELLNESS CENTER. THE GOALS OF THE WELLNESS CENTER: ARE PREVENTATIVE HEALTH CARE; NON ROUTINE CARE (URGENT CARE) AND DISEASE MANAGEMENT. THE BENEFITS TO EMPLOYEES AND THEIR COVERED FAMILY MEMBERS: \$0 COPAY FOR DOCTORS VISITS AND SELECT GENERIC MEDICATION. THERE ARE FOUR LOCATIONS WITH EXTENDED HOURS, WELLNESS/HEALTH COUNSELING AND ONE-ON-ONE CONSULTATIONS WITH SHORTER WAIT TIMES. THEY OFFER COST EFFECTIVE TESTING AND BYPASSES THE BCBS SYSTEM IN TERMS OF OFFICE VISITS, LABS, AND PRESCRIPTIONS. THE CURRENT OVERALL SAVINGS SINCE 2014 ON OFFICE VISITS FOR EMPLOYEES AND ELIGIBLE RETIREES WAS \$153,900. THE CONTRACTS BY LOCATION: BAY COUNTY 324 CONTRACTS, OUTSIDE OF BAY COUNTY 80 CONTRACTS; 80% IN AREA OF WELLNESS CENTER OTHER 20% COMMUTE TO BAY COUNTY. BAY COUNTY EMPLOYEES HAVE GIVEN POSITIVE FEEDBACK ON THE WELLNESS CENTER.

MOTION 91: COMM. DURANCZYK MOTION TO RECEIVED THE PRESENTATION FROM JEANIE DECKERT, BAY COUNTY WELLNESS COORDINATOR WITH AN UPDATE ON THE WELLNESS CENTER. THE GOALS OF THE WELLNESS CENTER ARE PREVENTATIVE HEALTH CARE; NON ROUTINE CARE (URGENT CARE) AND DISEASE MANAGEMENT. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

### **REPORTS/RESOLUTIONS OF COMMITTEES**

#### **WAYS AND MEANS (MICHAEL E. LUTZ, CHAIR; MICHAEL J. DURANCZYK, VICE CHAIR)**

RES. 2017-236: COMM. LUTZ MOVED TO ADOPT RES. 2017-236, THE BAY COUNTY BOARD OF COMMISSIONERS HEREBY ACCEPTS THE FOLLOWING

GRANT AWARDS FROM THE STATE COURT ADMINISTRATIVE OFFICE: EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT - 18<sup>TH</sup> CIRCUIT ADULT DRUG - \$85,000; MICHIGAN DRUG COURT GRANT PROGRAM - 18<sup>TH</sup> CIRCUIT ADULT DRUG \$40,000; MICHIGAN DRUG COURT GRANT PROGRAM - 18<sup>TH</sup> CIRCUIT FAMILY DEPENDENCY DRUG \$60,000; MICHIGAN DRUG COURT GRANT PROGRAM - 18<sup>TH</sup> CIRCUIT JUVENILE DRUG \$61,000; SWIFT AND SURE PROBATION PROGRAM - 18<sup>TH</sup> CIRCUIT \$175,000; OFFICE OF HIGHWAY SAFETY PLANNING - 74<sup>TH</sup> DISTRICT HYBRID DWI/DRUG \$56,250; MICHIGAN DRUG COURT GRANT PROGRAM - 74<sup>TH</sup> DISTRICT HYBRID DWI/DRUG \$75,000. THE CHAIRMAN OF THE BOARD WAS AUTHORIZED TO EXECUTE, AND SUBMIT ELECTRONICALLY, THE GRANT AWARD DOCUMENTS ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW/APPROVAL. IT WAS SUPPORTED BY COMM. RYDER AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-237:

COMM. LUTZ MOVED TO ADOPT RES. 2017-237, THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED SUBMISSION OF THE VOLUNTARY DISCLOSURE AGREEMENT (VDA) TO THE STATE AND AUTHORIZED THE BOARD CHAIR TO SIGN ANY AND ALL DOCUMENTS NECESSARY TO COMPLETE SUCH SUBMISSION TO THE STATE. MICHIGAN'S UNIFORM UNCLAIMED PROPERTY ACT, MCL 567.221, ET SEQ., DICTATES THAT, "PROPERTY HELD FOR THE OWNER BY A ... GOVERNMENTAL SUBDIVISION (SUCH AS BAY COUNTY) ... THAT REMAINS UNCLAIMED BY THE OWNER FOR MORE THAN 1 YEAR AFTER BECOMING PAYABLE OR DISTRIBUTABLE WAS PRESUMED ABANDONED." THE MUNICIPAL ENTITY BEARS THE RESPONSIBILITY OF FILING A REPORT WITH THE STATE EACH YEAR LISTING ALL PRESUMED ABANDONED PROPERTY AND SUBMITTING THOSE FUNDS TO THE STATE AT THE SAME TIME IT FILES THE ANNUAL REPORT (ASSUMING THERE ARE ANY FUNDS TO REPORT). FAILURE TO REPORT ESCHEATED OR ABANDONED FUNDS MAY SUBJECT THE ENTITY TO POSSIBLE PENALTIES AND INTEREST CHARGES WHICH COULD EXCEED 25% OF VALUE OF THE ABANDONED FUNDS THAT WERE NOT APPROPRIATELY ESCHEATED TO THE STATE. THE STATE OFFERS GOVERNMENT ENTITIES SUCH AS BAY COUNTY A "ONE TIME" CHANCE TO ENTER INTO A VDA FOR ANY MONIES THAT SHOULD HAVE BEEN ESCHEATED TO THE STATE BUT WERE ERRONEOUSLY RETAINED BY THE MUNICIPALITY WHICH WOULD IN EFFECT WAIVE ALL PENALTIES AND INTEREST THAT WOULD OTHERWISE BE ASSESSED FOR THE FAILURE TO REPORT.

THE COUNTY CLERK NOTIFIED THE COUNTY TREASURER VIA LETTER DATED AUGUST 7, 2017, THAT THERE WAS A \$52,588.78 BALANCE CURRENTLY HELD IN THE CLERK TRUST AND AGENCY ACCOUNT THAT NEEDS TO BE RELEASED TO THE STATE DEPARTMENT OF TREASURY AS ESCHEATED FUNDS. THIS BALANCE WAS COMPRISED OF SURPLUS FUNDS TURNED OVER TO THE CLERK'S OFFICE FOLLOWING MORTGAGE FORECLOSURE SALES. THE CLERK'S OFFICE DETERMINED THAT THE FUNDS COULD NOT BE PAID OUT FOLLOWING NUMEROUS ATTEMPTS TO CONTACT THE NAMED FORMER PROPERTY OWNERS. HOWEVER, THOSE FUNDS HAVE BEEN RETAINED AND NOT REPORTED FOR MORE THAN ONE (1) YEAR PERIOD ALLOWED BY STATUTE. THE COUNTY MUST SUBMIT A VDA WITH A CERTIFICATION SIGNED BY THE BOARD CHAIR IN ORDER TO REQUEST WAIVER OF INTEREST AND PENALTIES THAT MAY BE ASSESSED ON THOSE PREVIOUSLY UNREPORTED FUNDS. FILING THE VDA COULD SAVE THE COUNTY IN EXCESS OF APPROXIMATELY \$13,000 IN POTENTIAL PENALTIES PLUS ANY INTEREST ASSESSED ON THE RETAINED/UNREPORTED FUNDS. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-238:

COMM. LUTZ MOVED TO ADOPT RES. 2017-238, THE BAY COUNTY BOARD OF COMMISSIONERS RENEWAL OF THE PROPERTY AND LIABILITY INSURANCE FOR THE PERIOD 1/1/2018 THROUGH 12/31/2018 WITH MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY. THE CHAIRMAN OF THE BOARD WAS AUTHORIZED TO EXECUTE THE COVERAGE DOCUMENT AND RELATED DOCUMENTS FOLLOWING CORPORATION COUNSEL REVIEW/APPROVAL. PROPERTY AND LIABILITY INSURANCE COVERAGE AND RISK MANAGEMENT SERVICES HAVE BEEN PROVIDED THROUGH BAY COUNTY'S MEMBERSHIP IN THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA) FOR THE PAST SEVERAL YEARS. WITH RENEWAL FOR 2018, MMRMA AWARDED BAY COUNTY A NET ASSET DISTRIBUTION OF \$192,075. THIS AWARD WAS BASED ON INVESTMENT INCOME, MEMBER LONGEVITY AND LOSS HISTORY; AND RENEWAL EXPOSURE APPLICATION MATERIALS HAVE BEEN COMPLETED BY ADMINISTRATIVE SERVICES AND SUBMITTED TO MMRMA FOR EVALUATION AND COMPUTATION OF BAY COUNTY'S PREMIUM FOR 2018. BAY COUNTY'S CLAIM AND OVERALL LOSS HISTORY AND PROACTIVE RISK MANAGEMENT MEASURES HAVE KEPT THE 2018 INCREASE RELATIVELY LOW AND THE FIGURE FOR 2018 REFLECTS AN APPROXIMATE \$700 INCREASE

FROM 2017 FOR A TOTAL OF \$539,466 WHICH INCLUDES THE REQUESTED CONTRIBUTION TO THE COUNTY'S LOSS FUND DEPOSIT OF \$50,000. SUBJECT TO RENEWAL FOR 2018, MMRMA WILL AWARD BAY COUNTY A NET ASSET DISTRIBUTION (NAD) OF \$192,075, APPROXIMATELY \$25,000 MORE THAN 2017. THIS AWARD WAS BASED ON INVESTMENT INCOME, MEMBER LONGEVITY, PROACTIVE RISK MANAGEMENT MEASURES AND LOSS HISTORY. SINCE 2006, BAY COUNTY HAS RECEIVED \$1,497,544 IN NAD DISBURSEMENTS FROM MMRMA. IT WAS SUPPORTED BY COMM. COONAN AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-239: COMM. LUTZ MOVED TO ADOPT RES. 2017-239, THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED PREPARATION OF AN RFP FOR THE VETERANS SERVICE OFFICER INDEPENDENT CONTRACTOR POSITION, INTERESTED INDIVIDUALS TO SUBMIT APPLICATION BASED ON THE QUALIFICATIONS, AND A RECOMMENDATION TO BE SUBMITTED TO THE BOARD BASED ON THIS PROCESS. CORPORATION COUNSEL WAS AUTHORIZED TO PREPARE AN INDEPENDENT CONTRACTOR AGREEMENT FOR THE VETERANS SERVICE OFFICER/VETERANS SERVICE COORDINATOR. FOR THE PAST SEVERAL YEARS, BAY COUNTY HAS ENGAGED IN A CONTRACTUAL AGREEMENT WITH A VETERANS SERVICE OFFICER TO ASSIST LOCAL VETERANS AND THEIR DEPENDENTS IN PROCESSING BENEFITS AVAILABLE TO THEM THROUGH FEDERAL, STATE AND/OR LOCAL PROGRAMS. THIS INDEPENDENT CONTRACTOR HAS BEEN RECOMMENDED BY THE BAY COUNTY VETERANS COUNCIL AND THE CURRENT INDEPENDENT CONTRACTOR AGREEMENT EXPIRES ON DECEMBER 31, 2017. IT WAS REQUESTED THAT A REQUEST FOR QUALIFICATIONS BE PREPARED FOR THIS INDEPENDENT CONTRACTOR POSITION BASED ON THE SERVICES PROVIDED AND AS A RESULT OF THE RFQ, THAT INTERESTED INDIVIDUALS SUBMIT THEIR QUALIFICATIONS BASED ON THE RFQ AND A RECOMMENDATION MADE. IT WAS SUPPORTED BY COMM. RYDER AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-240: COMM. LUTZ MOVED TO ADOPT RES. 2017-240, THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED AN AMENDMENT TO THE INDEPENDENT CONTRACTOR AGREEMENT WITH KRISTAL LATIMER FOR THE SOLDIERS RELIEF COMMISSION TO ALLOW FOR INCREASED HOURS NOT TO EXCEED \$350 PER WEEK; BE IT FURTHER. THAT CORPORATION COUNSEL SHALL DRAFT THE

AMENDED INDEPENDENT CONTRACTOR AGREEMENT WITH KRISTAL LATIMER AND THE CHAIRMAN OF THE BOARD WAS AUTHORIZED TO EXECUTE SAID INDEPENDENT CONTRACT AGREEMENT ON BEHALF OF BAY COUNTY. THAT RELATED, REQUIRED BUDGET ADJUSTMENTS ARE APPROVED. THE SOLDIERS RELIEF COMMISSION RECENTLY SUBMITTED A MEMO TO BAY COUNTY ADMINISTRATION THAT REQUESTED THE AGREEMENT WITH KRISTAL LATIMER AS AN INDEPENDENT CONTRACTOR BE AMENDED TO ALLOW FOR INCREASED HOURS NOT TO EXCEED \$350 PER WEEK. MILLAGE FUNDS ARE AVAILABLE TO FUND THE ADDITIONAL CONTRACTUAL SERVICES NOT TO EXCEED \$350 PER WEEK TO KRISTAL LATIMER AS AN INDEPENDENT CONTRACTOR FOR THE SOLDIERS RELIEF COMMISSION. IT WAS ANTICIPATED THAT EXPENDITURE FOR THESE ADDITIONAL SERVICES WILL BE AN INCREASE OF APPROXIMATELY \$3,200 PER YEAR. IT WAS SUPPORTED BY COMM. COONAN AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-241: COMM. LUTZ MOVED TO ADOPT RES. 2017-241, THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CANCELLATION OF THE CURRENT PARKS PROGRAMMING AND MAINTENANCE AGREEMENT WITH THE CITY OF BAY CITY AND APPROVED NEGOTIATING A PARKS PROGRAM AND MAINTENANCE AGREEMENT WITH THE CITY OF BAY CITY AND THE BAY SOFTBALL PROGRAM AND MAINTENANCE AGREEMENT WITH THE CITY OF BAY CITY AND THE BAY SOFTBALL ASSOCIATION. THE CURRENT AGREEMENT WAS OUTDATED AND DOES NOT INCLUDE THE SOFTBALL ASSOCIATION AS A PARTY TO THE CONTRACT, IT WAS RECOMMENDED THAT THE CURRENT AGREEMENT BE CANCELED AND A NEW AGREEMENT WITH THE CITY OF BAY CITY AND THE BAY SOFTBALL ASSOCIATION THAT ACCURATELY REFLECTS CURRENT DUTIES AND RESPONSIBILITIES OF EACH PARTICIPATING PARTY TO BE ENTERED INTO. THE BAY SOFTBALL ASSOCIATION WILL REIMBURSE BAY COUNTY FOR ALL COSTS ASSOCIATED WITH THE MAINTENANCE OF THE SOFTBALL FIELDS. IT WAS SUPPORTED BY COMM. DURANCZYK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-242: COMM. LUTZ MOVED TO ADOPT RES. 2017-242, THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE RELEASE OF AN INVITATION TO BID FOR THE LEASE OF 75 PARKING SPACES LOCATED AT THE WESTERN END OF THE BAY COUNTY PARKING LOT NEAR ADAMS STREET. PREVIOUSLY, BAY COUNTY WAS IN A 20 YEAR LEASE THAT RECENTLY CAME TO AN END AND BAY COUNTY

WAS LOOKING TO ENTER INTO A 5 - 10 YEAR LEASE WITH A VENDOR. IT WAS SUPPORTED BY COMM. DURANCZYK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-243: COMM. LUTZ MOVED TO ADOPT RES. 2017-243, THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED A LEASE AGREEMENT WITH BAY HUMAN SERVICES AS A PROVIDER FOR THE BANGOR ROAD ADULT FOSTER CARE HOME AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE SAID LEASE AGREEMENT AND RELATED DOCUMENTS ON BEHALF OF BAY COUNTY FOLLOWING CORPORATION COUNSEL REVIEW/APPROVAL. RENTAL PRICES WILL REMAIN AT THE CURRENT LEVEL OF \$2,600 PER MONTH. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-244: COMM. LUTZ MOVED TO ADOPT RES. 2017-244, THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED ENTERING INTO AN AGREEMENT WITH R.C. SYSTEMS, INC., FOR REC PRO SOFTWARE FOR THE CIVIC ARENA AND COMMUNITY CENTER. THE CHAIRMAN OF THE BOARD WAS AUTHORIZED TO EXECUTE SAID AGREEMENT ON BEHALF OF BAY COUNTY FOLLOWING CORPORATION COUNSEL REVIEW/APPROVAL. REC PRO WAS A FULL SERVICE RECREATION SOFTWARE THAT WILL ALLOW BAY COUNTY TO HAVE AN UPDATED POINT OF SALE SYSTEM, CUSTOMER ACCOUNTS, FACILITY RENTALS, ACTIVITY REGISTRATIONS, LEAGUE MANAGEMENT/SCHEDULING, MEMBERSHIPS, AND HAVE AN ONLINE PRESENCE WHERE CUSTOMERS CAN REGISTER AND PAY FOR ACTIVITIES FROM THEIR COMPUTER OR SMART PHONE. THE ANNUAL SUPPORT, ANNUAL HOSTING AND TRAINING SET UP WILL BE \$9,710 AND FUNDS ARE BUDGETED FOR THIS SOFTWARE PACKAGE, EQUIPMENT WILL BE PURCHASED, AS NEEDED, NO ADDITIONAL FUNDS ARE NECESSARY. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-245 : COMM. LUTZ MOVED TO ADOPT RES. 2017-245, THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE SCHEDULE A-RENEWAL TERM (EFFECTIVE JANUARY 2018 THROUGH DECEMBER 2018) ADMINISTRATIVE SERVICES CONTRACT WITH BLUE CROSS BLUE SHIELD OF MICHIGAN AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE SAID CONTRACT ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW/APPROVAL. THE COUNTY'S CURRENT

STOP LOSS COVERAGE WAS \$190,000 HOWEVER, DUE TO SEVERAL FAVORABLE CLAIM YEARS AND A HEALTH FUND, BROWN & BROWN (THE COUNTY'S CONSULTANTS) HAS RECOMMENDED THE COUNTY INCREASED THE STOP LOSS TO \$200,000 TO SAVE ADDITIONAL ADMINISTRATIVE COSTS. FUNDS ARE BUDGETED IN THE 2018 BUDGET AND NO ADDITIONAL FUNDS ARE NECESSARY. IT WAS SUPPORTED BY COMM. RYDER AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-246: COMM. LUTZ MOVED TO ADOPT RES. 2017-246, THE BAY COUNTY BOARD OF COMMISSIONERS HEREBY OPTS OUT OF THE REQUIREMENTS OF P.A.152 AND CONTINUES THE ALLOCATION OF HEALTH CARE COSTS OF 85% TO THE COUNTY AND 15% TO EMPLOYEES. A DECREASE IN TAX REVENUES HAS IMPACTED THE COUNTY'S ABILITY TO OFFER RAISES WHICH ARE IN LINE WITH INFLATIONARY TRENDS AND HEALTH CARE COSTS, THEREBY PLACING A BURDEN ON EMPLOYEES AND THEIR FAMILIES. ON SEPTEMBER 27, 2011, PUBLIC ACT 152 BECAME EFFECTIVE AND PROVIDED, AMONG OTHER ITEMS, THAT THE EMPLOYER SHALL BEAR NO MORE THAN 90% OF THE TOTAL HEALTH CARE COSTS. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-247: COMM. LUTZ MOVED TO ADOPT RES. 2017-247, THE BAY COUNTY BOARD OF COMMISSIONERS HEREBY APPROVED THE ADMINISTRATIVE PROCEDURES: BAY COUNTY EMPLOYEE/RETIREE RECREATION BENEFITS. THE POLICY HAD BEEN DRAFTED AND PROVIDES CLARITY FOR EMPLOYEES, RETIREES AND MANAGERS. WHILE IT MAY BE NECESSARY TO UPDATE THIS FROM TIME TO TIME, THE UPDATES WILL BE SUBMITTED TO THE BOARD FOR APPROVAL. CURRENTLY, THERE EXISTS THREE BOARD RESOLUTIONS FROM 2009 AND 2011 WAIVING CERTAIN FEES FOR EMPLOYEES AND RETIREES TO USE THE COMMUNITY CENTER, CIVIC ARENA AND REDUCED FEES FOR GOLFING, HOWEVER, THERE ARE NO BOARD APPROVED PROCEDURE OR POLICY THAT CONTAINS ALL OF THE BENEFITS AND FREQUENTLY, EMPLOYEES ARE NOT SURE WHAT THOSE BENEFITS ARE. ADDITIONALLY, THERE WAS CONFUSION FROM SOME OF THE LOCAL ENTITIES ON WHO WAS INCLUDED IN THIS BENEFIT. IT WAS SUPPORTED BY COMM. DURANCZYK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-248: COMM. LUTZ MOVED TO ADOPT RES. 2017-248, THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED RELEASE OF REQUEST

FOR PROPOSAL (RFP) PURSUANT TO THE BAY COUNTY PURCHASING POLICY FOR MEDICAL DIRECTOR AND MEDICAL EXAMINER SERVICES, RESPECTIVELY, IN BAY COUNTY. IN 2009, THE HEALTH DEPARTMENT, THROUGH A COMPETITIVE BID PROCESS, ENTERED INTO CONTRACTS WITH DR. KIRK HERRICK AND DR. HOWARD HURT TO PROVIDE PROFESSIONAL SERVICES AS THE MEDICAL DIRECTOR AND MEDICAL EXAMINER, RESPECTIVELY. THE MEDICAL DIRECTOR SERVES AS THE CHIEF MEDIAL OFFICER OF THE HEALTH DEPARTMENT. THE MEDICAL EXAMINER INVESTIGATES THE CAUSE AND MANNER OF SUDDEN AND UNEXPECTED, ACCIDENTAL, VIOLENT AND SUSPICIOUS DEATHS IN BAY COUNTY. CURRENTLY THE MEDICAL DIRECTOR EARNS ANNUALLY \$51,000. THE MEDICAL EXAMINER EARNS ANNUALLY \$36,500. THE HEALTH DEPARTMENT RECOMMENDS THE RELEASE OF AN RFP FOR THE RESPECTIVE POSITIONS IN ACCORDANCE WITH BAY COUNTY PURCHASING POLICY. IT WAS SUPPORTED BY COMM. DURANCZYK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-249: COMM. LUTZ MOVED TO ADOPT RES. 2017-249, THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED AMENDMENT #4 TO THE 2017-2018 CPBC CONTRACTING AGREEMENT. THE CHAIRMAN OF THE BOARD WAS AUTHORIZED TO EXECUTE AND SUBMIT ELECTRONICALLY IF REQUIRED THE GRANT DOCUMENTS APPLICATION, GRANT AWARD, AMENDMENTS AND ALL RELATED REQUIRED DOCUMENTS ON BEHALF OF BAY COUNTY. THE GRANT APPLICANT/RECIPIENT DEPARTMENTS ARE REQUIRED TO WORK WITH THE FINANCE DEPARTMENT WHOSE STAFF WILL PROVIDE FINANCIAL OVERSIGHT OF SAID GRANT. THE BUDGET ADJUSTMENTS RELATING TO THIS AMENDMENT ARE APPROVED. THE 2017-2018 CPBC AGREEMENT BETWEEN BAY COUNTY AND THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH ARE BEING AMENDED TO INCORPORATE THE ANNUAL BUDGET, OUTPUT MEASURES, FUNDING/REIMBURSEMENT MATRIX, UPDATED PROGRAM LANGUAGE AND REVISED ALLOCATIONS RECEIVED SINCE THE ORIGINAL AGREEMENT WAS ISSUED. AMENDMENT #1 REFLECTS ADJUSTMENTS TO FUNDING LEVELS AS FOLLOWS: WIC BREAST-FEEDING CURRENT AMOUNT \$15,450.00; AMENDED AMOUNT \$8,500.00; NEW PROJECT AMOUNT \$23,950.00. IT WAS SUPPORTED BY COMM. RYDER AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-250: COMM. LUTZ MOVED TO ADOPT RES. 2017-250, THE BAY COUNTY

BOARD OF COMMISSIONERS APPROVED THE WOLVERINE POWER SYSTEM GENERATOR MAINTENANCE AGREEMENT AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE SAID AGREEMENT ON BEHALF OF BAY COUNTY FOLLOWING CORPORATION COUNSEL REVIEW/APPROVAL. THAT RELATED, REQUIRED BUDGET ADJUSTMENTS ARE APPROVED. BAY COUNTY 9-1-1 HAS FUNDS BUDGETED FOR THE ANNUAL WOLVERINE POWER SYSTEM GENERATOR MAINTENANCE AGREEMENT, THE COST OF SAID SERVICE BEING \$3,100. IT WAS SUPPORTED BY COMM. DURANCZYK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-251: COMM. LUTZ MOVED TO ADOPT RES. 2017-251, THE BAY COUNTY BOARD OF COMMISSIONERS HEREBY APPROVED THE CLAIMS AGAINST THE COUNTY AS FOLLOWS: ACCOUNTS PAYABLE; BAYANET; AND CENTER RIDGE ARMS. PLEASE SEE RESOLUTION NO. 2017-251 FOR ALL DOLLAR AMOUNTS. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-252: COMM. LUTZ MOVED TO ADOPT RES. 2017-252, THE BAY COUNTY BOARD OF COMMISSIONERS THE FOLLOWING BUDGET ADJUSTMENTS ARE HEREBY APPROVED, IF REQUIRED, THE CHAIRMAN OF THE BOARD WAS HEREBY AUTHORIZED TO EXECUTE ANY DOCUMENTATION NECESSARY FOR SAID BUDGET ADJUSTMENTS ON BEHALF OF BAY COUNTY. DRUG LAW ENFORCEMENT - BAYANET, UNFAVORABLE IMPACT \$102,879, TO RE-ALIGN THE 2017 BAYANET BUDGET. PINCONNING PARK, INCREASE THE BUDGET FOR THE ADDITIONAL REVENUE COLLECTED DURING 2017 AT PINCONNING PARK. PLUS BUDGET FOR THE PURCHASE OF 5 WALL HEATERS, FIRE ALARMS AND CARBON MONOXIDE DETECTORS FOR THE CABINS AT PINCONNING PARK. NO IMPACT. TO BUDGET FOR RESTITUTION PAID TO THE RISK MANAGEMENT BUDGET. ALSO BUDGET FOR THE REFUNDING OF THIS AMOUNT TO BAY COUNTY'S INSURANCE COMPANY WHO PAID IN FULL. NO IMPACT. TO INCREASE THE SHERIFF JAIL BUDGET FOR A MMRMA RAP GRANT RECEIVED AND RE-ALIGN THE BUDGET IN ORDER TO PURCHASE AUDIO VISUAL EQUIPMENT. NO IMPACT. TO RE-ALIGN THE MAIL ROOM BUDGET FOR 2017. NO IMPACT. IT WAS SUPPORTED BY COMM. COONAN AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-253: COMM. LUTZ MOVED TO ADOPT RES. 2017-253, THE BAY COUNTY BOARD OF COMMISSIONERS GRANT APPROVAL TO RELEASE REQUESTS FOR PROPOSAL'S PURSUANT TO THE COUNTY'S

PURCHASING POLICY FOR THE COUNTY-WIDE CENTRAL SERVICES COST ALLOCATION PLAN FOR A THREE (3) YEAR TERM. FOR SEVERAL YEARS BAY COUNTY HAS HIRED A FIRM TO PREPARE THEIR ANNUAL CENTRAL SERVICE INDIRECT COST ALLOCATION PLAN (CAP). THE CURRENT CONTRACT WITH MAXIMUS EXPIRES DECEMBER 31, 2017. THE FINANCE OFFICER WAS REQUESTING BOARD APPROVAL TO RELEASE RFP'S PURSUANT TO THE COUNTY'S PURCHASING POLICY FOR THE COUNTY-WIDE CENTRAL SERVICES COST ALLOCATION PLAN. IT WAS SUPPORTED BY COMM. COONAN AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-254: COMM. LUTZ MOVED TO ADOPT RES. 2017-254, THE BAY COUNTY BOARD OF COMMISSIONERS HEREBY AMENDED REVOLUTION NO. 2017-188 (09/12/2017) AND RESOLUTION NO. 2017-230 (10/17/2017) TO INCLUDE THE MILLAGE APPROVED BY BAY COUNTY VOTERS ON NOVEMBER 7, 2017 AS FOLLOWS: BAY MEDICAL CARE FACILITY - 0.7500 MILLS. THAT THE CHAIRMAN OF THE BOARD WAS AUTHORIZED TO SIGN THE ATTACHED AMENDED L-4029 2017 TAX RATE REQUEST FORM AND ANY OTHER DOCUMENTATION REQUIRED. IT WAS SUPPORTED BY COMM. DURANCZYK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

**PERSONNEL/HUMAN SERVICES (TOM RYDER, CHAIR;  
MICHAEL J. DURANCZYK, VICE CHAIR)**

RES. 2017-255: COMM. RYDER MOVED TO ADOPT RES. 2017- 255 THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE AGREEMENTS BETWEEN BAY COUNTY ON BEHALF OF THE BAY COUNTY HEALTH DEPARTMENT AND MY COMMUNITY DENTAL CENTERS (MCDC) FOR A DENTAL CENTER IN BAY COUNTY. THE CHAIRMAN OF THE BOARD WAS AUTHORIZED TO EXECUTE SAID AGREEMENTS AND RELATED REQUIRED DOCUMENTS ON BEHALF OF BAY COUNTY HEALTH DEPARTMENT FOLLOWING CORPORATION COUNSEL REVIEW/APPROVAL. THERE ARE APPROXIMATELY 19,309 PERSONS IN BAY COUNTY THAT ARE ENROLLED IN MEDICAID AND OF THOSE PERSONS, 9,512 WERE UNDER THE AGE OF 19 AND 9,797 ARE OVER THE AGE OF 19. PERSONS COVERED BY MEDICAID OFTEN FACE DIFFICULTY OBTAINING SERVICES BECAUSE MANY DENTAL PROVIDERS DO NOT ACCEPT MEDICAID DUE TO LOW REIMBURSEMENT RATES FOR PROVIDING SERVICES AND CURRENTLY, THERE ARE ONLY A HANDFUL OF DENTAL PROVIDERS IN THE BAY COUNTY AREA THAT REGULARLY ACCEPT MEDICAID OR

UNINSURED CLIENTS. IT WAS ANTICIPATED THAT THERE WILL BE NO DIRECT COST TO THE HEALTH DEPARTMENT OR THE COUNTY TO ENTER INTO THE PROPOSED AGREEMENTS. MCDC WAS RESPONSIBLE FOR FUNDING ANY BUILDING RENOVATION AND DENTAL EQUIPMENT PURCHASE, REQUIRING NO FINANCIAL OUTLAY ON BEHALF OF BAY COUNTY. IN 2017, THE STATE OF MICHIGAN WILL BE PROVIDING THE REQUIRED MATCHING FUNDS TO ALLOW THE ENHANCED REIMBURSEMENT FOR MEDICAID ADULTS. ADDITIONALLY, MCDC WILL PROVIDE REIMBURSEMENT TO THE HEALTH DEPARTMENT FOR PROVIDING OUTREACH AND EDUCATION SERVICES FOR MCDC WILL PROVIDE REIMBURSEMENT TO THE HEALTH DEPARTMENT FOR PROVIDING OUTREACH AND EDUCATION SERVICES FOR MCDC. IT WAS SUPPORTED BY COMM. LUTZ AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2017-256: COMM. RYDER MOVED TO ADOPT RES. 2017- 256 THE BAY COUNTY BOARD OF COMMISSIONERS CONCURRENCE WAS GIVEN TO POST/FILL THE FOLLOWING POSITIONS, MONIES FOR SAID POSITIONS TO COME FROM THE RESPECTIVE DEPARTMENTAL BUDGETS: VACANCIES: SHERIFF DEPARTMENT - CORRECTIONAL FACILITY OFFICER, FULL TIME; \$17.77 PER HOUR, ENTRY. ROAD PATROL DEPUTY, FULL TIME: \$18.83 PER HOUR ENTRY. RECORDS SPECIALIST LEADER, FULL TIME; \$15.75 PER HOUR, ENTRY. DEPARTMENT ON AGING: IN-HOME WORKER, PART TIME; \$10.91 PER HOUR ENTRY. DRIVER, PART TIME: \$10.91 PER HOUR ENTRY. EQUALIZATION: APPRAISER AIDE, FULL TIME; \$18.32 PER HOUR ENTRY. BUILDINGS AND GROUNDS, CUSTODIAN; FULL TIME; \$11.71 PER HOUR ENTRY. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

**BOARD OF COMMISSIONERS (THOMAS M. HEREK, CHAIR, MICHAEL J. DURANCZYK, VICE CHAIR)**

RES. 2017-257: COMM. DURANCZYK MOVED TO ADOPT RES. 2017-257 THE BAY COUNTY BOARD OF COMMISSIONERS THE FOLLOWING REPORT WAS RECEIVED: EMPLOYMENT STATUS REPORT - OCTOBER 2017 AND WORKER'S COMP REPORT - SEPTEMBER 2017. IT WAS SUPPORTED BY COMM. LUTZ AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

**REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

JIM BARCIA: JIM BARCIA, COUNTY EXECUTIVE STATED THAT HE WILL BE

ATTENDING THE PRESS CONFERENCE ON DECEMBER 1, 2017, IN WASHINGTON D.C., REGARDING LITIGATION AGAINST THE PHARMACEUTICAL COMPANIES RESPONSIBLE FOR PRODUCING, MARKETING AND DISTRIBUTING OPIOIDS IN OUR COMMUNITY. BAY COUNTY IS A PARTICIPANT IN THIS LITIGATION. MR. BARCIA ANNOUNCED THAT THE EXECUTIVE ASSISTANCE POSITION IN THE EXECUTIVE'S OFFICE HAD BEEN FILLED BY REBECCA GRZEGORCZYK.

DEBRA RUSSELL: DEBRA RUSSELL, ADMINISTRATIVE SERVICES DIRECTOR, STATED THAT SHE WOULD LIKE THE COMMISSIONERS TO REVIEW THE BEST PRACTICES AT BAY COUNTY ANIMAL CONTROL. AFTER REVIEW THEY WILL HAVE AN OPPORTUNITY TO SEE WHAT HAS BEEN ACCOMPLISHED, WHAT THEY STILL HOPE TO ACCOMPLISH AND TO KEEP DECREASING THE NUMBER OF ANIMALS EUTHANIZED.

MOTION 92: COMM. KRYGIER MOTION TO RECEIVE THE STRATEGIC PLAN TO IMPLEMENT BEST PRACTICES AT BAY COUNTY ANIMAL CONTROL AND SHELTER, FROM DEBRA RUSSELL, ADMINISTRATIVE SERVICES DIRECTOR DATED, NOVEMBER 8, 2017. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

MOTION 93: COMM. DURANCZYK MOTION TO RECEIVE THE TELEVISION (BCTV) STATISTICS FOR THE LAST SIX MONTHS WHICH WERE PREPARED BY NICK PAIGE SHOWING THE INCREASE IN VIEWERSHIP, DATED NOVEMBER 8, 2017. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

### **UNFINISHED BUSINESS**

THERE WAS NO UNFINISHED BUSINESS

### **NEW BUSINESS**

COMM. HEREK: COMMISSIONER HEREK STATED THAT THE BOARD HAD RECEIVED, YESTERDAY, AN ACTION THAT THE CLERK HAD SUBMITTED FOR THE BOARD TO APPROVE ON CREDIT CARD CONTRACTS. THE BOARD WILL REVIEW AND HOPEFULLY BY THE NEXT WAYS AND MEANS COMMITTEE, WE WILL HAVE SOMETHING TO LOOK AT AND PUT TOGETHER.

COMM. BEGICK: COMMISSIONER BEGICK REPORTED THAT THE MICHIGAN ASSOCIATION BOARD OF DIRECTORS HAD MEET WITH GOVERNOR SNYDER LAST TUESDAY AND DISCUSSED COUNTY REVENUE SHARING. GOVERNOR SNYDER STATED THAT THE BUDGET WAS

GOING TO BE TIGHT NEXT YEAR AND NOT TO EXPECT ANY RAISES OR EXTRA MONEY. PERSONAL PROPERTY TAXES ARE STILL AN ISSUE. TIFFA WAS STILL IN DISCUSSION AND A NEW BILL WAS PENDING. THE LAST ISSUE DISCUSSED WAS BROADBAND ACCESS, THEY ARE LOOKING AT INCREASING IT ANY WAY THEY CAN.

**MISCELLANEOUS**

THERE WAS NO MISCELLANEOUS

**ANNOUNCEMENTS**

CHAIRMAN HEREK NOTED THE UPCOMING 2017 APPOINTMENTS AS FOLLOWS:

- 1. DECEMBER: DIVISION ON AGING ADVISORY COMMITTEE - FOUR 2-YEAR TERMS, DISTRICTS 1, 3, 5 AND 7

**CLOSED SESSION**

THERE WAS NO REQUEST FOR A CLOSED SESSION

**RECESS/ADJOURNMENT**

MOTION 94:

COMM. DURANCZYK MOVED TO ADJOURN THE REGULAR SESSION OF NOVEMBER 14, 2017. IT WAS SUPPORTED BY COMM. BEGICK THE MEETING CONCLUDED AT 4:57 P.M. BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

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TOM HEREK, CHAIRMAN  
BOARD OF COMMISSIONERS

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CYNTHIA A. LUCZAK, COUNTY CLERK  
BOARD OF COMMISSIONERS

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DIANE K. YAWORSKI  
SECRETARY TO THE CLERK  
BOARD OF COMMISSIONERS