

WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, OCTOBER 4, 2016

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- I- 5 III MINUTES (9/6/16)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
- 6- 8 A. Bay County Treasurer - Annual Review of the Delinquent Tax Revolving Fund **(Seeking concurrence with recommendation to transfer \$1,200,000 in 2017 - proposed resolution attached)**
- 9-11 B. Bay County Prosecutor - 201702021 Agreement CSPA 17-09002 (IV-D Contract) **(Seeking approval of the Agreement with DHHS for child support services; authorization for Board Chair to sign - proposed resolution attached)**
- 12-18 C. Drain Commissioner - 2016 County At-Large Assessments for Drain Projects **(Seeking approval of 2016 Assessments - proposed resolution attached)**
- 19-20 D. Director of Division on Aging - Acceptance of Additional Grant Funds **(Seeking Board acceptance of approx. \$3,213 from Region VII, AAA; authorization for Board to sign acceptance documents; approval of required budget adjustments - proposed resolution attached)**
- 21-24 E. BCATS Director - Utilization of Federal Transportation Planning Funds (PL) and Asset Management Funds **(Seeking authorization for Board Chair to sign 2017 project authorization forms and related, required documents to implement the BCATS 2017 Unified Work Program; approval of required budget adjustments - proposed resolution attached)**
- F. Recreation and Facilities
- 25-26 1. Civic Arena - Frozen Carbonated Beverage Machine **(Seeking appropriation of up to \$13,000 for a frozen carbonated beverage machine; authorization for Board Chair to sign any required related documents - proposed resolution attached)**
- 27-28 2. Pinconning Park - Grant for a Viewing Scope **(Seeking authorization to submit grant application for Bay Area Community Foundation; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**

- 29-30 3. County Building - Fire Alarm System Upgrade (**Seeking appropriation of \$15,000 for fire alarm system upgrade; authorization for Board Chair to sign required documents - proposed resolution attached**)
- 31-32 4. Bay County Jail - Ceiling Panels for 8 Cells in Jail (**Seeking appropriation of up to \$16,000 to replace ceiling panels in 8 cells at Jail; authorization for Board Chair to sign required documents - proposed resolution attached**)
- 33-34 5. Law Enforcement Center - Contactors for Chiller (**Seeking appropriation of up to \$9,000 for two contactors for Chiller; authorization for Board Chair to sign required documents - proposed resolution attached**)
- 35-36 G. Health Officer - Nonpoint Source Program Grant (**Seeking authorization to make application for MDEQ for grant funding; authorization for Board Chair to sign required documents - proposed resolution attached**)
- H. Personnel Director
- 37-38 1. HR Workplace Services, Inc (**Seeking approval of Agreement w/HR Workplace Services, Inc. to provide 605 and 6056 Service Assistance for ACA reporting services; authorization for Board Chair to sign required documents - proposed resolution attached**)
- 39-40 2. Michigan Department of State Subscription Service Program (Governmental Accounts) (**Seeking approval of Contractual Agreement and Letter of Application for free Subscription Service Program; authorization for Board Chair to sign required documents - proposed resolution attached**)
- 41-42 3. Nationwide Retirement Solutions Roth Contribution Amendment to Deferred Compensation Plan (**Seeking amendment to Plan which adds optional benefit to employees to contribute to a Roth 457(b) account; authorization for Board Chair to sign required documents - proposed resolution attached**)
- 43 I. Payables: General; Housing (**Proposed resolution attached**)
- J. Finance Officer
- 44-57 1. Budget Adjustments (**Proposed resolution attached**)
- 58 2. Analysis of General Fund Equity 2016 (**Receive**)
- 59 3. Update - Executive Directive #2007-11 (**Receive**)

VI REFERRALS

VII UNFINISHED BUSINESS

VIII NEW BUSINESS

IX CLOSED SESSION (when requested)

X MISCELLANEOUS

XI ANNOUNCEMENTS

A. Public Hearing on 2017 Bay County Proposed Executive Budget will be held on Tuesday, October 11, 2016 at 4:00 p.m. in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708

XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

**WAYS AND MEANS COMMITTEE
MINUTES**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, SEPTEMBER 6, 2016, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR COONAN AT 4:10 P.M.

ROLL CALL:

MOTION NO.

| COMMISSIONERS PRESENT: | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|------------------------------|-----|-----|-----|-----|---|-----|-----|-----|-----|-----|-----|-----|
| KIM J. COONAN, CHRMN P | Y | Y | Y | Y | | Y | Y | Y | Y | Y | Y | Y |
| DONALD J. TILLEY, V. CHRMN P | S/Y | M/Y | S/Y | M/Y | | Y | M/Y | Y | M/Y | M/Y | Y | S/Y |
| MICHAEL J. DURANCZYK P | M/Y | Y | Y | Y | | S/Y | Y | S/Y | S/Y | Y | Y | Y |
| VAUGHN J. BEGICK P | Y | Y | Y | Y | | Y | Y | M/Y | Y | Y | S/Y | Y |
| THOMAS M. HEREK P | Y | Y | Y | Y | S | Y | Y | Y | Y | S/Y | Y | Y |
| MICHAEL E. LUTZ P | Y | S/Y | M/Y | S/Y | | Y | S/Y | Y | Y | Y | M/Y | Y |
| ERNIE KRYGIER, EX OFFICIO P | Y | Y | Y | Y | M | M/Y | Y | Y | Y | Y | Y | M/Y |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

MOTION NO.

| COMMISSIONERS PRESENT: | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
|----------------------------|-----|-----|-----|-----|-----|-----|-----|-----|----|----|----|----|
| KIM J. COONAN, CHRMN | Y | Y | Y | Y | Y | Y | Y | Y | | | | |
| DONALD J. TILLEY, V. CHRMN | M/Y | S/Y | M/Y | M/Y | S/Y | Y | Y | Y | | | | |
| MICHAEL J. DURANCZYK | Y | Y | Y | Y | Y | S/Y | Y | M/Y | | | | |
| VAUGHN J. BEGICK | Y | Y | Y | S/Y | Y | Y | Y | Y | | | | |
| THOMAS M. HEREK | Y | Y | S/Y | Y | M/Y | Y | S/Y | Y | | | | |
| MICHAEL E. LUTZ | S/Y | M/Y | Y | Y | Y | Y | M/Y | Y | | | | |
| ERNIE KRYGIER, EX OFFICIO | Y | Y | Y | Y | Y | M/Y | Y | S/Y | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

MOTION NO.

| COMMISSIONERS PRESENT: | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 |
|----------------------------|----|----|----|----|----|----|----|----|----|----|----|----|
| KIM J. COONAN, CHRMN | | | | | | | | | | | | |
| DONALD J. TILLEY, V. CHRMN | | | | | | | | | | | | |
| MICHAEL J. DURANCZYK | | | | | | | | | | | | |
| VAUGHN J. BEGICK | | | | | | | | | | | | |
| THOMAS M. HEREK | | | | | | | | | | | | |
| MICHAEL E. LUTZ | | | | | | | | | | | | |
| ERNIE KRYGIER, EX OFFICIO | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

OTHERS PRESENT: T.HICKNER, C.GIGNAC, D.RUSSELL, A.DAVIS-JOHNSON, J.HISTED, J.MILLER, J.STRASZ, T.ROEHR, K.RIFENBARK, K.MEAD, J.TORRES, L.OGAR, J.ANDERSON, N.PAIGE, M.MURPHY, J.GWIZDALA, OTHER INTERESTED UNIDENTIFIED GUESTS, R.REDMOND, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

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**WAYS AND MEANS COMMITTEE
MINUTES
TUESDAY, SEPTEMBER 6, 2016
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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also video taped and those tapes are available for review on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1 **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE JULY 5, 2016 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the Committee.

Sheriff Department requests were first on the agenda. It was

- 2 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE 416 GRANT APPLICATION (SHERIFF DEPT.).**
- 3 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE ACQUISITION OF A USED DIVE RESCUE VAN FROM MIDLAND COUNTY AT A COST OF \$500 (SHERIFF DEPT.).**

Sheriff Miller addressed the positive aspects of acquiring the used dive rescue van from Midland County. He indicated this vehicle is in great condition and will serve Bay County well. The County had been utilizing a used ambulance that is no longer viable. The dive van will also be used for other counties (Saginaw, Midland, Tuscola) as part of a mutual aid arrangement. A copy of the new (used) van was circulated among the board members. In addition, Sheriff Miller circulated a photo of 1 weeks collection of drugs turned in to the Sheriff Department. This program has proven to be very successful and Sheriff Miller was appreciative of the Board's assistance with this program. Board Chair Krygier questioned if these drop boxes could be housed at the townships, given the success of the program? Sheriff Miller indicated it must be a site where someone from law enforcement must be present at all times.

- 4 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE OFFICE OF HIGHWAY SAFETY ENFORCEMENT GRANT FOR FY2016-2017 (SHERIFF DEPT.).**

The next item on the agenda was a request from the Probate Court Administrator for approval of the Child Care Fund budget for 2016-2017 as

**WAYS AND MEANS COMMITTEE
MINUTES
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MOTION NO.

well as a budget adjustment of \$525,000 from Fund Balance for the 2015-2016 Child Care Fund. It was

- 5 MOVED AND SUPPORTED (NO VOTE TAKEN) TO RECOMMEND BOARD APPROVAL OF THE PROBATE COURT ADMINISTRATOR'S REQUEST.**

Commissioner Lutz questioned if enough funding is included in the 2016-2017 budget to avoid coming back for funding later in the year as is the case this year and was the case last year? Mr. Torres indicated that they have taken that into consideration. Foster care is variable - high need kids need a level of care that escalates. Seven to eight kids can take up 75% of the budget. Efforts are underway to get the cost down but it is difficult. Commissioner Begick noted that MAC has been working with the State on this to include placement and cost of care issues. It was

- 6 MOVED, SUPPORTED AND CARRIED TO REFER THIS MATTER TO THE SEPTEMBER 13, 2016 BOARD MEETING.**

- 7 MOVED, SUPPORTED AND CARRIED TO REFER THE FRIEND OF THE COURT FY2017 - 2021 TITLE IV-D COOPERATIVE REIMBURSEMENT CONTRACT TO THE SEPTEMBER 13TH BOARD MEETING.**

A proposed resolution in opposition to the proposed BCATS MPO organization coordination and planning area reform was explained by Jay Anderson, Transportation Planner in the Department of Environmental Affairs and Community Development. The Federal Highway Administration and Federal Transit Administration are proposing a new federal rule pursuing a regional look at planning and a merger with others based on urbanized boundaries. Bay County has coordinated with Saginaw and Midland Counties with no problems and efforts are underway to fix a problem that doesn't exist. Staffing and funding could be impacted and there could be an impact on Bay Metro Transit as well. A better route would be to address reform through legislation. The BCATS Board is supportive of the resolution before this committee. It was

- 8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE BCATS MPO ORGANIZATION COORDINATION AND PLANNING AREA REFORM (ENVIRONMENTAL AFFAIRS).**

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9 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE SERVICE COORDINATION AGREEMENT WITH BAY COUNTY CHILD AND SENIOR CITIZEN CENTERS INC./GOLDEN HORIZONS (DIVISION ON AGING).**

10 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE L-4029 (2016 TAX RATE REQUEST) FORM (EQUALIZATION DEPT.).**

It was noted by the Deputy Equalization Director Kelly Rifenburg that the L-4029 form may have to be amended after the November election.

11 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION REPLACING THE FLOOR SCRUBBER AT THE CIVIC ARENA (RECREATION AND FACILITIES).**

12 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION REPLACING THE WATER STORAGE TANK AT THE CIVIC ARENA (RECREATION AND FACILITIES).**

13 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION TO REPLACE THE TRACKS (2) FOR THE SKID STEER (RECREATION AND FACILITIES).**

14 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION TO REPLACE THE EXTERIOR DOORS AT THE COMMUNITY CENTER (RECREATION AND FACILITIES).**

15 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE REDUCTION OF WINTER STORAGE RATES AT THE FAIRGROUNDS FROM \$250 TO \$200.**

16 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PAYABLES RESOLUTION.**

17 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE SUBMITTED BUDGET ADJUSTMENTS (FINANCE).**

**WAYS AND MEANS COMMITTEE
MINUTES
TUESDAY, SEPTEMBER 6, 2016
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MOTION NO.

- 18 **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND EQUITY 2016 (FINANCE).**
- 19 **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).**

Board Chair Krygier addressed a recent meeting held at Bangor Township relative to the soils at Bayside Park. There is considerable concern about the soils deposited at Bayside Park and, as a result, it is felt that testing is necessary to determine the levels of toxicity, if any. An estimated cost for this testing is \$25,000 and the Health Department has approx. \$9,000 in potential funding, however, other funding sources are required, i.e. Bangor Township, the MDEQ and the general fund. The DEQ wishes to be on-site when the testing is done and will submit sampling to test in Lansing. A resolution will be provided for the 9/13/16 Board meeting.

There being no further business, it was

- 20 **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:40 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**



COUNTY OF BAY

515 Center Avenue, Suite 103 Bay City, MI 48708-5122

RICHARD F. BRZEZINSKI
BAY COUNTY TREASURER

PHONE (989) 895-4285
FAX (989) 895-4082

To: Kim Coonan, Chair of Ways and Means Committee
Date: September 19, 2016
Re: Annual Review of the Delinquent Tax Revolving Fund

Background:

In October 2008, the Bay County Board of Commissioners amended the Delinquent Tax Revolving Fund Policy. This amendment approved increasing the reserve from 10% to 20% after the annual distribution to the tax units.

As of July 1, 2016 the Delinquent Tax Revolving fund had \$2.5 million on hand. This is after the annual disbursement to the tax units of \$6.2 million and before the 2016 budgeted transfer of \$1,200,000.00. Transfers to the general fund have been approximately the amount the fund has earned. The fund has not had to borrow since 1998.

Finance/Economics

The amount of delinquent taxes turned over to the County from the local units has been stable the last five years, between 6.0 and 6.3 million per year. Cash on hand after the disbursement has been between 2.3 and 2.8 million.

New delinquent taxes:

| | \$ Million |
|------|------------|
| 2012 | 6.2 |
| 2013 | 6.0 |
| 2014 | 6.1 |
| 2015 | 6.3 |
| 2016 | 6.2 |

Cash on hand after disbursement:

| | \$ Million |
|------|------------|
| 2012 | 2.6 |
| 2013 | 2.8 |
| 2014 | 2.4 |
| 2015 | 2.3 |
| 2016 | 2.5 |

Summary of the Delinquent Tax Revolving Fund Cash Available For Distribution:

| | Jun 12 | Jun 13 | Jun14 | Jun 15 | Jun16 |
|------------------------------------|--------|--------|-------|--------|-------|
| Cash available | 9,276 | 9,373 | 8,941 | 8,748 | 8,731 |
| Distribution | 6,597 | 6,501 | 6,472 | 6,368 | 6,219 |
| Cash after distribution | 2,679 | 2,872 | 2,469 | 2,380 | 2,512 |
| Before Transfer To General Fund | | | | | |
| Coverage Ratio | 1.41 | 1.44 | 1.38 | 1.37 | 1.40 |
| | 2012 | 2013 | 2014 | 2015 | 2016 |
| Distribution to General Fund (000) | 1,200 | 1,150 | 1,175 | 1,268 | 1,200 |

Recommendation:

The Delinquent Tax Revolving Fund is functioning as intended. Making an annual transfer to the general fund of approximately the earnings and having an adequate amount to make the annual distribution to the tax units without having to borrow.

For the year ended December 31, 2015, the Delinquent Tax Revolving fund net revenue before contribution and transfers was \$1,171,380. Cash available for distribution at June 30, 2016 was \$8,731,000. This resulted in an adequate coverage ratio of 1.40.

I recommend transferring \$1,200,000 in 2017 which is approximately the amount of net revenue in 2015.

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/4/16)

WHEREAS, In October 2008, the Bay County Board of Commissioners amended the Delinquent tax Revolving Fund Policy increasing the reserve from 10% to 20% after the annual distribution to the tax units; and

WHEREAS, As of July 1, 2016 the Delinquent Tax Revolving fund had \$2.5 million on hand following the annual disbursement to the tax units of \$6.2 million and before the 2016 budgeted transfer of \$1,200,000.00; and

WHEREAS, Transfers to the general fund have been approximately the amount the fund has earned and the fund has not had to borrow since 1998; and

WHEREAS, The Bay County Treasurer has provided the Ways and Means Committee a detailed annual review of the Delinquent Tax Revolving Fund and makes his recommendation based on that review, i.e. transferring \$1,200,000 in 2017 which is approximately the amount of net revenue in 2015; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners concurs with the recommendation of the Bay County Treasurer and authorizes a transfer of \$1,200,000 from the Delinquent Tax Revolving Fund to the County's General Fund in 2017.

**KIM COONAN, CHAIR
AND COMMITTEE**

Treasurer - DTRF Transfer

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY PROSECUTING ATTORNEY

KURT C. ASBURY

Victim's Rights Advocates

Cindy A. Howell
Wendy D. Hoffard
Kristin M. Monaghan

Assistant Prosecuting Attorneys

Nancy E. Borushko
Chief Assistant

Barbara J. Hayward
Margaret A. Leaming
Sylvia L. Linton
Jordan Case
Jeffrey D. Stroud
Bernard J. Coppolino
Michael A. Huber

TO: Kim J. Coonan
Chairperson, Ways & Means Committee

FROM: Kurt C. Asbury *KCA*
Bay County Prosecutor

RE: 2017-2021 Agreement CSPA 17-09002 (IV-D Contract) between the State of Michigan Department of Health & Human Services and the Bay County Prosecutor's Office for child support services.

DATE: September 21, 2016

Request: To be placed on the agenda for the next Ways and Means Committee for approval of Agreement CSPA 17-09002 (IV-D Contract) between the State of Michigan Department of Health & Human Services and the Bay County Prosecutor's Office for child support services.

This Agreement covers the time period, October 1, 2016, through September 30, 2021.

Background: The proposed Agreement between the State of Michigan Department of Health & Human Services and the Bay County Prosecutor's Office covers the time period October 1, 2016, through September 30, 2021. This covers part of an Assistant Prosecutor's wages, an investigator's wages, wages for a unit secretary and other costs directly related to the Prosecutor's IV-D program for paternity and child support establishment.

The projected 2017 one year revenue (from the "department") under this Grant is \$134,515.92, the match amount from the County ("Contractor") is \$69,296.08. This reimbursement amount represents an increase from 2016 of \$6,405.23.

BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MICHIGAN 48708

TELEPHONE: (989) 895-4185 FAX: (989) 895-4167
TDD (HEARING IMPAIRED): (989) 895-2059

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Kim J. Coonan, Chairperson, Ways & Means

RE: Please add to Agenda for Ways & Means, regarding the 2017-2021 Agreement
CSPA 17-09002 (IV-D Contract)

September 21, 2016

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The projected 2018 one year revenue (from the "department") under this Grant is \$140,878.32, the match amount from the County ("Contractor") is \$72,573.68. This reimbursement amount represents an increase from 2017 of \$6,362.40.

The projected 2019 one year revenue (from the "department") under this Grant is \$147,921.84, the match amount from the County ("Contractor") is \$76,202.16. This reimbursement amount represents an increase from 2018 of \$7,043.52.

The projected 2020 one year revenue (from the "department") under this Grant is \$155,318.46, the match amount from the County ("Contractor") is \$80,012.54. This reimbursement amount represents an increase from 2019 of \$7,396.62.

The projected 2021 one year revenue (from the "department") under this Grant is \$163,084.02, the match amount from the County ("Contractor") is \$84,012.98. This reimbursement amount represents an increase from 2020 of \$7,765.56.

Recommendation: Request Board approval, including authorization for the Board Chair to sign this Agreement and any other required documents, after Corporation Counsel review and approval.

cc: Jan Histed, Finance Officer
Amber Johnson, Corporation Counsel
Ernie Krygier, Board Chairman
Richelle Jiminez, Finance

:km

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (10/4/16)**
- WHEREAS, A proposed Agreement between the State of Michigan Department of Health & Human Services and the Bay County Prosecutor's Office covering the time period October 1, 2016, through September 30, 2021 has been submitted for approval; and**
- WHEREAS, This Agreement covers part of an Assistant Prosecutor's wages, an investigator's wages, wages for a unit secretary and other costs directly related to the Prosecutor's IV-D program for paternity and child support; and**
- WHEREAS, The projected 2017 one year revenue (from the "department") under this Grant is \$134,515.92, the match amount from the County ("Contractor") is \$69,296.08. This reimbursement amount represents an increase from 2016 of \$6,405.23; and**
- WHEREAS, The projected 2018 one year revenue (from the "department") under this Grant is \$140,878.32, the match amount from the County ("Contractor") is \$72,573.68. This reimbursement amount represents an increase from 2017 of \$6,362.40; and**
- WHEREAS, The projected 2019 one year revenue (from the "department") under this Grant is \$147,921.84, the match amount from the County ("Contractor") is \$76,202.16. This reimbursement amount represents an increase from 2018 of \$7,043.52; and**
- WHEREAS, The projected 2020 one year revenue (from the "department") under this Grant is \$155,318.46, the match amount from the County ("Contractor") is \$80,012.54. This reimbursement amount represents an increase from 2019 of \$7,396.62; and**
- WHEREAS, The projected 2021 one year revenue (from the "department") under this Grant is \$163,084.02, the match amount from the County ("Contractor") is \$84,012.98. This reimbursement amount represents an increase from 2020 of \$7,765.56; Therefore, Be It**
- RESOLVED That the Bay County Board of Commissioners approves the 2017-2021 Agreement CSPA 17-09002 (IV-D Contract) between the State of Michigan Department of Health & Human Services and Bay County (Prosecutor's Office) for child support services; Be It Further**
- RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application documents on behalf of Bay County following legal review/approval; Be It Further**
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further**
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.**

**KIM COONAN, CHAIR
AND COMMITTEE**

Prosecutor - 2017-2021 Agt CSPA 17-09002 (IV-D Contract)

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY DRAIN COMMISSIONER

JOSEPH RIVET
rivetj@baycounty.net

515 CENTER AVENUE, SUITE 601
BAY CITY, MICHIGAN 48708-5127
drainoffice@baycounty.net

PHONE (989) 895-4290
FAX (989) 895-4292
TDD (989) 895-4049
(HEARING IMPAIRED)

MEMORANDUM

TO: Kim Coonan, Chair, Ways & Means Committee

FROM: Joseph Rivet, Drain Commissioner 

RE: 2016 Assessments

DATE: September 28, 2016

Attached you will find the County At-large Assessments for drain projects this year. The total is \$63,046.63. This represents about 9.9% of the overall assessments charged by my office. We continue to attempt to reduce the County At-Large Assessments in an effort to reduce the burden on the general fund.

During my tenure, I have lowered the percentage of assessment charged to the County's General Fund. Many assessments, however are "Operation and Maintenance". Under the Drain Code, these project figures are determined by the "historical percentages" set by the last petitioned project for that particular drain, which I have no ability to impact. This year's increase in assessment is due to more activity in our office. While the dollar figure is up, the percentage is down slightly, continuing the trend.

As you will note from the list, we have had a productive year in upgrading the County's drain system. We attempted to address the many requests we received during the last year. We have taken advantage of good pricing from contractors and close working relationships with townships to complete the work affordably as possible. It reflects the skill and hard work of the staff we have in the Office of the Drain Commissioner.

I am aware of the difficult job you have with respect to the County budget and wanted to assure you our office is doing what it can to reduce our burden on it. Please do not hesitate to contact me with questions.

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/4/16)

RESOLVED By the Bay County Board of Commissioners that the 2016 Assessment Rolls, as submitted by the Bay County Drain Commissioner (summary attached) and on file in the Bay County Clerk's Office, are hereby adopted.

KIM COONAN, CHAIR AND COMMITTEE

Drain - 2016 Assessment Rolls

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY DRAIN COMMISSIONER

JOSEPH RIVET
rivetj@baycounty.net

515 CENTER AVENUE, SUITE 601
BAY CITY, MICHIGAN 48708-5127
drainoffice@baycounty.net

PHONE (989) 895-4290
FAX (989) 895-4292
TDD (989) 895-4049
(HEARING IMPAIRED)

September 30, 2016

Cindy Luczak
Bay County Clerk
Bay County Building
Bay City, Michigan 48708

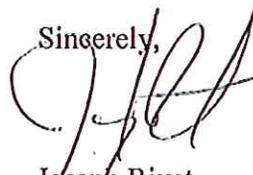
Re: 2016 Assessment Rolls

Dear Ms. Luczak:

Enclosed herewith please find the Assessment Rolls for 2016 which must be adopted by the Board of Commissioners at their October session. Please ensure that these items are put on the agenda for proper action. By copy of this letter to Deanne Berger, I am requesting this be placed on the board agenda for the October session.

If you should have any questions regarding this matter, please do not hesitate to contact me.

Sincerely,



Joseph Rivet
Bay County Drain Commissioner

JR:clm
Enclosures
cc: Deanne Berger

| DUE FROM MUNICIPALITY | TOWNSHIP CODE | DRAIN CODE | DRAIN NAME | FUND | YEARS | ASSESSMENT TYPE | AT LARGE | LOCAL | OBJECT | Grand Total |
|-----------------------|---------------|------------|---------------------------------------|------|--------|-------------------------|----------|----------|--------|--------------|
| BAY COUNTY | BAY COUNTY | 12 | AUGUSTYNAK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 450.00 | 67507 | |
| LAKESTATE | LAKESTATE | 12 | AUGUSTYNAK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 92.70 | 67200 | |
| MIDOT | MIDOT | 12 | AUGUSTYNAK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 108.90 | 67200 | |
| FRASER | 040 | 12 | AUGUSTYNAK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 675.00 | 58000 | |
| FRASER | 040 | 12 | AUGUSTYNAK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 3,173.40 | 67200 | \$ 4,500.00 |
| BAY COUNTY | BAY COUNTY | 25 | AUGUSTYNAK Total | | | | \$ | 3,173.40 | | |
| BEAVER | 020 | 25 | BETZOLD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 506.00 | 67507 | |
| BEAVER | 020 | 25 | BETZOLD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 1,540.00 | 58000 | |
| BAY COUNTY | BAY COUNTY | 110 | BETZOLD Total | | | | \$ | 3,954.00 | | \$ 11,000.00 |
| MERRITT | 080 | 110 | GIBSON | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 2,046.00 | 67200 | |
| MERRITT | 080 | 110 | GIBSON | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 150.00 | 58000 | |
| BAY COUNTY | BAY COUNTY | 120 | GIBSON Total | | | | \$ | 750.00 | | \$ 1,000.00 |
| KAWKAWLIN | 080 | 120 | HADD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 250.00 | 67507 | |
| KAWKAWLIN | 080 | 120 | HADD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 270.00 | 58000 | |
| LAKESTATE | 120 | 120 | HADD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 783.50 | 58000 | |
| LAKESTATE | 120 | 120 | HADD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 3,784.50 | 67200 | |
| BAY COUNTY | BAY COUNTY | 148 | HADD Total | | | | \$ | 1,65.00 | | \$ 5,000.00 |
| BEAVER | 020 | 148 | KAWECK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 1,218.50 | 67507 | |
| BAY COUNTY | BAY COUNTY | 153 | KAWECK Total | | | | \$ | 400.00 | | \$ 200.00 |
| MERRITT | 090 | 153 | KINNEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 200.00 | 58000 | |
| MERRITT | 090 | 153 | KINNEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 221.67 | 67507 | |
| MIDOT | 100 | 153 | KINNEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 1,47.62 | 58000 | |
| MIDOT | 100 | 153 | KINNEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 732.01 | 67200 | |
| BAY COUNTY | BAY COUNTY | 158 | KINNEY Total | | | | \$ | 31.70 | | \$ 1,133.00 |
| MONITOR | 100 | 158 | KOLB | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 400.99 | 67507 | |
| MONITOR | 100 | 158 | KOLB | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 120.00 | 58000 | |
| BAY COUNTY | BAY COUNTY | 171 | KOLB Total | | | | \$ | 984.00 | | \$ 1,200.00 |
| MIDOT | 080 | 171 | LESPEANCE | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 216.00 | 67507 | |
| MIDOT | 080 | 171 | LESPEANCE | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 21.53 | 58000 | |
| KAWKAWLIN | 080 | 171 | LESPEANCE | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 53.94 | 67200 | |
| KAWKAWLIN | 080 | 171 | LESPEANCE | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 210.17 | 58000 | |
| BAY COUNTY | BAY COUNTY | 81 | LESPEANCE Total | | | | \$ | 1,214.36 | | \$ 1,500.00 |
| PORTSMOUTH | 130 | 81 | DIEHL | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 285.64 | 67507 | |
| PORTSMOUTH | 130 | 81 | DIEHL | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 90.00 | 58000 | |
| FRANKENLUST | 030 | 380 | DIEHL Total | | | | \$ | 675.00 | | \$ 900.00 |
| FRANKENLUST | 030 | 385 | SQUACONNING CREEK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 225.00 | 67200 | |
| FRANKENLUST | 030 | 385 | SQUACONNING CREEK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 80.00 | 58000 | |
| BAY COUNTY | BAY COUNTY | 212 | SQUACONNING CREEK Total | | | | \$ | 80.00 | | \$ 80.00 |
| FRANKENLUST | 030 | 385 | KOCHVILLE & BRANCHES | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 75.00 | 67507 | |
| FRANKENLUST | 030 | 385 | KOCHVILLE & BRANCHES | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 75.00 | 58000 | |
| BAY COUNTY | BAY COUNTY | 212 | KOCHVILLE & BRANCHES Total | | | | \$ | 150.00 | | \$ 150.00 |
| KAWKAWLIN | 080 | 212 | OAKWOOD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 150.00 | 67507 | |
| KAWKAWLIN | 080 | 212 | OAKWOOD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 166.50 | 58000 | |
| LAKESTATE | 120 | 212 | OAKWOOD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 754.00 | 67200 | |
| LAKESTATE | 120 | 212 | OAKWOOD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 3,919.00 | 67200 | |
| MIDOT | 140 | 212 | OAKWOOD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 93.00 | 67200 | |
| BAY COUNTY | BAY COUNTY | 222 | OAKWOOD Total | | | | \$ | 67.50 | | \$ 5,000.00 |
| MIDOT | 140 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 1,081.00 | 67507 | |
| WILLIAMS | 140 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 82.50 | 58000 | |
| WILLIAMS | 140 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 34.50 | 67200 | |
| WILLIAMS | 140 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | 112.50 | 58000 | |
| | | | | | | | \$ | 1,161.75 | | |

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2016 DRAIN ASSESSMENTS by Drain

Bay County Drain Commissioner

| DUE FROM MUNICIPALITY | TOWNSHIP CODE | DRAIN CODE | DRAIN NAME | FUND | YEARS | ASSESSMENT TYPE | AT-LARGE | LOCAL | OBJECT | Grand Total |
|--------------------------------------|---------------|------------|-------------------------|------|--------------|-------------------------|---------------|---------------|--------|---------------|
| MONITOR | 100 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 37.50 | | 58000 | |
| MONITOR | 100 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | | \$ 33.23 | 67200 | |
| CITY OF AUBURN | 150 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 17.10 | | 58000 | |
| CITY OF AUBURN | 150 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | | \$ 20.92 | 67200 | \$ 1,500.00 |
| PHILLIPS Total | | | | | | | | | | |
| | | | | | | | \$ 284.10 | \$ 1,215.96 | | |
| BAY COUNTY | BAY COUNTY | 342 | ZIEGLER | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 456.00 | | 67507 | |
| FRANKENLUST | 030 | 342 | ZIEGLER | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 900.00 | | 58000 | |
| FRANKENLUST | 030 | 342 | ZIEGLER | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | | \$ 4,320.00 | 67200 | |
| H&E RAILROAD | H&E RAILROAD | 342 | ZIEGLER | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 36.00 | | 67200 | |
| MDOT | MDOT | 342 | ZIEGLER | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 288.00 | | 67200 | \$ 6,000.00 |
| ZIEGLER Total | | | | | | | | | | |
| | | | | | | | \$ 1,680.00 | \$ 4,320.00 | | |
| BAY COUNTY | BAY COUNTY | 384 | BAY VALLEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 840.00 | | 67507 | |
| FRANKENLUST | 030 | 384 | BAY VALLEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 960.00 | | 58000 | |
| FRANKENLUST | 030 | 384 | BAY VALLEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | | \$ 10,260.00 | 67200 | \$ 12,000.00 |
| BAY VALLEY Total | | | | | | | | | | |
| | | | | | | | \$ 1,800.00 | \$ 10,260.00 | | |
| BAY COUNTY | BAY COUNTY | 80101 | HAMPTON | 8011 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 11,410.00 | | 67507 | |
| MDOT | MDOT | 80101 | HAMPTON | 8011 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 1,890.00 | | 67200 | |
| HAMPTON | 070 | 80101 | HAMPTON | 8011 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 30,000.00 | | 58000 | \$ 23,300.00 |
| HAMPTON Total | | | | | | | | | | |
| | | | | | | | \$ 23,300.00 | \$ - | | |
| BAY COUNTY | BAY COUNTY | 80102 | PORTSMOUTH | 8012 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 416.39 | | 67507 | |
| MDOT | MDOT | 80102 | PORTSMOUTH | 8012 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 411.39 | | 67200 | |
| PORTSMOUTH | 130 | 80102 | PORTSMOUTH | 8012 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 7,500.00 | | 58000 | \$ 8,327.78 |
| PORTSMOUTH Total | | | | | | | | | | |
| | | | | | | | \$ 8,327.78 | \$ - | | |
| BANGOR | 050 | 80104 | BANGOR | 8014 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 325,000.00 | | 58000 | |
| BAY COUNTY | BAY COUNTY | 80104 | BANGOR | 8014 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 36,732.65 | | 67507 | |
| MDOT | MDOT | 80104 | BANGOR | 8014 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 11,337.61 | | 67200 | \$ 372,920.26 |
| BANGOR Total | | | | | | | | | | |
| | | | | | | | \$ 372,920.26 | \$ - | | |
| BAY COUNTY | BAY COUNTY | 90534 | WILCOX | 8510 | YEAR 3 OF 10 | ANNUAL ASSESSMENT | \$ 4,256.38 | | 67507 | |
| MONITOR | 100 | 90534 | WILCOX | 8510 | YEAR 3 OF 10 | ANNUAL ASSESSMENT | \$ 12,457.71 | | 58000 | |
| MONITOR | 100 | 90534 | WILCOX | 8510 | YEAR 3 OF 10 | ANNUAL ASSESSMENT | | \$ 60,499.15 | 67200 | |
| H&E RAILROAD | H&E RAILROAD | 90534 | WILCOX | 8510 | YEAR 3 OF 10 | ANNUAL ASSESSMENT | \$ 712.54 | | 67200 | \$ 77,925.78 |
| WILCOX Total | | | | | | | | | | |
| | | | | | | | \$ 17,426.63 | \$ 60,499.15 | | |
| BAY COUNTY | BAY COUNTY | 90528 | BIS EXT | 8510 | YEAR 9 OF 10 | ANNUAL ASSESSMENT | \$ 2,050.05 | | 67507 | |
| WILLIAMS | 140 | 90528 | BIS EXT | 8510 | YEAR 9 OF 10 | ANNUAL ASSESSMENT | \$ 2,047.59 | | 58000 | |
| WILLIAMS | 140 | 90528 | BIS EXT | 8510 | YEAR 9 OF 10 | ANNUAL ASSESSMENT | | \$ 7,728.00 | 67200 | \$ 10,825.64 |
| BIS EXT Total | | | | | | | | | | |
| | | | | | | | \$ 3,097.64 | \$ 7,728.00 | | |
| BAY COUNTY | BAY COUNTY | 90536 | KERR, JAMMER, SZYMANSKI | 8510 | YEAR 2 OF 10 | ANNUAL ASSESSMENT | \$ 4,900.50 | | 67507 | |
| KAWKAWLIN | 080 | 90536 | KERR, JAMMER, SZYMANSKI | 8510 | YEAR 2 OF 10 | ANNUAL ASSESSMENT | \$ 20,189.15 | | 58000 | |
| KAWKAWLIN | 080 | 90536 | KERR, JAMMER, SZYMANSKI | 8510 | YEAR 2 OF 10 | ANNUAL ASSESSMENT | | \$ 51,567.91 | 67200 | \$ 76,657.56 |
| KERR, JAMMER, SZYMANSKI Total | | | | | | | | | | |
| | | | | | | | \$ 25,089.65 | \$ 51,567.91 | | |
| BAY COUNTY | BAY COUNTY | 90532 | BUDD | 8510 | YEAR 4 OF 10 | ANNUAL ASSESSMENT | \$ 805.46 | | 67507 | |
| LAKESTATE | 120 | 90532 | BUDD | 8510 | YEAR 4 OF 10 | ANNUAL ASSESSMENT | \$ 96.83 | | 67200 | |
| MDOT | MDOT | 90532 | BUDD | 8510 | YEAR 4 OF 10 | ANNUAL ASSESSMENT | \$ 52.82 | | 67200 | |
| PINCONNING | 120 | 90532 | BUDD | 8510 | YEAR 4 OF 10 | ANNUAL ASSESSMENT | \$ 1,100.36 | | 58000 | |
| PINCONNING | 120 | 90532 | BUDD | 8510 | YEAR 4 OF 10 | ANNUAL ASSESSMENT | | \$ 10,975.24 | 67200 | \$ 13,030.71 |
| BUDD Total | | | | | | | | | | |
| | | | | | | | \$ 2,055.47 | \$ 10,975.24 | | |
| Grand Total | | | | | | | | | | |
| | | | | | | | \$ 463,461.25 | \$ 179,689.47 | | |
| | | | | | | | \$ 634,150.73 | | \$ | \$ 694,150.73 |

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| DUE FROM MUNICIPALITY | TOWNSHIP CODE | DRAIN CODE | DRAIN NAME | FUND | YEARS | ASSESSMENT TYPE | AT LARGE | LOCAL | OBJECT | Grand Total |
|-----------------------|---------------|------------|---------------------------------------|------|--------|-------------------------|-------------|-------------|--------|--------------|
| BAY COUNTY | BAY COUNTY | 12 | AUGUSTYNIAK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 450.00 | | 67507 | |
| LAKESTATE | LAKESTATE | 12 | AUGUSTYNIAK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 92.70 | | 67200 | |
| MDOT | MDOT | 12 | AUGUSTYNIAK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 103.90 | | 67200 | |
| FRASER | 040 | 12 | AUGUSTYNIAK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 675.00 | | 58000 | |
| FRASER | 040 | 12 | AUGUSTYNIAK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 3,173.40 | | 67200 | \$ 4,500.00 |
| | | | AUGUSTYNIAK Total | | | | \$ 1,326.60 | \$ 3,173.40 | | |
| BAY COUNTY | BAY COUNTY | 25 | BETZOLD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 506.00 | | 67507 | |
| BEAVER | 020 | 25 | BETZOLD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 1,540.00 | | 58000 | |
| BEAVER | 020 | 25 | BETZOLD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 2,046.00 | \$ 8,954.00 | 67200 | \$ 11,000.00 |
| | | | BETZOLD Total | | | | \$ 100.00 | \$ 750.00 | | |
| BAY COUNTY | BAY COUNTY | 110 | GIBSON | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 100.00 | | 67507 | |
| MERRITT | 090 | 110 | GIBSON | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 150.00 | | 58000 | |
| MERRITT | 090 | 110 | GIBSON | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 750.00 | \$ 750.00 | 67200 | \$ 1,000.00 |
| | | | GIBSON Total | | | | \$ 250.00 | \$ 750.00 | | |
| BAY COUNTY | BAY COUNTY | 120 | HADD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 270.00 | | 67507 | |
| KAWKAWLIN | 080 | 120 | HADD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 783.50 | | 58000 | |
| KAWKAWLIN | 080 | 120 | HADD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 3,781.50 | | 67200 | |
| LAKESTATE | 120 | 120 | HADD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 165.00 | | 67200 | \$ 5,000.00 |
| | | | HADD Total | | | | \$ 1,218.50 | \$ 3,781.50 | | |
| BAY COUNTY | BAY COUNTY | 148 | KAWECK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 100.00 | | 67507 | |
| BEAVER | 020 | 148 | KAWECK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 100.00 | | 58000 | \$ 200.00 |
| | | | KAWECK Total | | | | \$ 200.00 | | | |
| BAY COUNTY | BAY COUNTY | 153 | KINNEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 221.67 | | 67507 | |
| MERRITT | 090 | 153 | KINNEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 147.62 | | 58000 | |
| MERRITT | 090 | 153 | KINNEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 792.01 | | 67200 | |
| MDOT | MDOT | 153 | KINNEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 31.70 | | 67200 | \$ 1,133.00 |
| | | | KINNEY Total | | | | \$ 400.99 | \$ 732.01 | | |
| BAY COUNTY | BAY COUNTY | 158 | KOLB | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 96.00 | | 67507 | |
| MONITOR | 100 | 158 | KOLB | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 120.00 | | 58000 | |
| MONITOR | 100 | 158 | KOLB | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 984.00 | | 67200 | \$ 1,200.00 |
| | | | KOLB Total | | | | \$ 216.00 | \$ 984.00 | | |
| BAY COUNTY | BAY COUNTY | 171 | LESPEARANCE | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 21.53 | | 67507 | |
| MDOT | MDOT | 171 | LESPEARANCE | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 53.94 | | 67200 | |
| KAWKAWLIN | 080 | 171 | LESPEARANCE | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 210.17 | | 58000 | |
| KAWKAWLIN | 080 | 171 | LESPEARANCE | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 1,214.36 | | 67200 | \$ 1,500.00 |
| | | | LESPEARANCE Total | | | | \$ 285.64 | \$ 1,214.36 | | |
| BAY COUNTY | BAY COUNTY | 81 | DIEHL | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 90.00 | | 67507 | |
| PORTSMOUTH | 130 | 81 | DIEHL | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 135.00 | | 58000 | |
| PORTSMOUTH | 130 | 81 | DIEHL | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 675.00 | \$ 675.00 | 67200 | \$ 900.00 |
| | | | DIEHL Total | | | | \$ 225.00 | \$ 675.00 | | |
| FRANKENLUST | 030 | 380 | SQUACONNING CREEK | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 30.00 | | 67200 | \$ 80.00 |
| | | | SQUACONNING CREEK Total | | | | \$ 30.00 | | | |
| BAY COUNTY | BAY COUNTY | 385 | KOCHVILLE & BRANCHES | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 75.00 | | 67507 | |
| FRANKENLUST | 030 | 385 | KOCHVILLE & BRANCHES | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 75.00 | | 58000 | \$ 150.00 |
| | | | KOCHVILLE & BRANCHES Total | | | | \$ 150.00 | | | |
| BAY COUNTY | BAY COUNTY | 212 | OSKWOOD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 166.50 | | 67507 | |
| KAWKAWLIN | 080 | 212 | OSKWOOD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 754.00 | | 58000 | |
| KAWKAWLIN | 080 | 212 | OSKWOOD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 3,919.00 | | 67200 | |
| LAKESTATE | 120 | 212 | OSKWOOD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 93.00 | | 67200 | |
| MDOT | MDOT | 212 | OSKWOOD | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 67.50 | | 67200 | \$ 5,000.00 |
| | | | OSKWOOD Total | | | | \$ 1,081.00 | \$ 3,919.00 | | |
| BAY COUNTY | BAY COUNTY | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 82.50 | | 67507 | |
| MDOT | 140 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 34.50 | | 67200 | |
| WILLIAMS | 140 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 112.50 | | 58000 | |
| WILLIAMS | 140 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 1,161.75 | | 67200 | |

| DUE FROM MUNICIPALITY | TOWNSHIP CODE | DRAIN CODE | DRAIN NAME | FUND | YEARS | ASSESSMENT TYPE | AT LARGE | LOCAL | OBJECT | Grand Total |
|-----------------------|---------------|------------|-------------------------------|------|--------------|-------------------------|---------------|---------------|--------|---------------|
| MONITOR | 100 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 37.50 | \$ | 58000 | |
| CITY OF AUBURN | 150 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | \$ 33.23 | 58000 | |
| CITY OF AUBURN | 150 | 222 | PHILLIPS | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 17.10 | \$ | 58000 | |
| BAY COUNTY | BAY COUNTY | 342 | PHILLIPS Total | | | | \$ 284.10 | \$ 1,215.90 | 67200 | \$ 1,500.00 |
| FRANKENLUST | 020 | 342 | ZIEGLER | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 456.00 | \$ | 67507 | |
| FRANKENLUST | 030 | 342 | ZIEGLER | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 900.00 | \$ | 58000 | |
| H&E RAILROAD | H&E RAILROAD | 342 | ZIEGLER | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ | \$ 4,320.00 | 67200 | |
| MDDOT | MDDOT | 342 | ZIEGLER | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 36.00 | \$ | 67200 | |
| BAY COUNTY | BAY COUNTY | 384 | ZIEGLER Total | | | | \$ 288.00 | \$ 6,000.00 | 67200 | \$ 6,000.00 |
| FRANKENLUST | 030 | 384 | BAY VALLEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 840.00 | \$ | 67507 | |
| FRANKENLUST | 030 | 384 | BAY VALLEY | 8010 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 960.00 | \$ | 58000 | |
| BAY COUNTY | BAY COUNTY | 80101 | BAY VALLEY Total | | | | \$ 1,800.00 | \$ 10,200.00 | 67200 | \$ 12,000.00 |
| MDDOT | MDDOT | 80101 | HAMPTON | 8011 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 11,410.00 | \$ | 67507 | |
| HAMPTON | 070 | 80101 | HAMPTON | 8011 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 1,890.00 | \$ | 67200 | |
| BAY COUNTY | BAY COUNTY | 80102 | HAMPTON Total | | | | \$ 10,000.00 | \$ | 58000 | \$ 23,300.00 |
| MDDOT | MDDOT | 80102 | PORTSMOUTH | 8012 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 416.39 | \$ | 67507 | |
| PORTSMOUTH | 130 | 80102 | PORTSMOUTH | 8012 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 411.39 | \$ | 67200 | |
| BANGOR | 010 | 80104 | PORTSMOUTH Total | | | | \$ 2,327.78 | \$ | 58000 | \$ 8,327.78 |
| BAY COUNTY | BAY COUNTY | 80104 | BANGOR | 8014 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 325,000.00 | \$ | 58000 | |
| MDDOT | MDDOT | 80104 | BANGOR | 8014 | 1 OF 1 | OPERATING & MAINTENANCE | \$ 36,732.65 | \$ | 67507 | |
| BAY COUNTY | BAY COUNTY | 90534 | BANGOR Total | | | | \$ 11,187.61 | \$ | 67200 | \$ 372,920.26 |
| MONITOR | 100 | 90534 | WILCOX | 8510 | YEAR 3 OF 10 | ANNUAL ASSESSMENT | \$ 4,256.38 | \$ | 67507 | |
| MONITOR | 100 | 90534 | WILCOX | 8510 | YEAR 3 OF 10 | ANNUAL ASSESSMENT | \$ 12,457.71 | \$ | 58000 | |
| H&E RAILROAD | H&E RAILROAD | 90534 | WILCOX | 8510 | YEAR 3 OF 10 | ANNUAL ASSESSMENT | \$ 712.54 | \$ 60,499.15 | 67200 | \$ 77,925.78 |
| BAY COUNTY | BAY COUNTY | 90528 | WILCOX Total | | | | \$ 17,426.63 | \$ 60,499.15 | 67507 | |
| WILLIAMS | 140 | 90528 | BIS EXT | 8510 | YEAR 9 OF 10 | ANNUAL ASSESSMENT | \$ 1,050.05 | \$ | 58000 | |
| WILLIAMS | 140 | 90528 | BIS EXT | 8510 | YEAR 9 OF 10 | ANNUAL ASSESSMENT | \$ 2,047.59 | \$ | 58000 | |
| BAY COUNTY | BAY COUNTY | 90536 | BIS EXT Total | | | | \$ 3,097.64 | \$ 7,728.00 | 67200 | \$ 10,825.64 |
| KAWKAWLIN | 080 | 90536 | KERR, JAMMER, SZYMANSKI | 8510 | YEAR 2 OF 10 | ANNUAL ASSESSMENT | \$ 4,900.50 | \$ | 67507 | |
| KAWKAWLIN | 080 | 90536 | KERR, JAMMER, SZYMANSKI | 8510 | YEAR 2 OF 10 | ANNUAL ASSESSMENT | \$ 20,189.15 | \$ | 58000 | |
| BAY COUNTY | BAY COUNTY | 90532 | KERR, JAMMER, SZYMANSKI Total | | | | \$ 51,567.91 | \$ | 67200 | \$ 76,657.56 |
| LAKESTATE | 120 | 90532 | BUDD | 8510 | YEAR 4 OF 10 | ANNUAL ASSESSMENT | \$ 25,089.85 | \$ 51,567.91 | 67507 | |
| PINCONNING | 120 | 90532 | BUDD | 8510 | YEAR 4 OF 10 | ANNUAL ASSESSMENT | \$ 805.46 | \$ | 67200 | |
| PINCONNING | 120 | 90532 | BUDD | 8510 | YEAR 4 OF 10 | ANNUAL ASSESSMENT | \$ 52.82 | \$ | 67200 | |
| BAY COUNTY | BAY COUNTY | 90532 | BUDD Total | | | | \$ 1,100.36 | \$ 10,975.24 | 58000 | \$ 13,030.71 |
| LAKESTATE | 120 | 90532 | BUDD Total | | | | \$ 2,055.47 | \$ 10,975.24 | 67200 | \$ 13,030.71 |
| Grand Total | | | Grand Total | | | | \$ 463,461.26 | \$ 170,689.47 | | \$ 634,150.73 |

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Thomas L. Hickner
Bay County Executive

Tammy Roehrs
Director



Bay County Building 2nd Floor, Suite 202
515 Center Avenue
Bay City, MI 48708-5123
(989) 895-4100
Toll Free (877) 229-9960

FAX (989) 895-4094
TDD (989) 895-4049
Web Site: www.baycounty-mi.gov/aging
E-mail: divonaging@baycounty.net

To: Kim Coonan, Chairman, Ways and Means Committee

From: Tammy Roehrs, Division on Aging Director

Date: September 23, 2016

RE: Request Permission to accept additional grant funds that are tentatively available to expand services to programs serving Bay County Division on Aging.

BACKGROUND:

A representative of Region VII Area Agency on Aging contacted our office on Friday September 23, 2016 indicating that additional grant funds are tentatively available for programs under Bay County Division on Aging had been identified. The funds will be used to purchase equipment. Our original resolution allows for the amendment of the current agreement with Region VII. However, the Region VII board requests the local board approve any award of additional funds.

FINANCE AND ECONOMICS:

These funds are only available through the end of the current fiscal year 15/16. It is anticipated that approximately \$ 3,213 will be available to the Division on Aging.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Division on Aging recommends to accept the award of additional funds for the fiscal year ending September 30, 2016, any agreements relating to this contract are signed by the Board Chair and seeks Board approval of any budget adjustments related to this agreement.

Cc: Tom Hickner, County Executive
Jan Histed, Finance Officer
Joel Strasz, Health Director

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/4/16)

WHEREAS, Region VII Area Agency on Aging has notified the Bay County Division on Aging that additional grant funds (approximately \$3,213) are tentatively available for identified programs under the Bay County Division on Aging; and

WHEREAS, The Division on Aging will utilize the available funds for the purchase of equipment; and

WHEREAS, The Region VII Board of Directors requests local board approval of any award of additional funds; and

WHEREAS, The funds (\$3,213) are only available through the end of the current fiscal year 15/16; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners accepts the award of additional grant funds from Region VII Area Agency on Aging for the fiscal year ending 9/30/16 and authorizes the Chairman of the Board to execute any and all documents required for acceptance of the grant funds on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments required and pertaining to acceptance of the grant award are approved.

KIM COONAN, CHAIR AND COMMITTEE

DOA - Acceptance of Additional Region VII Grant Funds

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include names like MICHAEL J. DURANCZYK, ERNIE KRYGIER, VAUGHN J. BEGICK, KIM J. COONAN, THOMAS M. HEREK, DONALD J. TILLEY, and MICHAEL E. LUTZ.

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY TRANSPORTATION PLANNING

515 Center Avenue, Suite 504
Bay City, Michigan 48708



TOM HICKNER
County Executive

LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Jay Anderson, BCATS Director
andersonj@baycounty.net

Phone (989) 895-4064
Fax (989) 895-4068
TDD (989) 895-4049
<http://www.baycounty-mi.gov>

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

TO: Kim Coonan, Chairman
Ways and Means Committee

FROM: Jay Anderson, BCATS Director
Transportation Planning Division

DATE: September 23, 2016

RE: Request Authorization to utilize Federal Transportation Planning Funds (PL) and Asset Management Funds in accordance with FY 2017 Unified Work Program.

Background:

The following grants support the activities of the Transportation Planning Division which maintains a certified planning program according to federal regulations. The Bay City Area Transportation Study (BCATS) activities are provided in the attached proposed 2017 Unified Work Program. The BCATS funded program is required in order to utilize federal funds for road construction projects in the Bay City Urbanized Area. Annual (FY-2017) Project Authorization for the Utilization of Federal Highway Administration (FHWA) Planning Funds (PL) passed through to **Bay County (BCATS)** by the Michigan Department of Transportation are used to fund the planning activities of the BCATS staff. PL funds are also used for transit planning activities which are passed through Bay County to **Bay Metropolitan Transportation Authority (BMTA)**. Annual (FY-2017) Asset Management Funds which are used specifically for the required annual Asset Management performed on federal aid roads within Bay County. These funds are utilized by **BCATS, the Bay County Road Commission, the City of Bay City, and the City of Essexville** for staff time of these agencies spent completing PASER ratings on Federal Aid Roads (a state statutory requirement). The actual 2017 Authorization form for Asset Management has not been received so I have included the 2016 form as a sample.

Economics/Finance:

The anticipated 2017 federal funding amounts for each program area are as follows: BCATS PL federal funding amount \$159,645; BMTA PL federal funding amount \$40,723 and; Asset Management funding amount \$20,000. Local match is provided through cash contributions from the City of Bay City, City of Essexville, Bay County Road Commission, and Bay Metropolitan Transportation Authority which are then allowable reimbursements to these agencies through the course of the UWP activities. Bay County indirect costs are included and are part of the covered expenses of this grant.

Recommendation:

The Project Authorizations require the signature of the Chairman of the Board of Commissioners. We request that authorization be given for the Board Chair to sign the 2017 project authorization forms, any other required contracts or documents required to implement the BCATS 2017 Unified Work Program (Attached) with Corporate Counsel approval, and any budget adjustments as needed.

enclosures

cc: Tom Hickner Amber Johnson Laura Ogar Debbie Russell Jan Histed

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CONTRACT SERVICES DIVISION
PROJECT AUTHORIZATION FOR AGENCY TO PROCEED

| | | | |
|--|----------------------------------|--|--|
| CONTRACT NO. 2015-0002 | AUTH. / REVISION NO. 8 | MASTER CONTRACT EFFECTIVE DATE 10/01/14 | MASTER CONTRACT EXPIRATION DATE 09/30/17 |
| AGENCY NAME AND ADDRESS Bay County Board of Commissioners Bay County Building 515 Center Avenue, Suite 405 Bay City, MI 48708 | | AUTH. EFFECTIVE DATE (START DATE) 10/01/16 | AUTH. EXPIRATION DATE 09/30/17 |
| | | AGENCY CONTACT / TITLE Mr. Jay Anderson, Executive Director | |
| | | ADDRESS MAIL TO THIS PERSON Mr. Jay Anderson, Executive Director | |
| | | PHONE NO. (989) 895-4110 | |
| | | E-MAIL ADDRESS andersonj@baycounty.net | |
| MDOT PROJECT MANAGER Matthew Pitlock | | EMAIL ADDRESS pitlockm@michigan.gov | |
| PHONE NO. (517) 373-4206 | | FAX NO. | |

PROJECT DESCRIPTION / Page(s) (1 to ____)

For the performance of services under the Bay City Area Transportation Study (BCATS) FY 2017 Unified Work Program.

| | | | | | |
|---|-------------------|-----------------|-------------|--|----------------------------------|
| JOB NO. 132161 | INDEX CODE | PCA CODE | AOBJ | CLASS OF FUNDS PL | FUNDING AUTHORITY FHWA |
| <p>* These funds are contingent upon the availability of federal funds. * The funds herein provided shall be utilized by the hereinafter Designated Planning Agency in accordance with the current annual Unified Work Program which is part of the Master Agreement. * Services shall not begin till Authorized by MDOT.</p> | | | | <p>TYPE OF PAYMENTS: <input checked="" type="checkbox"/> 802P Form (Green Sheet) <input type="checkbox"/> Purchase Order (MAIN) <input type="checkbox"/> Subcontract is Associated with this Authorization</p> | |

COMMENTS

SUMMARY OF COST

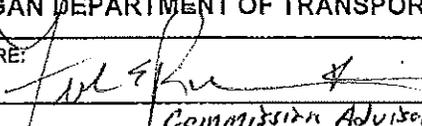
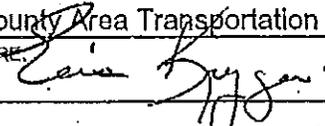
| FUNDING | AUTHORIZED AMOUNT | AUTHORIZED TO DATE | % |
|------------------------|-------------------|--------------------|-------|
| Local Funding | \$ 44,431.02 | \$ 44,431.02 | 18.15 |
| MDOT Funding | | | |
| Federal Funding | \$ 200,367.98 | \$ 200,367.98 | 81.85 |
| TOTALS | \$244,799.00 | \$244,799.00 | 100% |

| | | |
|------------------------------------|----------------|----------------------|
| AGENCY SIGNATURE | | DATE SIGNED |
| MDOT CONTRACT ADMINISTRATOR | CK'D BY | DATE REVIEWED |
| MDOT AUTHORIZATION BY | | DATE EXECUTED |

Michigan Department
of Transportation
1777 (10/05)

PROJECT AUTHORIZATION

This information is required by the Michigan Department of Transportation
in order to record Agreement of Utilization of Funds

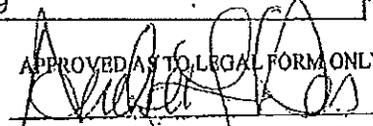
| | | | |
|---|--------------|---|------------------------|
| MULTI YEAR PROJECT: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | TIME PERIOD: | |
| FY Beg. Date: | | From: 10/01/2015 To: 09/30/2016 | |
| SUBCONTRACT ASSOCIATED WITH THIS AUTHORIZATION | | | |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | Subcontract # _____ | |
| PROJECT DESCRIPTION: | | | |
| Asset Management | | | |
| * Retroactive Award * | | | |
| These funds are contingent upon the availability of federal funds: | | | |
| FUNDING TOTAL: | | FUNDING MATCH (Dollars and Percentage): | |
| \$20,000 | | Federal: | State: \$20,000 Local: |
| METHOD OF PAYMENT: <input type="checkbox"/> 802P Form (green sheet) OR <input checked="" type="checkbox"/> Purchase Order (MAIN) | | | |
| The funds herein provided shall be utilized by the hereinafter Designated Planning Agency in accordance with the current annual Unified Work Program which is part of the Master Agreement. | | | |
| Contract #: \$2015-0002/25 | | | |
| CLASS OF FUNDS: | | FUNDING AUTHORITY: | |
| MTF | | MDOT | |
| PROJECT MANAGER: Frank Kelly | | | |
| MICHIGAN DEPARTMENT OF TRANSPORTATION | | DESIGNATED PLANNING AGENCY: | |
| AGENCY NAME: | | Bay County Area Transportation Study | |
| SIGNATURE:  | | SIGNATURE:  | |
| TITLE: Commission Advisor Administrator, Statewide Transportation Planning Division | | TITLE: CHAIR, BAY COUNTY ED. OF COMMISSIONERS | |
| DATE: 5-19-16 | REVIEWED BY: | DATE: 12/10/15 | |

ACCOUNTING INFORMATION

| | | |
|--------------------|-------------------|--------------------------------|
| PROJECT NO. _____ | AGENCY NO. 591 | PURCHASE ORDER NO. N1603191 |
| INDEX NO. 10030 | PCA NO. 79900 | AGENCY OBJECT CODE: 3209 |

CONTRACT ADMINISTRATOR USE ONLY:

| | |
|---------------------------------------|--------------------------|
| SAB AGENDA DATE (if applicable) _____ | EXECUTE DATE 12-10-15 |
|---------------------------------------|--------------------------|

APPROVED AS TO LEGAL FORM ONLY

ERIC BYGONES
BAY COUNTY CORPORATION COUNSEL
DATE: 12/19/15

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/4/16)

WHEREAS, The following grants support the activities of the Transportation Planning Division which maintains a certified planning program according to federal regulations. The Bay City Area Transportation Study (BCATS) activities are provided in the proposed 2017 Unified Work Program; and

WHEREAS, The BCATS funded program is required in order to utilize federal funds for road construction projects in the Bay City Urbanized Area. Annual (FY-2017) Project Authorization for the Utilization of Federal Highway Administration (FHWA) Planning Funds (PL) passed through to Bay County (BCATS) by the Michigan Department of Transportation are used to fund the planning activities of the BCATS staff. PL funds are also used for transit planning activities which are passed through Bay County to Bay Metropolitan Transportation Authority (BMTA); and

WHEREAS, Annual (FY-2017) Asset Management Funds which are used specifically for the required annual Asset Management performed on federal aid roads within Bay County. These funds are utilized by BCATS, the Bay County Road Commission, the City of Bay City, and the City of Essexville for staff time of these agencies spent completing PASER ratings on Federal Aid Roads (a state statutory requirement); and

WHEREAS, The anticipated 2017 federal funding amounts for each program area are as follows: BCATS PL federal funding amount \$159,645; BMTA PL federal funding amount \$40,723 and; Asset Management funding amount \$20,000. Local match is provided through cash contributions from the City of Bay City, City of Essexville, Bay County Road Commission, and Bay Metropolitan Transportation Authority which are then allowable reimbursements to these agencies through the course of the UWP activities. Bay County indirect costs are included and are part of the covered expenses of this grant; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Project Authorizations and authorizes the Chairman of the Board, on behalf of Bay County, to execute said forms and all contracts and documents required to implement the BCATS 2016 Unified Work Program following legal review/approval; Be It Further

RESOLVED That budget adjustments required related to the BCATS 2017 Unified Work Program are approved.

**KIM COONAN, CHAIR
AND COMMITTEE**

Env Affairs - BCATS 2017 Unified Work Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

-24

RECREATION & FACILITIES



BAY COUNTY

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

THOMAS L. HICKNER
County Executive

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

Daniel Neering, Recreation Manager
neeringd@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net

To: Kim Coonan, Chairman of Ways & Means Committee
From: Cristen Gignac, Director of Recreation & Facilities
Date: September 27, 2016
Subject: Frozen Carbonated Beverage Machine at the Civic Arena

Request: To gain approval from the Board of Commissioners for a budget adjustment of up to \$13,000 to purchase a frozen carbonated beverage machine for the Bay County Civic Arena.

Background: The Concession Stand at the Civic Arena currently sells frozen carbonated beverages, better known as Ices. The Civic Arena sells more ices at the concession stand than fountain pop; they are a big hit. Currently, the company allows us to use their machine at no cost if we purchase their products, such as syrup. If we purchase our own frozen carbonated beverage machine, we can purchase the syrup for the machine from a different vendor at a significantly reduced cost to save money in the long run. The Civic Arena sold 4,197 ices in 2015. Based on the amount of syrup purchased for those sales compared to purchasing the same amount of syrup for another vendor at a significantly reduced cost, there is a profit difference of almost \$3,000 per year. This means that if we purchase our own machine, the syrup savings alone would pay for the new machine in 4-5 years when the machine has a life span of 10 years or more. Profits would pay for the machine in about 2 years. We will also explore the option of a refurbished machine, if available and reliable.

Economics: The funds for this project are not budgeted; therefore, a budget adjustment of up to \$13,000 is necessary from the general fund.

Recommendation: It is recommended that the Board approve a budget adjustment from the General Fund for up to \$13,000, and approve the Board Chairman to sign documents related to this project upon favorable review from Corporation Counsel.

Cc: Jan Hiestad Bob Redmond
Kim Priesnitz Tom Hickner Civic Arena Staff

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BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/4/16)
WHEREAS, The Concession Stand at the Civic Arena currently sells frozen carbonated beverages, better known as Ices and, due to their popularity, more ices are sold at the concession stand than fountain pop; and
WHEREAS, Currently, the company allows us to use their machine at no cost if we purchase their products, such as syrup, however, if we purchase our own frozen carbonated beverage machine, we can purchase the syrup for the machine from a different vendor at a significantly reduced cost to save money in the long run; and
WHEREAS, The Civic Arena sold 4,197 ices in 2015 and, based on the amount of syrup purchased for those sales compared to purchasing the same amount of syrup for another vendor at a significantly reduced cost, there is a profit difference of almost \$3,000 per year; and
WHEREAS, If a machine is purchased for the Civic Arena, the syrup savings alone would pay for the new machine in 4-5 years when the machine has a life span of 10 years or more. Profits would pay for the machine in about 2 years and staff will also explore the option of a refurbished machine, if available and reliable; and
WHEREAS, The funds for this equipment is not budgeted; therefore, a budget adjustment of up to \$13,000 is necessary from the general fund; Therefore, **Be It**
RESOLVED That the Bay County Board of Commissioners authorizes the purchase of a frozen carbonated beverage machine at the Bay County Civic Arena and appropriates up to \$13,000 for said purchase, monies to come from Fund Balance; **Be It Further**
RESOLVED That the Chairman of the Board is authorized to execute any documents required for acquisition of this equipment on behalf of Bay County following legal review/approval; **Be It Finally**
RESOLVED That related, required budget adjustments are approved.

**KIM COONAN, CHAIR
 AND COMMITTEE**

Civic Arena - Frozen Carbonated Beverage Machine

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

RECREATION & FACILITIES

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Brent Goik, Recreation Manager
goikb@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net



BAY COUNTY

THOMAS L. HICKNER
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

To: Kim Coonan, Chairman of Ways & Means Committee

From: Cristen Gignac, Director of Recreation and Facilities
Dan Tomczak, Senior Park Ranger

Date: September 28, 2016

Subject: Grant for a Viewing Scope at Pinconning Park

Request: To gain approval from the Board of Commissioners to seek and accept grant funding, if awarded, for a viewing scope at Pinconning Park.

Background: A high quality viewing scope along the shore line at Pinconning Park would fit the Bay Area Community Foundation's focus area of improving public awareness of the Saginaw Bay. We would like to apply for funding for a viewing scope that would attach to the concrete boardwalk along the open shore line / beach area just north of the gazebo. It is the 7100 Mark II Non Coin Operated Viewing Scope. The scope has 10x viewing capability and is virtually non-destructible. Pinconning Park is becoming a hot spot for bird watchers and bird watching groups. We also have many freighters that pass the park at a distance, kite boarders on the Bay and with the general beauty of this area overall, we feel a viewing scope would be a great asset to the park and its' visitors.

Economics: We will be applying to the Bay Area Community Foundation for a grant up to \$2,500 for a viewing scope. If the grant award is not funded in its entirety, a budget adjustment for the remainder of the cost would be necessary.

Recommendation: It is recommended that the Board approve the department to seek and receive funding, if awarded, for a viewer at Pinconning Park, approve budget adjustments necessary for the grant, and approve the Board Chairman to sign documents related to this project upon favorable review from Corporation Counsel.

cc: Tom Hickner Jon Morse Jan Hinstead Robert Redmond

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BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (10/4/16)
- WHEREAS,** A high quality viewing scope along the shore line at Pinconning Park would fit the Bay Area Community Foundation's focus area of improving public awareness of the Saginaw Bay; and
- WHEREAS,** The Director of Recreation and Facilities wishes to apply for funding for a viewing scope that would attach to the concrete boardwalk along the open shore line / beach area just north of the gazebo; and
- WHEREAS,** The viewing scope is the 7100 Mark II Non Coin Operated Viewing Scope and it has 10x viewing capability and is virtually non-destructible; and
- WHEREAS,** Pinconning Park is becoming a hot spot for bird watchers and bird watching groups. Also, there are many freighters that pass the park at a distance, kite boarders on the Bay, and, with the general beauty of this area overall, it is felt a viewing scope would be a great asset to the park and its' visitors; and
- WHEREAS,** Application will be made to the Bay Area Community Foundation for a grant up to \$2,500 for a viewing scope, however, if the grant award is not funded in its entirety, a budget adjustment for the remainder of the cost would be necessary; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes a grant application to the Bay Area Community Foundation for a viewing scope at Pinconning Park; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute, and submit electronically (if required), all grant application documents on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**KIM COONAN, CHAIR
AND COMMITTEE**

Pinconning Park - Grant for Viewing Scope at Pinconning Park

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

-28-

RECREATION & FACILITIES

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Daniel Neering, Recreation Manager
neeringd@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net



BAY COUNTY

THOMAS L. HICKNER
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

To: Kim Coonan, Chairman of Ways & Means Committee
From: Jon Morse, Supervisor of Buildings & Grounds
Date: September 28, 2016
Subject: Fire Alarm System Upgrade in County Building

Request: To gain approval from the Board of Commissioners for a budget adjustment of up to \$15,000 for an upgrade to the fire alarm system in the Bay County Building.

Background: The annunciator panel, horn and strobes in our current fire alarm system are obsolete and therefore in need of an upgrade.

Economics: The funds for this project are not budgeted; therefore, a budget adjustment of up to \$15,000 is necessary from the general fund.

Recommendation: It is recommended that the Board approve a budget adjustment from the General Fund for up to \$15,000, and approve the Board Chairman to sign documents related to this project upon favorable review from Corporation Counsel.

Cc: Jan Hinstead
Kim Priesnitz
Bob Redmond
Tom Hickner

-29-

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/4/16)

WHEREAS, The annunciator panel, horn and strobes in our current fire alarm system in the Bay County Building are obsolete and, therefore, in need of an upgrade; and

WHEREAS, As funds for the proposed upgrade are not budgeted, a budget adjustment of up to \$15,000 is necessary from the general fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves replacement of the fire alarm system in the Bay County Building; Be It Further

RESOLVED That a budget adjustment from Fund Balance for up to \$15,000 is approved; **Be It Finally**

RESOLVED That the Chairman of the Board is authorized to execute all documents necessary for the fire alarm system upgrade, if required, following legal review/approval.

**KIM COONAN, CHAIR
AND COMMITTEE**

Buildings & Grnds - Fire Alarm System Upgrade

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

RECREATION & FACILITIES



BAY COUNTY

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

THOMAS L. HICKNER
County Executive

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

Daniel Neering, Recreation Manager
neeringd@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net

To: Kim Coonan, Chairman of Ways & Means Committee
From: Jon Morse, Supervisor of Buildings & Grounds
Date: September 28, 2016
Subject: Ceiling Panels for 8 Cells in Jail

Request: To gain approval from the Board of Commissioners for a budget adjustment of up to \$16,000 for ceiling panels for 8 cells in the Jail.

Background: The Jail currently has plaster ceilings that should be upgraded to enhance security and minimize repairs due to inmate damage by covering it with metal panels. Our staff will start this project in 8 cells of the Jail, starting in P Block.

Economics: The funds for this project are not budgeted; therefore, a budget adjustment of up to \$16,000 is necessary from the general fund.

Recommendation: It is recommended that the Board approve a budget adjustment from the General Fund for up to \$16,000, and approve the Board Chairman to sign documents related to this project upon favorable review from Corporation Counsel.

Cc: Sheriff Miller Troy Stewart
Troy Cunningham Jan Histead
Kim Priessnitz Tom Hickner
Bob Redmond

-31-

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/4/16)

WHEREAS, The Jail currently has plaster ceilings that should be upgraded to enhance security and minimize repairs resulting from inmate damage by covering it with metal panels; and

WHEREAS, Buildings and Grounds staff will start this project in 8 cells of the Jail, starting in P Block; and

WHEREAS, As funds for this project are not budgeted, a budget adjustment of up to \$16,000 is necessary from the general fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves installation of new metal ceiling panels for 8 cells at the Bay County Jail; Be It Further

RESOLVED That a budget adjustment for up to \$16,000 is approved, monies coming from Fund Balance; Be It Finally

RESOLVED That the Chairman of the Board is authorized to execute documents related to this project, if required, following legal review/approval.

KIM COONAN, CHAIR AND COMMITTEE

Buildings & Grnds - Ceiling Panels for 8 Cells at the Bay County Jail

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____

RECREATION & FACILITIES



BAY COUNTY

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

THOMAS L. HICKNER
County Executive

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

Daniel Neering, Recreation Manager
neeringd@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net

To: Kim Coonan, Chairman of Ways & Means Committee
From: Jon Morse, Supervisor of Buildings & Grounds
Date: September 28, 2016
Subject: Contactors for Chiller in LEC

Request: To gain approval from the Board of Commissioners for a budget adjustment of up to \$9,000 for two contactors for the Chiller at the jail (approx. \$4,500 apiece).

Background: Contactors operate the compressors for the air conditioning in the Law Enforcement Center. The current contactors are not operable and are in need of replacement in order for the chiller to function properly. We only have four compressors, so the replacements of these two contactors are imperative to operations.

Economics: The funds for this project are not budgeted; therefore, a budget adjustment of up to \$9,000 is necessary from the general fund.

Recommendation: It is recommended that the Board approve a budget adjustment from the General Fund for up to \$9,000, and approve the Board Chairman to sign documents related to this project upon favorable review from Corporation Counsel.

Cc: Sheriff Miller Troy Stewart
Troy Cunningham Jan Hinstead
Kim Priesnitz Tom Hickner
Bob Redmond

- 33 -

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/4/16)

WHEREAS, Contactors operate the compressors for the air conditioning in the Law Enforcement Center and the current contactors are not operable and are in need of replacement in order for the chiller to function properly; and

WHEREAS, Inasmuch as there are only four compressors, the replacements of these two contactors are imperative to operations; and

WHEREAS As funds for the contactor replacement are not budgeted, a budget adjustment of up to \$9,000 is necessary from the general fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves replacement of two (2) contactors for the chiller at the Bay County Law Enforcement Center; Be It Further

RESOLVED That a budget adjustment for up to \$9,000 is approved, monies coming from Fund Balance; Be It Finally

RESOLVED That the Chairman of the Board is authorized to execute documents related to the contactor replacement, if required, following legal review/approval.

**KIM COONAN, CHAIR
AND COMMITTEE**

Buildings & Grnds - Contactors for Chiller at Law Enforcement Center

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

Thomas L. Hickner
Bay County Executive

Joel R. Strasz
Health Officer

TO: Kim Coonan, Chairperson, Ways and Means Committee
FROM: Joel R. Strasz, Health Officer
DATE: September 28, 2016
CC: Tom Hickner, Jan Histed, Kim Priessnitz, Amber Johnson, Joel Kwiatkowski, Joseph Rivet
RE: Request Permission to Apply for Nonpoint Source Program Grant Funding

BACKGROUND: The Michigan Department of Environmental Quality's Nonpoint Source Program is accepting grant proposals from local organizations and governments for projects that implement priority recommendations in approved watershed management plans. Identifying and eliminating failing septic systems help control untreated wastewater discharges that contaminate ground and surface water supplies is one such project. In the Kawkawlin River Watershed it is estimated that there are approximately 6,900 septic systems in operation. Of these systems, a preliminary analysis estimates that at least 36% were considered "at-risk" for failure due to age, soil structure or insufficient current data on the system. A survey done with homeowners in 2013, indicated a sizable number lacked sufficient knowledge of proper maintenance and care including regular pumping and inspection of said systems. This project proposes to 1) identify the homes that are most "at-risk" in the Kawkawlin River Watershed; and 2) partner with these homeowners to inspect, provide one-time simple maintenance (i.e. pumping) of the system at hand so that failing systems can be identified and homeowners educated on future options including replacement. Homeowners will be educated on the proper maintenance of said systems as well.

FINANCE AND ECONOMICS: \$150,000 of funding is available for this project. There is a 25% match required, that will be derived from participating local homeowners. No General Fund sources will be used.

RECOMMENDATION: The Health Department recommends approval to seek funding for this purpose, as well as approval of any and all agreements and budget adjustments related to this grant.

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (10/4/16)
- WHEREAS,** The Michigan Department of Environmental Quality's Nonpoint Source Program is accepting grant proposals from local organizations and governments for projects that implement priority recommendations in approved watershed management plans; and
- WHEREAS,** Identifying and eliminating failing septic systems help control untreated wastewater discharges that contaminate ground and surface water supplies is one such project, and, in the Kawkawlin River Watershed, it is estimated that there are approximately 6,900 septic systems in operation; and
- WHEREAS,** Of these systems, a preliminary analysis estimates that at least 36% were considered "at-risk" for failure due to age, soil structure or insufficient current data on the system and a survey done with homeowners in 2013, indicated a sizable number lacked sufficient knowledge of proper maintenance and care including regular pumping and inspection of said systems; and
- WHEREAS,** This project proposes to 1) identify the homes that are most "at-risk" in the Kawkawlin River Watershed; and 2) partner with these homeowners to inspect, provide one-time simple maintenance (i.e. pumping) of the system at hand so that failing systems can be identified and homeowners educated on future options including replacement. Homeowners will be educated on the proper maintenance of said systems as well; and
- WHEREAS,** \$150,000 of funding is available for this project and there is a 25% match required, which will be derived from participating local homeowners. No General Fund sources will be used; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes the Bay County Health Department to make application for Nonpoint Source Program grant funding; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute, and submit electronically (if required), all grant application documents and agreements on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

**KIM COONAN, CHAIR
AND COMMITTEE**

Health Dept - Nonpoint Source Program Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
PERSONNEL DEPARTMENT**

Thomas L. Hickner
County Executive

Tiffany Jerry, Director
jerryt@baycounty.net
(989) 895-4096 (T)
(989) 895-2076 (F)

To: Kim Coonan, Chair, Ways and Means Committee

From: Tiffany Jerry, Director of Personnel and Employee Relations 

Date: September 27, 2016

RE: Ways & Means Committee Agenda

Please consider the following for the agenda of your committee meeting,

Request:

Upon review of Corporation Counsel, the Personnel and Employee Relations Department would like to enter into an Agreement with HR Workplace Services, Inc. to provide 6055 and 6056 Service Assistance for ACA reporting services.

Background:

Effective in 2015, the Patient Protection and Affordable Care Act (ACA) requires IRS 1094/1095 reporting to be completed in January each year. The reporting requires the employer to report annually, broken down by month, which employees are offered coverage, whether they elected coverage and what months each employee and covered dependent received coverage. Employees and dependents must be reported separately. Each eligible employee will be provided the form for their tax purposes and the information is filed with the IRS (similar to a W2). The reporting requires coordination between BCBS, BCN, EHIM and Bay County however, it is an employer responsibility to report timely to prevent penalties. The vendor used in 2015, Health Decision, has increased their fees in excess of \$5000 to provide the services for 2016. In an effort to keep costs down, we were able to locate a vendor that is capable of the coordination and reporting to meet the ACA guidelines at a lower rate for 2016 that is within our current budgeted funds.

Finance/Economics:

Annual service agreement price is \$4800 (one EIN, 650 W-2s, Self-Insured Plan, Composite Rates). Funds exist within the current existing budget.

Recommendation:

Please refer to the full board for approval (upon review of Corporation Counsel).

cc: Tom Hickner
Debra Russell
Shawna Walraven
Amber Johnson
Rebecca Marsters
Jan Histed
Kim Priessnitz

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/4/16)

WHEREAS, Effective in 2015, the Patient Protection and Affordable Care Act (ACA) requires IRS 1094/1095 reporting to be completed in January each year. The reporting requires the employer to report annually, broken down by month, which employees are offered coverage, whether they elected coverage and what months each employee and covered dependent received coverage. Employees and dependents must be reported separately. Each eligible employee will be provided the form for their tax purposes and the information is filed with the IRS (similar to a W2); and

WHEREAS, The reporting requires coordination between BCBS, BCN, EHIM and Bay County however, it is an employer responsibility to report timely to prevent penalties; and

WHEREAS, The vendor used in 2015, Health Decision, has increased their fees in excess of \$5000 to provide the services for 2016 and, in an effort to keep costs down, efforts were made to locate a vendor that is capable of the coordination and reporting to meet the ACA guidelines at a lower rate for 2016 that is within our current budgeted funds; and

WHEREAS, It is recommended that Bay County enter into a Contractual Agreement with the HR Workplace Services, Inc. To provide 6055 and 6056 Service Assistance for ACA reporting services (one EIN, 650 W-2s, Self-Insured Plan, Composite Rates) at a cost of \$4,800; and

WHEREAS, Funds exist within the Personnel and Employee Relations Department existing budget; Therefore Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement with HR Workplace Services, Inc. To provide 6055 and 6056 Service Assistance for ACA reporting services; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Agreement on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR AND COMMITTEE

Personnel Dept - Agt with HR Workplace Services, Inc.

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
PERSONNEL DEPARTMENT**

Thomas L. Hickner
County Executive

Tiffany Jerry, Director
jeryt@baycounty.net
(989) 895-4096 (T)
(989) 895-2076 (F)

To: Kim Coonan, Chair, Ways and Means Committee

From: Tiffany Jerry, Director of Personnel and Employee Relations 2

Date: September 27, 2016

RE: Ways & Means Committee Agenda
Michigan Department of State Subscription Service Program (Governmental Accounts)

Please consider the following for the agenda of your committee meeting.

Request:

Upon review of Corporation Counsel, the Personnel and Employee Relations Department is recommending that Bay County enter into a Contractual Agreement with the Michigan Department of State Subscription Service Program.

Background:

The Governmental Subscription Service will provide Bay County with a driving record of our employees (that are required to drive for Bay County) when they are first enrolled and whenever there are any violations, restrictions, suspensions or revocations posted to their record. This is a free service that was recommended to us by MMRMA.

Finance/Economics:

This is a free service – no cost to Bay County.

Recommendation:

Please authorize the Board Chair to sign the Contractual Agreement and Letter of Application for this free Subscription Service Program (upon review of Corporation Counsel).

Thank you for your consideration.

TJ/mr

cc: Tom Hickner
Deb Russell
Shawna Walraven
Amber Johnson
Jan Histed

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/4/16)

WHEREAS, Enrollment in the Governmental Subscription Service will provide Bay County with a driving record of our employees (that are required to drive for Bay County) when they are first enrolled and whenever there are any violations, restrictions, suspensions or revocations posted to their record; and

WHEREAS, This is a free service that was recommended to Bay County by MMRMA; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Contractual Agreement with the Michigan Department of State Subscription Service Program; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Contractual Agreement and Letter of Application for this free Subscription Service Program on behalf of Bay County following legal review/approval.

**KIM COONAN, CHAIR
AND COMMITTEE**

Personnel Dept - Michigan Department of State Subscription Service Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
PERSONNEL DEPARTMENT**

Thomas L. Hickner
County Executive

Tiffany Jerry, Director
jenyl@baycounty.net
(989) 895-4096 (T)
(989) 895-2076 (F)

To: Kim Coonan, Chair, Ways and Means Committee

From: Tiffany Jerry, Director of Personnel and Employee Relations

Date: September 29, 2016

RE: Ways & Means Committee Agenda - Nationwide Retirement Solutions
Roth Contribution Amendment to the Deferred Compensation Plan for Public Employees 457
Governmental Plan and Trust

Please consider the following for the agenda of your committee meeting.

Request:

Upon review of Corporation Counsel, we are requesting to adopt the Nationwide Retirement Solutions, Roth Contribution Amendment to the Deferred Compensation Plan for Public Employees 457 Governmental Plan and Trust. In addition, we are asking for authorization for the Board Chair to sign such amendment.

Background:

Bay County currently offers a 457 Retirement Contribution plan to employees. This amendment to the existing plan adds an additional option to employees to contribute to a Roth 457 (b) account. This adds an additional optional benefit to employees with no cost to Bay County.

Finance/Economics:

There is no cost to Bay County.

Recommendation:

Please approve adopting the aforementioned amendment and authorize the Board Chair to sign said amendment upon review of Corporation Counsel.

Thank you for your consideration.

TJ/mr

cc: Tom Hickner
Deb Russell
Shawna Walraven
Amber Johnson
Jan Histed

-41-

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/4/16)

WHEREAS, Bay County currently offers a 457 Retirement Contribution plan to employees through Nationwide Retirement Solutions and Nationwide Retirement Solutions has submitted an amendment to the existing plan that adds an additional option to employees to contribute to a Roth 457 (b) account; and

WHEREAS, There with no cost to Bay County for the additional option; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Nationwide Retirement Solutions, Roth Contribution Amendment to the Deferred Compensation Plan for Public Employees 457 Governmental Plan and Trust; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Amendment on behalf of Bay County following legal review/approval.

**KIM COONAN, CHAIR
AND COMMITTEE**

Personnel Dept - Nationwide Retirement Solutions - Amendment to Deferred Compensation Plan for Public Employees 457 Governmental Plan and Trust

MOVED BY COMM. _____

SUPPORTED BY COMM.

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 11, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/4/16)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

| | | |
|----------|----|------------|
| 09/14/16 | \$ | 489,481.75 |
| 09/21/16 | \$ | 227,591.56 |
| 09/29/16 | \$ | 239,469.07 |

HOUSING (Center Ridge Arms):

| | | |
|----------|----|----------|
| 09/13/16 | \$ | 7,026.39 |
|----------|----|----------|

**KIM COONAN, CHAIR
AND COMMITTEE**

Payables-October

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| MICHAEL J. DURANCZYK | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

RESOLUTION

NO. _____

BY: WAYS AND MEANS COMMITTEE 10/04/2016

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 10/11/2016 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

| Journal Request Number | Fund Involved Department Involved | Favorable Impact | Unfavorable Impact | No Impact |
|------------------------|---|------------------|--------------------|-----------|
| 2016-10-002 | GENERAL FUND BOARD OF COMMISSIONERS INSTIT.CARE-DET.FAC(JUV.HOME) Total GENERAL FUND | | \$14,000 | |
| | CHILD CARE FUND INSTIT.CARE-DET.FAC(JUV.HOME) Total CHILD CARE FUND | | | X |
| | TO BUDGET FOR JUVENILE HOME ENERGY MANAGEMENT SYSTEM. THE OLD ONE IS BECOMING OBSOLETE AND THEY CAN'T FIND PARTS FOR IT. THE STATE OF MICHIGAN CHILD CARE FUND WILL NOT REIMBURSE 50% OF THESE CAPITAL ITEM COSTS. | | | |
| 2016-10-003 | GENERAL FUND BOARD OF COMMISSIONERS CHILD CARE-PROBATE (CHILD IN C) Total GENERAL FUND | | \$262,500 | |
| | CHILD CARE FUND CHILD CARE-PROBATE (CHILD IN C) Total CHILD CARE FUND | | | X |
| | TO INCREASE THE BUDGET FOR CHILD CARE FUND 29266200 CHILD IN CARE ACTIVITY WHICH INVOLVES PLACEMENT OF NEGLECT AND ABUSED CHILDREN IN CHILD PLACEMENT AGENCIES. THE STATE OF MICHIGAN WILL REIMBURSE 50% OF THESE COSTS AND BAY COUNTY GENERAL FUND, FUND BALANCE WILL PAY THE OTHER 50%. | | | |
| 2016-10-004 | DIVISION ON AGING FUND CASE COORDINATION CAREGIVING TRAINING FEDERAL C1-CONGREGATE HOME DELIVERED MEALS Total DIVISION ON AGING FUND | | | X |
| | INCREASE IN DIVISION ON AGING FUNDING AWARD FOR FISCAL YEAR 2015/2016 FROM REGION VII AREA ON AGING. | | | |
| 2016-10-005 | DIVISION ON AGING FUND ADMINISTRATION - DIV. ON AGING FEDERAL C1-CONGREGATE OCT-DEC HOME DELIVERED MEALS OCT-DEC | | | |

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| Journal Request Number | Fund Involved Department Involved | Favorable Impact | Unfavorable Impact | No Impact |
|------------------------|---|------------------|--------------------|-----------|
| | Total DIVISION ON AGING FUND | | | X |
| | TO BUDGET FOR INSURANCE PROCEEDS OF \$12,163 RECEIVED DUE TO PROPERTY DAMAGE AT THE COMMUNITY CENTER KITCHEN. | | | |
| 2016-10-006 | GENERAL FUND BOARD OF COMMISSIONERS ENVIRONMENTAL AFFAIRS Total GENERAL FUND | | \$1,905 | |
| | TO BUDGET FOR A DESK AND HUTCH FOR THE ENVIRONMENTAL AFFAIRS OFFICE. | | | |
| 2016-10-007 | GENERAL FUND BOARD OF COMMISSIONERS CLERK Total GENERAL FUND | | \$500 | |
| | TO CORRECT CLERK'S BUDGET IN ERROR THE \$500 UNDER LINE ITEM 10121500-81301 WAS ELIMINATED. THIS LINE ITEM IS USED TO PAY FOR THE MUNICIPAL CODE IN THE AMOUNT OF \$500. | | | |
| 2016-10-008 | CONCEALED PISTOL LICENSING CLERK-CONCEALED PISTOL LICENSI Total CONCEALED PISTOL LICENSING | | | X |
| | TO RECOGNIZE ADDITIONAL 2016 CONCEALED PISTOL LICENSING REVENUE. | | | |
| 2016-10-009 | GENERAL FUND PHRAGMITES TREATMENT 2016 Total GENERAL FUND | | | X |
| | TO SET UP THE BUDGET FOR THE US FISH & WILDLIFE GRANT THAT BEGAN JULY 2016 THROUGH DECEMBER 2019. ON JULY 12, 2016 BOARD OF COMMISSIONERS APPROVED TO ACCEPT THE \$10,000 GRANT AWARD PER BOARD RESOLUTION #2016-183. | | | |
| 2016-10-010 | GENERAL FUND BOARD OF COMMISSIONERS PERSONNEL & EMPLOYEE RELATIONS Total GENERAL FUND | | \$8,000 | |
| | TO BUDGET FOR INCREASE IN THE USE OF THE TUITION REIMBURSEMENT BENEFIT CONTAINED IN THE UNION CONTRACTS AND PERSONAL POLICY. FUNDING SOURCE IS GENERAL FUND, FUND BALANCE IN THE AMOUNT OF \$8,000. | | | |
| 2016-10-011 | GENERAL FUND BAY CO/PARTNERSHIP WATERSHED Total GENERAL FUND | | | X |

| Journal Request Number | Fund Involved Department Involved | Favorable Impact | Unfavorable Impact | No Impact |
|---------------------------|--------------------------------------|---------------------|-----------------------|--------------|
|---------------------------|--------------------------------------|---------------------|-----------------------|--------------|

TO SET UP THE BUDGET FOR THE DEQ GRANT THROUGH THE PARTNERSHIP FOR THE SAGINAW BAY WATERSHED WHICH IS THE PUBLIC ADVISORY COUNSEL (PAC) FOR PAC ACTIVITY AND BEACH CLOSINGS TARGETS. ON JULY 12, 2016 BOARD OF COMMISSIONERS APPROVED BAY COUNTY TO SERVE AS FIDUCIARY FOR THIS GRANT PER BOARD RESOLUTION #2016-168.

Kim Coonan, Chairman W. & M. and Committee

Budget Adjustment Detail

Journal Request Number **2016-10-002**

Ref: ENERGY

Desc: HOME

Eff Date: 10/13/2016

| Org / Object | Description | I/D | Amount |
|-------------------------------|--------------------------------|-----|----------------------------|
| GENERAL FUND | | | |
| BOARD OF COMMISSIONERS | | | |
| 10110100 40001 | FUND BALANCE | I | 14,000 |
| INSTIT.CARE-DET.FAC(JUV.HOME) | | | |
| 10166203 99900 | TRANSFERS OUT TO OTHER FUNDS | I | 14,000 |
| | | | Favorable |
| | | | Unfavorable |
| Total GENERAL FUND | | | \$0 \$14,000 |
| CHILD CARE FUND | | | |
| INSTIT.CARE-DET.FAC(JUV.HOME) | | | |
| 29266203 69901 | TRANSFERS IN FROM GENERAL FUND | I | 14,000 |
| 29266203 97500 | BLDGS, BLDG ADDITIONS & IMPROV | I | 14,000 |
| | | | Favorable |
| | | | Unfavorable |
| Total CHILD CARE FUND | | | \$0 \$0 |

Explanation

TO BUDGET FOR JUVENILE HOME ENERGY MANAGEMENT SYSTEM. THE OLD ONE IS BECOMING OBSOLETE AND THEY CAN'T FIND PARTS FOR IT. THE STATE OF MICHIGAN CHILD CARE FUND WILL NOT REIMBURSE 50% OF THESE CAPITAL ITEM COSTS.

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Budget Adjustment Detail

Journal Request Number **2016-10-003**

Ref: CHILD

Desc: CHILD CARE

Eff Date: 10/11/2016

| Org / Object | Description | I/D | Amount |
|---|--------------------------------|-----|-----------------------------------|
| GENERAL FUND BOARD OF COMMISSIONERS | | | |
| 10110100 40001 | FUND BALANCE | I | 262,500 |
| CHILD CARE-PROBATE (CHILD IN C | | | |
| 10166200 99900 | TRANSFERS OUT TO OTHER FUNDS | I | 262,500 |
| | | | Favorable Unfavorable |
| Total GENERAL FUND | | | \$0 \$262,500 |
| CHILD CARE FUND CHILD CARE-PROBATE (CHILD IN C | | | |
| 29266200 68300 | REIMBURSEMENTS-STATE | I | 262,500 |
| 29266200 69901 | TRANSFERS IN FROM GENERAL FUND | I | 262,500 |
| 29266200 84604 | AGENCY PLACEMENT-RM & BD | I | 525,000 |
| | | | Favorable Unfavorable |
| Total CHILD CARE FUND | | | \$0 \$0 |

Explanation

TO INCREASE THE BUDGET FOR CHILD CARE FUND 29266200 CHILD IN CARE ACTIVITY WHICH INVOLVES PLACEMENT OF NEGLECT AND ABUSED CHILDREN IN CHILD PLACEMENT AGENCIES. THE STATE OF MICHIGAN WILL REIMBURSE 50% OF THESE COSTS AND BAY COUNTY GENERAL FUND, FUND BALANCE WILL PAY THE OTHER 50%.

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Budget Adjustment Detail

Journal Request Number **2016-10-004**

Ref: W&M

Desc: FUNDING

Eff Date: 10/11/2016

| Org / Object | Description | I/D | Amount |
|---|------------------|-----|-------------------------------------|
| DIVISION ON AGING FUND CASE COORDINATION | | | |
| 27667203 50100 | FEDERAL GRANTS | I | 768 |
| 27667203 72700 | OFFICE SUPPLIES | I | 768 |
| CAREGIVING TRAINING | | | |
| 27667204 50100 | FEDERAL GRANTS | I | 409 |
| 27667204 72700 | OFFICE SUPPLIES | I | 409 |
| FEDERAL C1-CONGREGATE | | | |
| 27667206 50100 | FEDERAL GRANTS | I | 1,418 |
| 27667206 74800 | KITCHEN SUPPLIES | I | 1,418 |
| HOME DELIVERED MEALS | | | |
| 27667208 50100 | FEDERAL GRANTS | I | 618 |
| 27667208 74800 | KITCHEN SUPPLIES | I | 618 |
| | | | Favorable |
| | | | Unfavorable |
| Total DIVISION ON AGING FUND | | | \$0 \$0 |

Explanation

INCREASE IN DIVISION ON AGING FUNDING AWARD FOR FISCAL YEAR 2015/2016 FROM REGION VII AREA ON AGING.

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Budget Adjustment Detail

Journal Request Number **2016-10-005**

Ref: DAMAGE

Desc: COMM CTR

Eff Date: 10/11/2016

| Org / Object | Description | I/D | Amount |
|-------------------------------------|--------------------------------|-----|-------------|
| DIVISION ON AGING FUND | | | |
| ADMINISTRATION - DIV. ON AGING | | | |
| 27667200 69600 | INSURANCE RECOVERIES/PROCEEDS | I | 12,163 |
| FEDERAL C1-CONGREGATE OCT-DEC | | | |
| 27667236 96720 | BLDGS/BLDG ADD.& IMPROVE EXPEN | I | 6,082 |
| HOME DELIVERED MEALS OCT-DEC | | | |
| 27667238 96720 | BLDGS/BLDG ADD.& IMPROVE EXPEN | I | 6,081 |
| | | | Favorable |
| | | | Unfavorable |
| Total DIVISION ON AGING FUND | | | \$0 |
| | | | \$0 |

Explanation

TO BUDGET FOR INSURANCE PROCEEDS OF \$12,163 RECEIVED DUE TO PROPERTY DAMAGE AT THE COMMUNITY CENTER KITCHEN.

Budget Adjustment Detail

Journal Request Number 2016-10-006

Ref: DESK

Desc: AFFAIRS

Eff Date: 10/11/2016

| Org / Object | Description | I/D | Amount |
|------------------------|-------------------------------|-----|-------------|
| GENERAL FUND | | | |
| BOARD OF COMMISSIONERS | | | |
| 10110100 40001 | FUND BALANCE | I | 1,905 |
| ENVIRONMENTAL AFFAIRS | | | |
| 10128700 96740 | OFFICE EQUIP. & FURN. EXPENSE | I | 1,905 |
| | | | Favorable |
| Total GENERAL FUND | | | \$0 |
| | | | Unfavorable |
| | | | \$1,905 |

Explanation

TO BUDGET FOR A DESK AND HUTCH FOR THE ENVIRONMENTAL AFFAIRS OFFICE.

Budget Adjustment Detail

Journal Request Number **2016-10-007**

Ref: CLERK

Desc: LINE ITEM

Eff Date: 10/11/2016

| Org / Object | Description | I/D | Amount |
|--|-------------------------|-----|---------------------------------------|
| GENERAL FUND BOARD OF COMMISSIONERS | | | |
| 10110100 40001 | FUND BALANCE | I | 500 |
| CLERK | | | |
| 10121500 81301 | INTERNET/CABLE SERVICES | I | 500 |
| | | | Favorable Unfavorable |
| Total GENERAL FUND | | | \$0 \$500 |

Explanation

TO CORRECT CLERK'S BUDGET IN ERROR THE \$500 UNDER LINE ITEM 10121500-81301 WAS ELIMINATED. THIS LINE ITEM IS USED TO PAY FOR THE MUNICIPAL CODE IN THE AMOUNT OF \$500.

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Budget Adjustment Detail

Journal Request Number **2016-10-008**

Ref: ADDT'L

Desc: REVENUE

Eff Date: 10/01/2016

| Org / Object | Description | I/D | Amount |
|---|-------------------------------|-----|-------------------------------------|
| CONCEALED PISTOL LICENSING | | | |
| CLERK-CONCEALED PISTOL LICENSI | | | |
| 26321500 48900 | PISTOL PERMITS | I | 21,000 |
| 26321500 72900 | POSTAGE | I | 8,000 |
| 26321500 80200 | CONTRACTUAL SERVICES | I | 5,000 |
| 26321500 86500 | STATE TRAVEL MILEAGE | I | 1,000 |
| 26321500 96000 | EDUCATION AND TRAINING | I | 5,000 |
| 26321500 96730 | MACHINERY & EQUIPMENT EXPENSE | I | 2,000 |
| | | | Favorable Unfavorable |
| Total CONCEALED PISTOL LICENSING | | | \$0 \$0 |

Explanation

TO RECOGNIZE ADDITIONAL 2016 CONCEALED PISTOL LICENSING REVENUE.

Budget Adjustment Detail

Journal Request Number **2016-10-009**

Ref: GRANT

Desc: WILDLIFE

Eff Date: 10/11/2016

| Org / Object | Description | I/D | Amount |
|---------------------------|----------------------|-----|-------------------------------------|
| GENERAL FUND | | | |
| PHRAGMITES TREATMENT 2016 | | | |
| 10128707 50100 | FEDERAL GRANTS | I | 10,000 |
| 10128707 80200 | CONTRACTUAL SERVICES | I | 10,000 |
| | | | Favorable Unfavorable |
| Total GENERAL FUND | | | \$0 \$0 |

Explanation

TO SET UP THE BUDGET FOR THE US FISH & WILDLIFE GRANT THAT BEGAN JULY 2016 THROUGH DECEMBER 2019. ON JULY 12, 2016 BOARD OF COMMISSIONERS APPROVED TO ACCEPT THE \$10,000 GRANT AWARD PER BOARD RESOLUTION #2016-183.

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Budget Adjustment Detail

Journal Request Number **2016-10-010**

Ref: REIMB

Desc: REIMBRSMNT

Eff Date: 10/11/2016

| Org / Object | Description | I/D | Amount |
|--------------------------------|------------------------|-----|------------------------------|
| GENERAL FUND | | | |
| BOARD OF COMMISSIONERS | | | |
| 10110100 40001 | FUND BALANCE | I | 8,000 |
| PERSONNEL & EMPLOYEE RELATIONS | | | |
| 10127000 96000 | EDUCATION AND TRAINING | I | 8,000 |
| | | | Favorable |
| | | | Unfavorable |
| Total GENERAL FUND | | | \$0 \$8,000 |

Explanation

TO BUDGET FOR INCREASE IN THE USE OF THE TUITION REIMBURSEMENT BENEFIT CONTAINED IN THE UNION CONTRACTS AND PERSONAL POLICY. FUNDING SOURCE IS GENERAL FUND, FUND BALANCE IN THE AMOUNT OF \$8,000.

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**BAY COUNTY
PERSONNEL DEPARTMENT**

Thomas L. Hickner
County Executive

Tiffany Jerry, Director
tjerry@baycounty.net
(989) 895-4096 (T)
(989) 895-2076 (F)

To: Kim Coonan, Chair, Ways and Means

From: Tiffany Jerry, Director, Personnel and Employee Relations 

Re: Ways and Means Agenda Item

Date: September 8, 2016

REQUEST:

Budget adjustment required for Education and training line item.

BACKGROUND/ECONOMICS:

Due to an increase in utilization of the tuition reimbursement benefit contained in the Union Contracts and the Personnel Policy, a budget adjustment in the amount of \$8,000 is required in the Education & Training line item. Below is a listing of utilization by contract for 2016:

| | |
|------------------|--------------------|
| BCAMPS | \$ 5,868.60 |
| AFSCME | \$ 1,640.45 |
| USW FT | \$ 525.00 |
| Personnel Policy | <u>\$ 3,879.93</u> |
| Total | \$11,913.98 |

The 2016 budget included \$4,000 in education and training funds however, with more utilization than anticipated, we are requesting an additional \$8,000.00 from general fund to comply with the contractual provisions used YTD.

RECOMMENDATION:

Please approve the budget adjustment as indicated above.

Thank you for consideration. If you have any questions regarding the aforementioned items, I will be available at the meeting.

cc: Tom Hickner
Jan Histed
Kim Priessnitz

G:\Board\WAYS&MEA\2016\August.wpd

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Budget Adjustment Detail

Journal Request Number 2016-10-011

Ref: DEQ

Desc: DEQ GRANT

Eff Date: 10/11/2016

| Org / Object | Description | I/D | Amount |
|------------------------------|----------------------|-----|-------------------------------------|
| GENERAL FUND | | | |
| BAY CO/PARTNERSHIP WATERSHED | | | |
| 10128706 50100 | FEDERAL GRANTS | I | 25,000 |
| 10128706 80200 | CONTRACTUAL SERVICES | I | 25,000 |
| | | | Favorable Unfavorable |
| Total GENERAL FUND | | | \$0 \$0 |

Explanation

TO SET UP THE BUDGET FOR THE DEQ GRANT THROUGH THE PARTNERSHIP FOR THE SAGINAW BAY WATERSHED WHICH IS THE PUBLIC ADVISORY COUNSEL (PAC) FOR PAC ACTIVITY AND BEACH CLOSINGS TARGETS. ON JULY 12, 2016 BOARD OF COMMISSIONERS APPROVED BAY COUNTY TO SERVE AS FIDUCIARY FOR THIS GRANT PER BOARD RESOLUTION #2016-168.

| Description | Journal Number | 2016 Fund Balance |
|---|----------------|-------------------|
| Estimated Unaudited Unassigned Fund Balance or (Deficit)12/31/2015 | | \$6,063,654 |
| Previous years Assigned Fund Balance for P.O.'s * | | \$294,207 |
| Previous years Assigned Fund Balance for designation to balance 2016 Budget | | \$253,258 |
| | | <hr/> |
| Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2015 | | \$6,611,119 |
| | | <hr/> |
| 2016 Budgeted Surplus /(Deficit) | | -\$253,258 |

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH SEPTEMBER 2016

| | | |
|---|------------|-----------|
| Increase Community Center budget for purchase of exercise equipment | 16-01-0454 | -\$12,500 |
| Incr.budget to purchase equipment for cardio drumming class at Community Center | 16-01-0453 | -\$300 |
| Increase Corporation Counsel budget for internet expenses | 16-02-0003 | -\$5,670 |
| Budget for cable expenditures for Civic Arena,CommunityCenter and Golf Course | 16-02-0004 | -\$2,900 |
| Increase Secondary Road Patrol budget due to increased vehicle costs | 16-02-0006 | -1,160 |
| Increase budget to repair the farmers market canopy | 16-02-0313 | -3,000 |
| Increase temporary seasonal help for May through October the year 2016 | 16-03-0002 | -5,250 |
| Budget for outside consultants to develop procedures and loss preventions | 16-03-0003 | -5,000 |
| Budget for Child Care CASA program | 16-03-0416 | -13,846 |
| Budget for 2015 PO's @12-31-15 rolled over* | 16-04-0221 | -294,207 |
| Adjust VOCA 2015-2016 grant agreement was increased to \$75,000. | 16-04-0002 | 6,477 |
| Inc.Gypsy Moth Coordinator position an additional five hours per week for G.Fund w | 16-05-0002 | -6,893 |
| Budget for circulating pump at Community Center swimming pool | 16-05-0350 | -8,400 |
| Budget for engineering services for concrete piers & bases at County Market buildir | 16-04-0351 | -3,500 |
| Budget for a tractor/mower at the Golf Course | 16-05-0428 | -19,200 |
| Budget for repairs and upgrades to the aging elevator at the Sherff Department | 16-06-0006 | -61,450 |
| Budget for Emergency repair of water main at Community Center | 16-06-0007 | -10,290 |
| Increase outside legal fees for Corporation Counsel budget | 16-08-0003 | -11,200 |
| Budget for the purchase of guns for the Road Patrol | 16-08-0002 | -2,500 |
| Budget for Enbridge contribution of \$1,000. Year 2015 spent-\$207 remaining \$793 | 16-09-0003 | -793 |
| Budget for exterior doors at Community Center on both sides of facility | 16-09-0244 | -7,500 |
| Budget for purchase of electric or propane ice edger for Civic Arena | 16-09-0246 | -6,000 |
| Budget for replacement of two tracks for skid steer equipment for 10175112 org | 16-09-0247 | -4,000 |
| Budget for floor scrubber for Civic Arena | 16-09-0248 | -6,500 |
| Budget for replacement of water storage tank for Civic Arena | 16-09-0252 | -12,000 |
| Budget for removal of hazardous tree removal at Pinconning Park | 16-09-0416 | -3,200 |

SEPTEMBER 28, 2016

-500,782

Estimated Unassigned Fund Balance or (Deficit) 9/28/2016

\$5,857,079



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

Thomas L. Hickner
County Executive

Jan M. Histed
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Kimberly A. Priessnitz
Assistant Finance Officer
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Frances A. Moore
Purchasing/Housing Rehab
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Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Kim Coonan, Chairperson
Ways & Means Committee

FROM: Jan Histed *JH*
Finance Officer

RE: Executive Directive #2007-11

DATE: September 28, 2016

REQUEST:

Please place this memo on the October 4, 2016, agenda for your committee's information.

BACKGROUND:

On September 9, 2016 an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2015 and/or 2016 appear to have no changes, except what is noted below:

RECOMMENDATION:

To receive.

c: Tom Hickner
Kim Priessnitz
Tiffany Jerry

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