

WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, FEBRUARY 2, 2016

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- I- 5 III MINUTES (1/5/16)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
 - A. Presentation by Human Services Collaborative Council on their role in our community with a focus on efforts to address homelessness, etc. **(After presentation, receive)**
 - I-28 B. Bay Community Tennis Association - Proposed Tennis Courts on Park Avenue (Joe Ricard and Dr. Gerald Schloff will be in attendance to speak to this project)
 - 29-30 C. Bay County Sheriff - Acceptance of Bay Area Community Foundation Funding **(Seeking approval to accept funding for Level II Body Armor; funds to be put in 10131500 67502; approval of required budget adjustments - proposed resolution attached)**
 - 31-32 D. Bay County Prosecutor - Renewal of BAYANET Grant Agreement **(Seeking approval of renewal Agreement; authorization for Board Chair to sign - proposed resolution attached)**
 - 33-35 E. Bay County Road Commission - Road Commissioners' Health Insurance **(Seeking rescission of resolution no. 2010-262 based on ACA - proposed resolution attached)**
 - F. Buildings and Grounds
 - 36-37 1. Architectural Services for Roofing System **(Seeking authorization to engage Spicer Engineering for assistance in reviewing RFP and specifications - proposed resolution attached)**
 - 38-39 2. Farmers Market Canopy Repair **(Seeking \$3,000 from Fund Balance for Market canopy repairs - proposed resolution attached)**
 - G. Division on Aging
 - 40-41 1. Senior Dining Center Agreements **(Seeking approval of the Dining Center Agreements to include \$25/mo. increase to Williams Township; authorization for Board Chair to sign; approval of related budget adjustments - proposed resolution attached)**

- 42-43 2. Region VII Area Agency Waiver Contract **(Seeking approval of contract with Region VII; authorization for Board Chair to sign; approval of related budget adjustments - proposed resolution attached)**
- H. Mosquito Control
- 44-46 1. Control Material Bids **(Seeking approval of award of bids as recommended; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**
- 47-49 2. Light Trap Contracts **(Seeking approval of 11 Contracts; authorization for Board Chair to sign - proposed resolution attached)**
- 50-51 3. Scrap Tire Disposal **(Seeking approval of Scrap Tire Project/Agreement with Environmental Rubber Recycling, Inc.; authorization for Board Chair to sign; approval of related budget adjustments - proposed resolution attached)**
- I. Personnel Director
- 52-54 1. Letter of Understanding with Registered Nurses Organization **(Seeking approval of LOU; authorization for Board Chair to sign - proposed resolution attached)**
- 55-56 2. 85/15 Split for Employee Health Care for 2016 **(Seeking approval of resolution opting out of requirements of P.A. 152 and reaffirming Res. No. 2015-276 - proposed resolution attached)**
- 57-58 3. Reclassification - Recreation Coordinator **(Seeking approval of reclassification for the Recreation Coordinator at Community Center, effective 1/1/16 - proposed resolution attached)**
- J. Director of Recreation and Facilities
- 59-60 1. Golf Course Fee Schedule **(Seeking reinstatement of fees previously excluded in prior restructuring - proposed resolution attached)**
- 61-62 2. Bubble Soccer Ball **(Seeking authorization to apply for and receive grant funding for the purchase of bubble soccer balls; authorization for Board Chair to sign required documents - proposed resolution attached)**
- 63-64 K. Health Director - Amendment # 1 to Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) **(Seeking approval of Amendment # 1; authorization for Board Chair to sign; approval of related budget adjustments - proposed resolution attached)**
- 65 L. Payables **(Proposed resolution attached)**
- M. Finance Officer
- 66 1. Analysis of General Fund Equity 2016 **(Receive)**
- 67 2. Update of Executive Directive #2007-11 **(Receive)**
- 68-75 3. Budget Adjustments **(Proposed resolution attached)**

4. RFP for Waste Removal Services (**Seeking authorization to process RFP in accordance with Purchasing Policy; authorization for Board Chair to sign RFP documents; approval of related budget adjustments - proposed resolution attached**)

- VI REFERRALS
- VII UNFINISHED BUSINESS
- VIII NEW BUSINESS
- IX CLOSED SESSION (when requested)
- X MISCELLANEOUS
- XI ANNOUNCEMENTS
- XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

**WAYS AND MEANS COMMITTEE
MINUTES**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, JANUARY 5, 2016, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR COONAN AT 4:04 P.M.

ROLL CALL:

MOTION NO.

COMMISSIONERS PRESENT:	1	2	3	4	5	6	7	8	9	10	11	12
KIM J. COONAN, CHRMN P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, V. CHRMN P	Y	S/Y	M/Y	M/Y	Y	M/Y	Y	M/Y	S/Y	Y	M/Y	M/Y
MICHAEL J. DURANCZYK P	M/Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
VAUGHN J. BEGICK P	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y
THOMAS M. HEREK P	Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y	Y
MICHAEL E. LUTZ P	Y	Y	S/Y	S/Y	S/Y	Y	Y	S/Y	Y	S/Y	Y	S/Y
ERNIE KRYGIER, EX OFFICIO P	S/Y	M/Y	Y	Y	M/Y	Y	M/Y	Y	M/Y	M/Y	S/Y	Y

MOTION NO.

COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
KIM J. COONAN, CHRMN	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, V. CHRMN	Y	Y	M/Y	Y	Y	Y	M/Y	Y	M/Y	Y	Y	Y
MICHAEL J. DURANCZYK	Y	Y	Y	Y	S/Y	M/Y	Y	S/Y	Y	Y	M/Y	M/Y
VAUGHN J. BEGICK	Y	Y	Y	Y	Y	S/Y	S/Y	Y	Y	Y	S/Y	Y
THOMAS M. HEREK	Y	Y	S/Y	Y	Y	Y	Y	Y	S/Y	M/Y	Y	Y
MICHAEL E. LUTZ	S/Y	S/Y	Y	S/Y	Y	Y	Y	Y	Y	Y	Y	Y
ERNIE KRYGIER, EX OFFICIO	M/Y	M/Y	Y	M/Y	M/Y	Y	Y	M/Y	Y	S/Y	Y	S/Y

MOTION NO.

COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
KIM J. COONAN, CHRMN												
DONALD J. TILLEY, V. CHRMN												
MICHAEL J. DURANCZYK												
VAUGHN J. BEGICK												
THOMAS M. HEREK												
MICHAEL E. LUTZ												
ERNIE KRYGIER, EX OFFICIO												

OTHERS PRESENT: T.HICKNER, C.GIGNAC, D.RUSSELL, A.DAVIS-JOHNSON, C.HEBERT, T.JERRY, J.MILLER, T.CUNNINGHAM, B.KRAUSE, T.SPENCER, R.MANZ, J.MORSE, B.GOIK, T.MCCLOREY (MIRMA), F.MOORE, J.REYNOLDS, R.PABALIS, E.NOYOLA, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

-/-

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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also video taped by Bay 3 TV and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1** **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE DECEMBER 1, 2015 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called. Terry Spencer, a Sergeant with the Pinconning Police Department, distributed flyers regarding an upcoming Pinconning Heroin Summit which will be presented by the Pinconning Police Department, the Pinconning Library and the Bay County Prevention Network. This event takes place on Tuesday, January 16, 2016 from 6 p.m. to 7:30 p.m. at the Pinconning High School. Commissioner Begick noted that at the upcoming February MAC Conference there will also be a session on the heroin topic.

The first item on the agenda was presentation of a check by Tim McClorey, Bay County's Regional Risk Manager from Michigan Municipal Risk Management Authority. Mr. McClorey presented Bay County with a check for \$253,599 from MMRMA. This is a net asset distribution which is based on a formula which includes Bay County's longevity as a member of MMRMA, loss history, current investment earnings, etc. To date, Bay County has received \$1,138,700+ from MMRMA and, additionally, \$43,000+ in RAP grant funding. This year's award is the second highest received by Bay County. Bay County and Michigan Municipal Risk Management Authority have enjoyed a great working relationship over the years.

- 2** **MOVED, SUPPORTED AND CARRIED TO RECEIVE, WITH THANKS, THE NET ASSET DISTRIBUTION CHECK FROM MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY IN THE AMOUNT OF \$253,599.00 (ADMINISTRATIVE SERVICES)**

Sheriff Department items were next on the agenda, the first being the Securus Technologies Third Amendment to Inmate Facility Services Agreement. It was

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MOTION NO.

- 3 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE SECURUS TECHNOLOGIES THIRD AMENDMENT TO INMATE FACILITY SERVICES AGREEMENT (SHERIFF DEPT.)**
- 4 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE CORRECTIONAL HEALTHCARE COMPANIES CONTRACT (SHERIFF DEPT.).**
- 5 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RAP GRANT APPLICATION THROUGH MMRMA FOR X-RAY SCREENING SYSTEM AND SUPPLEMENTAL EQUIPMENT (SHERIFF DEPT.).**
- 6 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE ROAD PATROL "POOLED" CONTRACTS FTY 2016-2017 (SHERIFF DEPT.).**
- 7 **MOVED, SUPPORTED AND CARRIED TO REFER THE PROPOSED RESOLUTION RE GOLF COURSE FEES SCHEDULE TO THE JANUARY BOARD MEETING (RECREATION AND FACILITIES).**
- 8 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE FEE SCHEDULE ADDITION OF INDOOR BASEBALL/GOLF PROGRAM FEES (RECREATION AND FACILITIES).**
- 9 **MOVED, SUPPORTED AND CARRIED TO REFER THE SENIOR CENTER DINING AGREEMENTS BACK TO ADMINISTRATION FOR FURTHER CONSIDERATION (DIVISION ON AGING).**
- 10 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE A&D HOME HEALTH CARE, Inc. WAIVER CONTRACT (DIVISION ON AGING).**
- 11 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE 2016 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT FOR LOCAL EMERGENCY PLANNING COMMITTEE (EMERGENCY MANAGEMENT).**

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PAGE 4**

MOTION NO.

- 12 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE MEMORANDUM OF UNDERSTANDING WITH MOBILE KIDS DENTAL FOR DENTAL EXAMS (JUVENILE HOME).**
- 13 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE SERVICE CONTRACT WITH MOBILE XUSA FOR X-RAY SERVICES (JUVENILE HOME).**
- 14 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE SERVICE CONTRACT WITH BIZSTREAM FOR ELECTRONIC FILING SYSTEM SERVICES (JUVENILE HOME).**
- 15 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO INITIATE THE BID PROCESS FOR THE COUNTY'S CAPITAL IMPROVEMENT PROJECTS, I.E. ROOF PROJECT, COUNTYWIDE TELECOMMUNICATIONS SYSTEM AND LAW ENFORCEMENT CENTER ASPHALT (BUILDINGS AND GROUNDS).**
- 16 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PAYABLES RESOLUTION (GENERAL, BAYANET, CENTER RIDGE ARMS).**
- 17 **MOVED, SUPPORTED AND CARRIED TO RECEIVE ANALYSIS OF GENERAL FUND EQUITY 2015 (FINANCE DEPT.).**
- 18 **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE 2007-11 UPDATE (FINANCE DEPT.).**
- 19 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE CONTRACT EXTENSION FOR OFFICE SUPPLY AGREEMENT WITH OFFICE DEPOT (FINANCE DEPT.-PURCHASING).**
- 20 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE AMENDMENT TO RICOH COPIER CONTRACT (FINANCE DEPT.- PURCHASING).**
- 21 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE MVAA COUNTY INCENTIVE GRANT APPLICATION ON BEHALF OF THE BAY COUNTY VETERANS FOUNDATION.**

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MOTION NO.

- 22 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE PURCHASE OF EQUIPMENT FOR CARDIO DRUMMING CLASS (RECREATION AND FACILITIES).**
- 23 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION N RE 2016 EQUITABLE SHARING AGREEMENT (SHERIFF DEPT.).**

Brief discussion centered on a possible Panhandler Ordinance for Bay County. Sheriff Miller was asked for his input on this issue and he indicated that local units of government should handle this issue. The County can't regulate or enforce this kind of ordinance. Corporation Counsel concurred.

There being no further business, it was

- 23 **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:35 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**

Bay Community Tennis Association

Jerry Schloff
Vice President
(989) 895-8240
(989) 714-3462

Joe Ricard
President
(989) 274-5782

Mary Dryzga
Treasurer
(989) 894-0925
(989) 327-7624

Thomas L. Hickner
Bay County Executive
515 Center Avenue
Bay City, MI 48708

Tom
Dear Mr. Hickner:

This letter is in response to your 10-15-2015 letter of support for the Bay Community Tennis Association's efforts to construct eight (8) tournament quality tennis courts for the Bay Community. The Bay City School District is providing the property as well as the demolition of the vacant Thomas Jefferson School located on Park Avenue in Bay City.

At the present time, the BCTA is seeking funding from various public and private sources. With that in mind, a contribution towards construction of the facility from Bay County will be greatly appreciated.

Enclosed is a detailed description of the project as well as a listing of various entities the BCTA is contacting for financial and in-kind support.

Thank you for your time and consideration to this community enhancement project.

Sincerely,



Rick Dryzga
Grant Coordinator
dunlopbayco@hotmail.com
989 894-0925

cc: Ernest Krygier, Chairman, Board of Commissioners ✓
Donald Tilley, Commissioner
Kim Coonan, Commissioner

BAY COMMUNITY TENNIS ASSOCIATION

PROJECT SUMMARY

The past several years have seen a steady decline in outdoor athletic facilities within Bay City. Tennis has been particularly hard hit. Tennis courts at Kolb Elementary, MacGregor Elementary and Handy Middle School have been turned into parking areas. The two courts at Central High School were plowed under last year to make way for track and field competition. Courts at Veterans Memorial Park will soon be removed due to their poor condition.

In response a group of community leaders is determined to provide a quality tennis facility that can serve as a destination for tennis players of all ages. The newly formed Bay Community Tennis Association (BCTA) would reignite tennis excitement and improve health and fitness in the Bay area. A coalition of community organizations has been assembled to make this happen. It includes Bay City Central High School Athletic Fund, BCTA, a local affiliate of the United States Tennis Association (USTA), Bay City Public Schools (BCPS), the Bay Area Family Y and other partners. Together, these leaders have created a clear, achievable vision for a facility with eight tennis courts, parking, restrooms and park areas. On the site of a vacant school, BCPS is donating the property and razing the school at an in kind value of \$150,000. Site planning and construction specs have been provided by Civil Engineering Consultants, Inc. (attached). The plans include two courts specially built to accommodate those with physical limitations, including those who use wheelchairs, and children below the age of 10. When complete, projected to be in the fall of 2016, the BCTA facility will be open to the public, free for anyone who plays, and widely used by a range of people, from youngsters just learning the game to local high school teams to adult enthusiasts.

PURPOSE OF GRANT

Grant funds are sought for construction of the tennis courts estimated at \$400,000 (attached). With support from the USTA, the BCTA will handle administration of programs on the site, including lessons, outreach, tournaments, school competitions, etc.

Bay Community Tennis Association is a 501(c)(3) organization in accordance with the Internal Revenue Code.

EVALUATION

The BCTA will track and report on facility usage, and will provide programs for maximum use of the facility to improve the fitness level of the general community.

PROJECT JUSTIFICATION

BCTA is working with the USTA in hopes of receiving a grant in the amount of \$20,000. BCTA is also applying for grants from Dow Corning Foundation, SC Johnson, Bay Medical Foundation, Bay Area Community Foundation and National Park Service, among others. In addition, local businesses will be contacted for their financial support.

DONOR NAMING RIGHTS

Facility Naming Right – for a period of 10 years - \$100,000

Tennis Court Naming Right – for a period of 10 years – 8 courts @ \$50,000 each

Civil Engineering Consultants

4600 Garfield Road, Suite 700

P. O. Box 130, Auburn, MI 48611

Phone: 989-662-2040 • Fax: 989-662-4717 • e-mail: cec@tm.net

John R. Billette, P.E., President

December 15, 2014

Attn: Mrs. Pauline Helmling

Re: Professional Design Services
Proposed Tennis Court Facility
Site Engineering and Construction Phase Services

Dear Mrs. Hembling:

Civil Engineering Consultants, Inc. (CEC) is pleased to present our proposal for completing professional services for the design of the proposed tennis facility at the existing Thomas Jefferson Elementary School Site on Park Street in Bay City.

This proposal is based on the typical scope of services we have provided on past similar projects. The facility that will be designed consists of 8 tennis courts, and has a proposed project estimate of \$400,000. The proposed facility layout and cost estimate is attached.

Scope:

Site Design Phase Engineering and Bidding:

- A limited topographical survey and isolated site plan of the subject area.
- Show locations of existing buildings, sidewalks, existing lighting, storm water drainage facilities, and any known water and sewer utilities on the plan as indicated by the field surveying, and as provided by the utility agencies and Owner.
- A drawing plan depicting the proposed improvements; the tennis courts, fencing, bathroom and storage building, parking areas, underdrains, driveways, and storm drainage management.
- Design and details for the proposed tennis posts, fencing, parking lot expansion, including typical cross-sections, grade elevations, storage and bathroom building plan, and storm sewer.
- Preparation of site details and specifications on the plans to assist with construction and bidding, including soil erosion control measures.
- Plans Sealed by a Licensed Professional Engineer.
- Assistance with Solicitation of Construction Bids; Up to 10 sets of Bid Documents or PDF's for bidding purposes, answering contractor questions, and issuing addenda, if necessary.

Site Engineering - Water Systems - Sanitary Sewers - Storm Drainage - Municipal Planning

- Provide horizontal control coordinates on the design plans for the contractor's construction layout.
- Demolition of the existing building is not included in the Design scope, nor the cost estimate of construction.
- New lighting for the courts is not included in the Design scope, nor the cost estimate of construction.
- Permit fees, boundary survey, and additional reproductions are not included.

Construction Phase Admin, Staking, Field Work, Testing:

- Attendance and input at the Pre-Construction conference.
- Review of applicable shop drawing material submittals for site utilities. (Fencing, Storm Sewer, Paving, Building Materials)
- Periodic (5) site visits to confirm general conformance with the plans and specifications.
- Materials testing through sub-consultant.
- Attendance and input at construction progress meetings (2).
- Review and recommend Pay Certificates and Change Orders.
- Answering of typical contractors questions during construction.

Storage/Bathroom Building Design, Bidding, and Construction Phase:

- Provide the same scope as the Design and Construction Services identified for the Site work.
- Design for conformance with ADA guidelines.
- Drawing plans submittal for Building permit.

Fee Investment:

We have already developed a Preliminary Layout and Site Plan indicating the project extent.

It is typical for Professional Designers of a project of this magnitude to charge 7-10% of construction costs for these services. Our firm size makes us extremely efficient and flexible, which allows us to complete projects very quickly, and offer a tremendous value when changes or additions are added to the original scope of services.

Our fees for this project are estimated as follows:

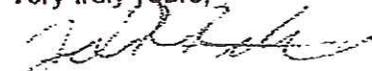
1. Preliminary Layout and Site Plan	\$2,000
2. Site Design Phase Engineering and Bidding	\$8,500
3. Construction Phase Admin, Staking, Field Work, Testing	\$5,500
4. Storage/Bathroom Building Design, Bidding, and Construction Phase	\$2,500

Project Schedule:

We can commence on the site plan and design immediately, to ensure construction when funds become available or the weather allows in the spring. We are proud of our ability to meet schedules, and to design and resolve construction issues in a cost-effective and timely manner.

Thank you for allowing us the opportunity to continue to be of service. If you have any questions, or require any additional information, please do not hesitate to contact our office.

Very truly yours,



John R. Billette, P.E.
President

14-0036

Typical Construction Document Contents

Site Plan – should show the entire tennis complex with dimensions of courts, locations of access walkways, gate locations, seating areas and relationship of courts to the site.

Grading and Drainage Plan – should show detailed grading of the tennis courts with spot elevations at key locations on the courts that demonstrate the slope of the courts and how areas adjacent to the courts are sloped away from the courts. The plan should also show drainage facilities in enough detail so that one can be assured that storm water and ground water will be properly collected and managed so as to not cause future damage to the tennis courts. Grades on player access walkways should demonstrate ADA accessibility to the tennis courts.

Fencing Details – should identify gate sizes and widths (ADA accessibility), fence height, fabric size and gage, etc. A note should state that the fabric should be installed on the inside face of the fence frame (facing the courts).

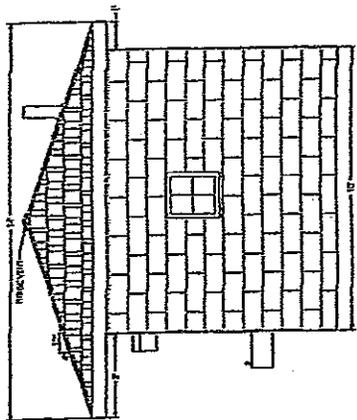
Court Striping Dimensions – showing detailed layout of lines and relationship to the net and fixed obstructions.

Net Post Foundations and Center Strap Anchor Details – demonstrating that the foundations will withstand the forces imposed by the tennis court equipment and showing the relationship of the foundations to the surface pavement.

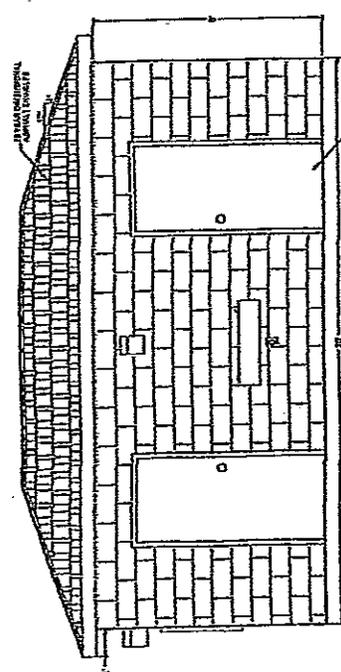
Pavement Details – showing the base course and pavement thicknesses. For post tension slabs, enough detail should be provided to identify the spacing of tendons, thickness of slab, relationship of tendons to slab, edging details, relationship of fence posts and foundations to tendons and edge reinforcement, jointing, etc.

Lighting Plans – showing light pole locations, relationship of poles and foundations to court fencing, foundation details, fixture heights, photometric modeling results, circuiting, panels, etc.

Building Plans – building plans should have enough detail to secure required building permit and approvals. Plan should clearly show ADA accessibility and details for general construction, plumbing, mechanical and electrical trades.



SIDE ELEVATION



FRONT ELEVATION

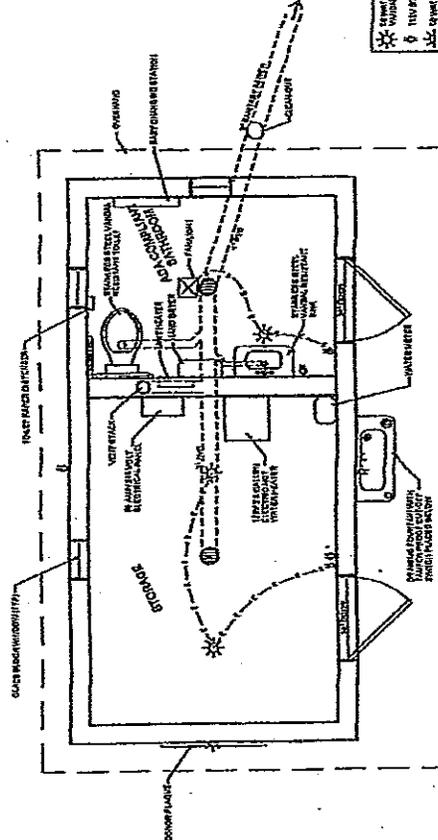
NOTES:

- 1. ALL LIGHT WEATHER WALLS TO BE FINISHED IN THE PATTERNS AREA FOR GLEET, TRIPPO AND FALL, THE MONTHS, PROTECTIVE FINISHES ARE RECOMMENDED TO BE APPLIED TO THE STRIPS.
- 2. ALL CONSTRUCTION TO CONFORM TO THE REQUIREMENTS OF THE BUILDING CODES.
- 3. FINISHES AND ELECTRICAL CONNECTIONS ARE TO BE ACCORDING TO THE NATIONAL ELECTRICAL CODE.

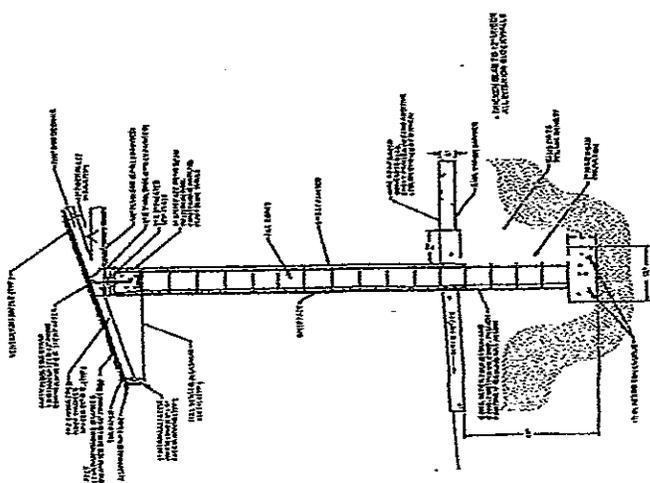
LEGEND:

- 1. ELECTRICAL SYMBOLS
- 2. THIS SYMBOL INDICATES THE LOCATION OF THE ELECTRICAL SYMBOLS
- 3. ELECTRICAL SYMBOLS TO BE USED
- 4. ELECTRICAL SYMBOLS TO BE USED

SCALE: 1/4"=1'-0"



BATHROOM PLAN
SCALE: 1/4"=1'-0"



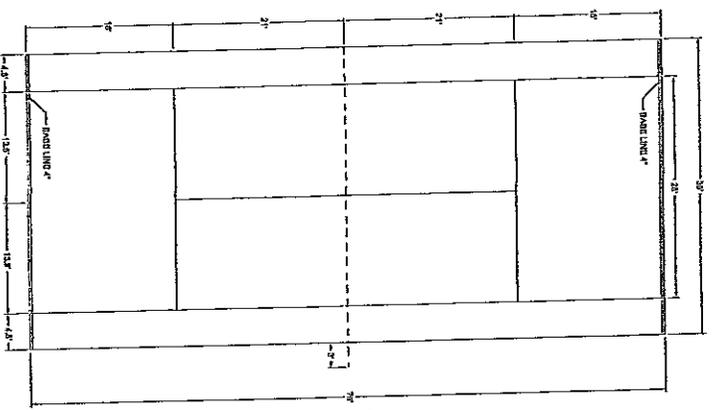
TYPICAL CROSS SECTION
SCALE: AS SHOWN

PROJECT NO. 2018-01 DATE: 07/2018 SHEET NO. 4 OF 6	PROJECT TITLE BAY CITY PUBLIC SCHOOLS 810 N. WALNUT STREET BAY CITY, MI 48706	CLIENT BAY CITY PUBLIC SCHOOLS	PROJECT NO. 2018-01 DATE: 07/2018	PROJECT NO. 2018-01 DATE: 07/2018		PROJECT NO. 2018-01 DATE: 07/2018	PROJECT NO. 2018-01 DATE: 07/2018
						PROJECT NO. 2018-01 DATE: 07/2018	PROJECT NO. 2018-01 DATE: 07/2018

TENNIS COURT STRIPING DETAIL

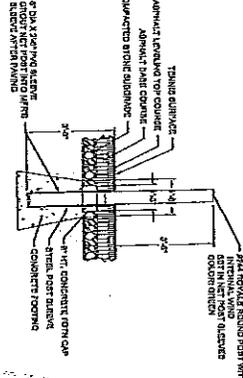
PLAN VIEW, 1" = 8' EXCLUDING
NOT TO SCALE

NET TO BE INSTALLED AS DESCRIBED IN THE TENNIS COURT STRIPING DETAIL. THE TENNIS COURT STRIPING DETAIL IS A SEPARATE SHEET AND SHOULD BE REFERRED TO FOR THE TENNIS COURT STRIPING DETAIL. THE TENNIS COURT STRIPING DETAIL IS A SEPARATE SHEET AND SHOULD BE REFERRED TO FOR THE TENNIS COURT STRIPING DETAIL.



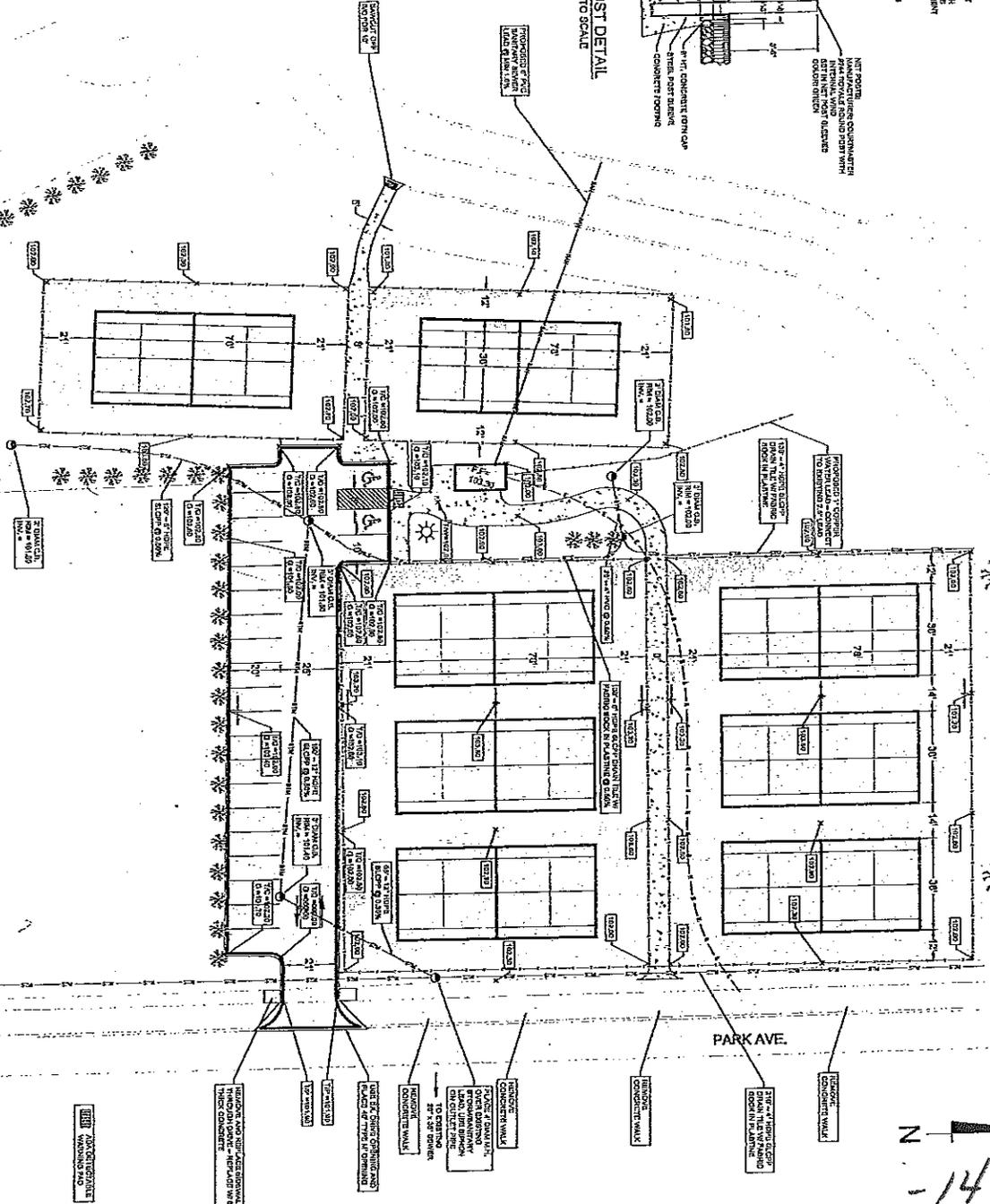
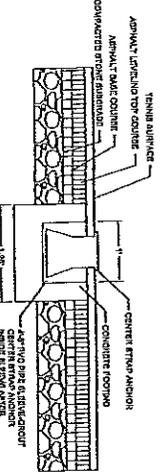
NET POST DETAIL

NOT TO SCALE



CENTER STRAP ANCHOR DETAIL

NOT TO SCALE



DATE: JULY 2015	PROJECT: BAY COMMUNITY TENNIS ASSOCIATION	SCALE: 1/8" = 1'-0"
DRAWN BY: J. G. BULLER, P.E.	PROJECT TITLE: SITE GRADING AND UTILITIES	PROJECT NUMBER: 15000000
CHECKED BY: J. G. BULLER, P.E.		SHEET: 3 OF 5
APPROVED BY: J. G. BULLER, P.E.		
CLIENT: BAY COMMUNITY TENNIS ASSOCIATION		
PROJECT LOCATION: 480 BAYVIEW BLVD, SUITE 200, BAYVIEW, MI 48064		
PROJECT NO.: 15000000		
DATE: JULY 2015		
PROJECT: BAY COMMUNITY TENNIS ASSOCIATION		
SCALE: 1/8" = 1'-0"		
DRAWN BY: J. G. BULLER, P.E.		
CHECKED BY: J. G. BULLER, P.E.		
APPROVED BY: J. G. BULLER, P.E.		
CLIENT: BAY COMMUNITY TENNIS ASSOCIATION		
PROJECT LOCATION: 480 BAYVIEW BLVD, SUITE 200, BAYVIEW, MI 48064		
PROJECT NO.: 15000000		
DATE: JULY 2015		



480 BAYVIEW BLVD
SUITE 200
BAYVIEW, MI 48064

JOHN G. BULLER, P.E.
REGISTERED PROFESSIONAL ENGINEER

CLIENT: BAY COMMUNITY TENNIS ASSOCIATION

PROJECT TITLE: SITE GRADING AND UTILITIES

PROPOSED SITE GRADING AND UTILITIES

PROJECT NUMBER: 15000000
SHEET: 3 OF 5

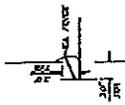
- DEANNE -
- 895-4226

SOIL EROSION & SEDIMENTATION CONTROL MEASURES

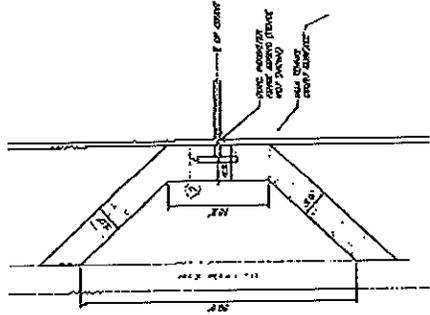
KEY	DETAIL	DESCRIPTIONS
7		Silt fence to be installed along the perimeter of the site to prevent sediment from leaving the site.
36		Silt fence to be installed along the perimeter of the site to prevent sediment from leaving the site.

On project and adjacent to the driveway and surrounding property, all areas of the site shall be protected from erosion and sedimentation. The contractor shall be responsible for maintaining sedimentation measures.

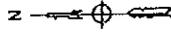
2 - CONCRETE PERMANENT STRUCTURE
3 - SLOTTED FORMWORK STRUCTURE



WEST COURTY ENTRANCE
SCALE: 1" = 10'

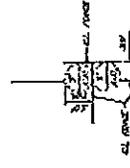


ENLARGED SITEWALK PLAN
SCALE: 1" = 8'

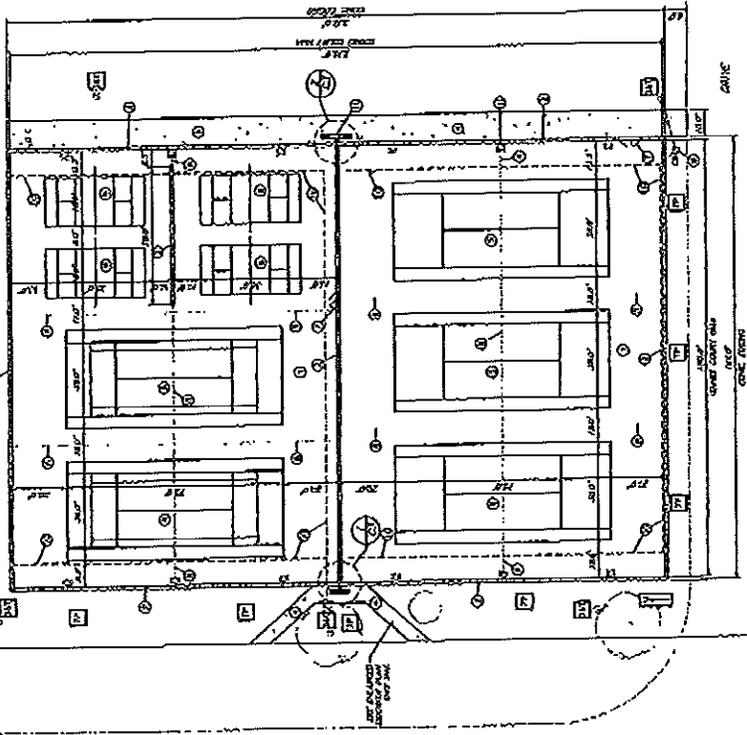


CONSTRUCTION NOTES

1. ALL FENCE SHALL BE INSTALLED TO THE OUTSIDE EDGE OF THE 10' WIDE CONCOURSE.
2. ALL CONCOURSE SHALL BE 10' WIDE.
3. CONCRETE SHALL BE 4" MIN. THICK.
4. ALL CONCOURSE SHALL BE 10' WIDE.
5. ALL CONCOURSE SHALL BE 10' WIDE.
6. ALL CONCOURSE SHALL BE 10' WIDE.
7. ALL CONCOURSE SHALL BE 10' WIDE.
8. ALL CONCOURSE SHALL BE 10' WIDE.
9. ALL CONCOURSE SHALL BE 10' WIDE.
10. ALL CONCOURSE SHALL BE 10' WIDE.



EAST COURTY ADA ENTRANCE
SCALE: 1" = 8'



SITE PLAN
SCALE: 1" = 20'

NOTE: THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES.

DATE	DESCRIPTION	BY
01/15/15	ISSUED FOR PERMIT	J. DEANNE
01/15/15	ISSUED FOR PERMIT	J. DEANNE
01/15/15	ISSUED FOR PERMIT	J. DEANNE

PROJECT: 895-4226
SHEET NO. 1 OF 1
SCALE: 1" = 20'

BAY CITY PUBLIC SCHOOLS

CONSTRUCTION COST ESTIMATE – BCTA TENNIS COURTS

<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Price</u>	<u>Amount</u>
1 Site Prep, Mobilitation, Removals, Bonds, Insurance, Clearing		L.S.		\$20,000
2 Storm Sewer, Drainage Pipes, Catch Basins, Swales		L.S.		50,000
3 Undercutting- Soil Stabilization	100		\$40	4,000
4 Class II – CIP – Sand Base 6" (Supplemet Existing)	600	Cu.Yd.	\$20	12,000
5 Aggregate – CIP – Base 6" (Supplemet Existing)	800	Cu.Yd.	\$30	24,000
6 Bituminous Asphalt Paving (385#/Sq. Yd.)	1,200	Ton	\$75	90,000
7 Fencing – 10 ft tall	2,000	Ln.Ft.	\$30	60,000
8 Utility Building and Bathroom 10x20		L.S.		30,000
9 Net Post Footings, Posts, Nets, Grading Seeding and Restoration, Striping		L.S.		20,000
10 Contingencies				50,000
11 Topo, Design Engineering, Construction Engineering				<u>40,000</u>
Total Estimated Project Cost				\$400,000

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 06 2015

BAY COMMUNITY TENNIS ASSOCIATION
112 BOEHRINGER CT
BAY CITY, MI 48708-6842

Employer Identification Number:
47-4662969
DLN:
17053223371045
Contact Person:
BRYAN C WOESTE ID# 31660
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
July 21, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

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BAY COMMUNITY TENNIS ASSOCIATION

BOARD OF DIRECTORS (Nov. 2015)

JOE RICARD	PRESIDENT	EDUCATOR
DR. GERALD SCHLOFF	VICE-PRESIDENT	RETIRED DENTIST
MARY DRYZGA	TREASURER	ACCOUNTANT
SHELLY KING	SECRETARY	RETIRED
TAMMY BRINKMAN		EX. DIR. BAY AREA FAMILY Y
JIM GILLESPIE		EDUCATOR
RICK DRYZGA		RET. PUBLIC HEALTH DIRECTOR
WENDY CZARNECKI		TENNIS PARENT
GREG HELMLING		JOURNALIST

May 11, 2015

Board of Education
School District
City of Bay City
910 N. Walnut Street
Bay City, Michigan

Re: **Tennis Facility**
Thomas Jefferson School Site

Dear Board Members;

There is a proposal to build a Tennis Facility at the vacant Thomas Jefferson School Site located on Park Avenue on Bay City's Eastside. As members of the community and residents of this area, we fully support this endeavor and would like to offer our assistance in making this proposal a reality. The proposed Tennis Facility would be a wonderful asset to the community and would revitalize this vacant property, which is located in the heart of a historical residential area.

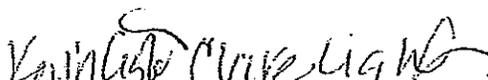
Thank you for your time and consideration of this matter.

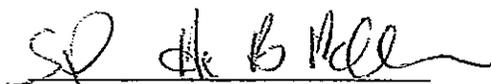
Sincerely,


Gerald and Janet Schloff
112 Boehringer Court


Michael and Debra Gruber
108 Boehringer Court


Frederick and Mary Duzga
110 Boehringer Court


Kevin and Claire Light
106 Boehringer Court


Sean and Heather Pitcher
104 Boehringer Court

May 5, 2015



Dr. Gerald Schloff

Bay City, MI 48708

Re: Park Place Tennis Court Project:

Dear Dr.Schloff,

My name is Jimmie Baber and I was born and raised in Bay City Michigan. I am a graduate of Bay City Central High School and I wanted to take a moment and tell you about the benefit of the Park Place Tennis Courts. I started playing tennis at the age of 8. I have practiced and used the courts extensively throughout my childhood and it was valuable in my development as a young man. I used the courts up until and after graduation from high school.

I am currently the Coordinator of Criminal Justice/Corrections program for Mott Community College. I will be the first to say, sports kept me on the right path and has helped shape me into the man I am today. I believe the courts serve many purposes for the community. The health of our children and people in our community are a very important. The courts serve as a benefit to our children and programs designed to keep them out of trouble. I also know people of all ages enjoy the courts and can get health benefits as well.

The loss of the courts would be a serve blow to the citizens and children of Bay City. If we continue to eliminate resources from our citizens and more importantly our children, we can only blame ourselves for the increase in juvenile crime and arrests, due to lack of resources available to them. I hope the courts will be preserved and stand for years to come.

Thank you for your time,

Jimmie D. Baber B.A, M.S, Doctoral Candidate Education

Coordinator Criminal Justice/ Corrections

Mott Community College

Charles Stewart Mott Community College

1401 East Court Street • Flint, Michigan 48503-2089 • (810) 762-0200
AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

-20-



BOYS & GIRLS CLUBS
OF THE GREAT LAKES BAY REGION

May 25, 2015

Serving all children in Bay
City, Carrollton, Essexville,
Pinconning and Saginaw

Administrative Office
300 W. Lafayette
Bay City MI 48706

RE: Park Place Tennis Court Project

On behalf of all the children in the Great Lakes Bay Region, we submit our support on behalf of The Boys & Girls Clubs of the Great Lakes Bay Region to convey our support for the Park Place Tennis Courts.

The Boys & Girls Clubs of the Great Lakes Bay Region provides AfterSchool, Educational and Summer Programs for over 2,000 registered members and this project would be an important gateway for our community. This outdoor recreational facility will be very beneficial to our area and will be valuable use of leisure time for our families, but mostly our children – our future generation.

Boys & Girls Clubs of the Great Lakes Bay Region supports your efforts to obtain funding for the proposed construction of eight (8) tennis courts at the site of the former Thomas Jefferson School in Bay City MI.

Our Mission: To enable all young people, especially those who need us most, to reach their full potential as productive, caring responsible citizens.

Our Great Futures Vision: Provide a world-class Club Experience that assures success is within reach of every young person who walks through our doors, with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle.

Sincerely,

Ginger Drzewicki
CEO – Boys & Girls Clubs of the Great Lakes Bay Region
989-892-6723

GREAT FUTURES START HERE.

Administrative Office 300 W. Lafayette Bay City MI 48706 serving children and teens ages 6-18 in Bay and Saginaw Counties
Boys & Girls Clubs of Bay County Inc. d/b/a Boys & Girls Clubs of the Great Lakes Bay Region



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

April 10, 2015

To Whom It May Concern:

The Y is the nation's leading non-profit committed to strengthening community through Youth Development, Healthy Living, and Social Responsibility. We believe strong communities are possible when we invest in our kids, our health, and our neighbors.

The Dow Bay Area Family Y has been in Bay County for 130 years addressing the needs of our community. We are in support of the community tennis project at the former Thomas Jefferson School site. The impact of a project of this magnitude aligns perfectly with our focus areas. Unfortunately, there aren't many safe tennis courts available to utilize in the area for camps, programs, and recreational purposes. For this community tennis court project to come to fruition, it will definitely aide in helping our youth, neighbors and community to come together by enhancing the quality of life in Bay County.

Again, we are very supportive of the efforts to revitalize the former Thomas Jefferson School into community tennis courts and look forward to partnering with them in the future.

Warm Y Regards,

Tammy Brinkman
President

THOMAS L. HICKNER
BAY COUNTY EXECUTIVE



DEBRA RUSSELL
Director, Administrative Services Department
russelld@baycounty.net

October 20, 2015

To Whom It May Concern:

I am writing to offer my support to the Bay Community Tennis Association in their efforts to secure grant funding for financial assistance in the construction of the Bay County Tennis Association (BCTA) Fitness Facility.

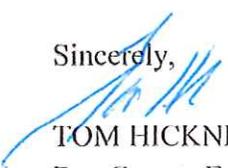
The BCTA is comprised of local community leaders who share a common goal in promoting tennis as a positive influence to youth and families within the Bay County community. Their efforts to construct the BCTA Fitness Facility - an eight-court public site that will include designated courts for payers age 10 and under and also meet the needs of wheelchair tennis players.

Our local leaders have been working cooperatively to secure a location and establish strategic partnerships to assist in financial support for the project. The targeted site will replace a patchwork of existing substandard sites in the area. The new facility will serve hundreds of area youth through scholastic organizations and tennis programming.

Your consideration of financial support of this worthwhile community project is greatly appreciated. As County Executive for Bay County, I believe it is only through collaboration of our local leaders that we can accomplish growth and promote economic development for our Bay County area.

If I can offer any additional information in support of this project, please do not hesitate to contact me.

Sincerely,


TOM HICKNER
Bay County Executive

515 Center Avenue, Suite 402, Bay City, MI 48708-5125 (989) 895-4130
FAX (989) 895-7658 TDD (hearing impaired) (989) 895-4049 www.baycounty-mi.gov



March 2015

To Whom It May Concern:

This letter is written in support of the concept and the efforts being taken to obtain funding for the proposed construction of eight (8) tennis courts at the site of the former Thomas Jefferson School located at 325 Park Avenue in Bay City, Michigan.

The City of Bay City welcomes and appreciates the efforts being taken from a grass roots neighborhood group whose desire and goal is to create a recreational facility that can be used by area youth and residents. There is a demonstrated need to provide this type of recreational activity and the new tennis courts being proposed would add to the quality of life within our community.

The grass roots efforts to fund and construct this facility provides more evidence that Bay City is a great place to live, work and play!

Sincerely


Richard M. Finn
City Manager

C: File
Neighborhood Services

BAY COMMUNITY TENNIS ASSOCIATION

SOURCES OF PROJECT FUNDING

SUMMARY AS OF DECEMBER 31, 2015	Cash Received	\$28,720
	Cash Committed	53,500
	In Kind Committed	21,500
	Total	\$103,720

<u>FOUNDATIONS/ORGANIZATIONS</u>	<u>AMOUNT</u>	<u>STATUS</u>
Kantzler Foundation	\$25,000	Committed
Smith Foundation	\$16,500	Presentation (03/2016)
Michigan Baseball Foundation	\$6,000	Request submitted (11/2015)
Andrew and Mary Anderson Foundation	\$15,000	\$7500 Received \$7500 committed for 2016
Fabiano Foundation	\$50,000	Contact Person Paul Stroba Will apply
Herbert and Grace Dow Foundation	\$50,000	Request submitted (11/2015)
Saginaw Chippewa Indian Tribe	\$10,000	Request submitted (08/2015)
United States Tennis Association	\$20,000	Committed
Dow Corning Foundation	\$8,000	Request submitted (12/2015)
Leslie Squires Foundation	\$6,000	Request submitted (12/2015)
Consumers Energy	\$20,000	Will submit (01/2016)
Bay Area Community Foundation	\$25,000	Will submit (01/2016)
City of Bay City	\$25,000	Request submitted (12/2015)
County of Bay	\$25,000	Request submitted (12/2015)
Bay City Public Schools	\$150,000	Demolition of School
Rotary International	Unknown	Bay City Rotary Club
<u>PRIVATE CONTRIBUTIONS</u>		
Gerald Jobke	\$10,000	Received
Thumb National	\$1,000	Received
Bay City Central Booster Club	\$800	Received

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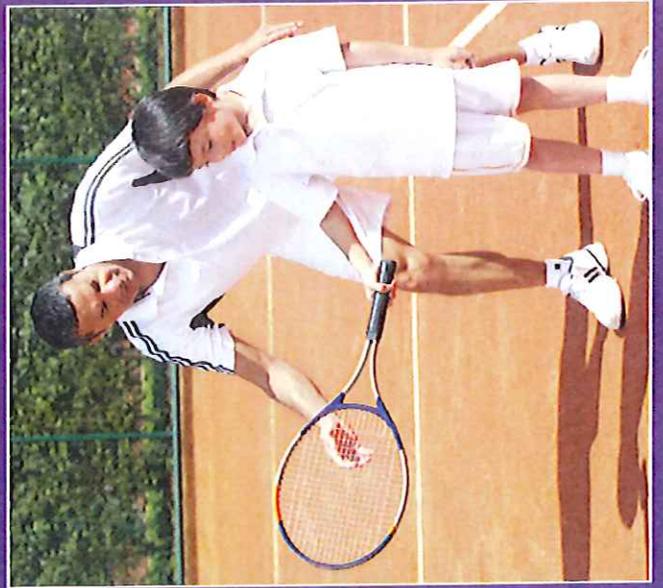
Alex Burke Memorial Tournament	\$500	Received
Summit Physical Therapy	500	Received
Dave Massian	\$1,000	Received
Boehringer Court neighbors	\$1,250	Received
Midwest Youth Tennis Initiative	\$625	Received
Memberships	\$45	Received
John West	\$500	Received
Rod Hildebrandt	\$5,000	Received
Coonan's Irish Pub	\$1,000	Committed
Civil Engineering, Inc.	\$21,500 In Kind	Contacted John Billette Committed
Pyramid Paving	In Kind	Contacted Bruce Weiss Considering In Kind
Shaw Contracting	In Kind	Contacted Brad Shaw Considering In Kind
Wirt Stone Mix	In Kind	Contacted Doug Wirt Considering In Kind
Bay Landscaping	In Kind	Contacted Jerry Somalski Considering In Kind
R&R Concrete	In Kind	Contact Person Rick Willette Considering In Kind
Northern Concrete	In Kind	Contact Person Washabaugh
Bay Farm Services	In Kind	Fencing
Midland Tennis Center	In Kind	Technical support
Thumb National	Unknown	Considering additional amounts
Independent Bank	Unknown	Considering donation
Foster Blue Water	Unknown	Contacted Don David Will donate
Weinlander, Fitzhugh	Unknown	Contacted Amy Rodriguez Considering donation
McLaren Bay Region	Unknown	Contacted Megan Samyn No decision yet
MCI	Unknown	Contact Person Blair Moulthrop
Labadie Auto Group	Unknown	Will contact Mark Labadie
Thelen Auto Group	Unknown	Will contact
Hagen Ford	Unknown	Will contact
Garber Automotive Group	Unknown	Will contact Ben Deney
Graff Chevrolet	Unknown	Will contact Lisa Rechsteiner

DONATE TO THE BAY COMMUNITY TENNIS ASSOCIATION

The BCTA is a registered 501(c)(3) organization able to accept tax-deductible donations.

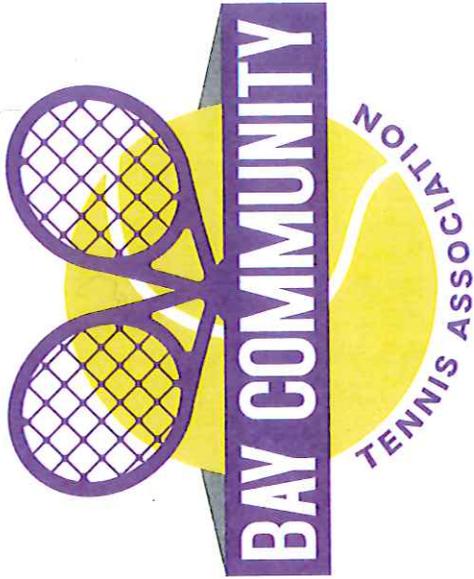
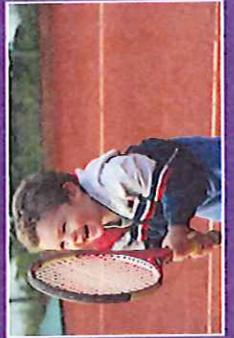
Mail your donations to Bay Community Tennis Association, P.O. Box 607, Bay City, MI 48707.

For more information re: new facility construction, in-kind donations, estates, etc., please contact the BCTA at 989-274-5782.



WHY TENNIS?

- More people are playing. Sales of youth racquets are up 64 percent since 2003.
- Vibrant tennis facilities and programs boost commerce and culture, bring communities together, and keep neighborhoods strong.
- Tennis and educational after-school programs support the core mission of school by increasing kids' attachment to schools.
- Tennis builds discipline, confidence, and independent thinking.
- Tennis is one of the few sports which can be played for a lifetime; it is multi-cultural, multi-generational, and involves people from all walks of life.
- Play tennis to improve all sorts of fitness; it is a great cross-training activity.
- If you are looking to develop social skills and HAVE FUN, play tennis!



The Bay Community Tennis Association will ignite tennis excitement and improve health and fitness in the Bay Area.



P.O. Box 607, Bay City, MI 48707
989-274-5782
baycommunitytennis@gmail.com
www.facebook.com/Baycitytenniscourts/
baycommunitytennis.wix.com/bcta

ABOUT BCTA

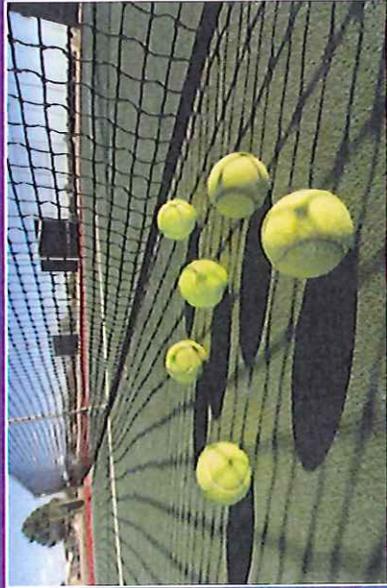
In response to the deteriorating condition of a number of tennis courts throughout Bay City, a group of community leaders formed the Bay Community Tennis Association to provide a quality tennis facility AND to increase local tennis opportunities for all ages.

The BCTA is a member of the U.S. Tennis Association, which provides resources and training to make sure tennis in Bay City remains a low cost, healthy, and safe opportunity for everyone.



OUR GOALS

- Build eight adjacent tennis courts including courts accessible for wheelchair tennis and courts with lines for 10-and-under tennis.
- Increase tennis programming at all levels.



- Provide local high school tennis teams a facility which can host small tournaments as well as dual matches.
- Incorporate a play area for younger children.



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JOIN BCTA

Join with us to help achieve BCTA goals! Annual membership will also keep you informed about tennis clinics, lessons, cardio tennis and other tennis events.

New members receive a BCTA tennis bag and two FREE group tennis clinics!

YES! I (we) want to become a member of BCTA

I am enclosing dues of:

- Single \$25
 Family \$45

I am interested in: (check all that apply)

- League Play
 Tennis Lessons/Clinics
 Cardio Tennis

BCTA MEMBERSHIP INFORMATION

PLEASE PRINT

Name: _____

Please list BCTA family members and ages:

1. _____
 2. _____
 3. _____

Mailing Address: _____

Email Address: _____

Home Phone: _____

Cell Phone: _____

Level of Interest:

- New Player
 Re-starting Player
 Youth Player
 Experienced Player

Bay Community Tennis Association
P.O. Box 607, Bay City, MI 48707
989-274-5782

John E. Miller
Sheriff Of Bay County

Troy Cunningham
Undersheriff

Troy A. Stewart
Jail Administrator



DATE: January 5, 2015
TO: Kim Coonan
Chairman of Ways and Means Committee
FROM: Sheriff John E. Miller *JEM*
REF: Bay Area Community Foundation Funds

Background: In November 2015 the Bay Area Community Foundation sent to the Sheriff's Office funds totaling \$6,751.00. Noted in the description is to purchase Level II Body Armor specific for tactical level and active shooter use gear.

Finance: Requesting funds be deposited into 10131500 – 67502 to draw from and recognize the specific earmarked purchased items.

Recommendations: I am requesting the committee's approval and authorizations and make necessary budget adjustments for item purchases.

Thank you for your consideration.

C: Deanne Berger, BOC
Undersheriff Troy Cunningham
Crystal Hebert, Finance Officer
Kim Priessnitz, Assistant Finance Officer
File

Lm/ways.Srdpatrol 2016

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, In November 2015 the Bay Area Community Foundation sent to the Bay County Sheriff's Department funding in the amount of \$6,751 for the purchase of Level II Body Armor specific for tactical level and active shooter use gear; and

WHEREAS, The Sheriff is requesting that these funds be deposited into his budget, line item 10131500 67502 to draw from and recognize the specific earmarked purchased items; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners, on behalf of the Bay County Sheriff, accepts, with gratitude, the Bay Area Community Foundation funding in the amount of \$6,751 for the purchase of Level II Body Armor specific for tactical level and active shooter use gear, funds to be deposited in the Sheriff Department's 10135100 67502 line item for purchase of appropriate designated equipment; Be It Further

RESOLVED That budget adjustments required are approved.

KIM COONAN, CHAIR AND COMMITTEE

Sheriff Dept - Acceptance of Bay Area Community Foundation Funding

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Michael E. Lutz, Ernie Krygier, Thomas M. Herek, Vaughn J. Begick, and Donald J. Tilley.

VOTE TOTALS: ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____ VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY PROSECUTING ATTORNEY

KURT C. ASBURY

Victim's Rights Advocates

Cindy A. Howell
Wendy D. Hoffard
Kristin M. Monaghan

Assistant Prosecuting Attorneys

Nancy E. Borushko
Chief Assistant

Barbara J. Hayward
Margaret A. Learning
Sylvia L. Linton
Jordan Case
Jeffrey D. Stroud
Bernard J. Coppolino
Michael A. Huber

MEMORANDUM

TO: Kim J. Coonan
Chairman, Ways & Means

FROM: Kurt C. Asbury 
Bay County Prosecuting Attorney

DATE: January 14, 2016

RE: Request to Renew the BAYANET Grant Agreement

REQUEST: To be placed on the Agenda for the next Ways & Means Committee Agenda.

BACKGROUND: The Bay Area Narcotics Enforcement Team (BAYANET) has again received a Governor's Discretionary Grant, and its grant application requested funds to pay for a portion of the salary of an Assistant Prosecuting Attorney. The Bay County Prosecutor's Office will be the recipient of these funds in the amount of \$5,907.00 as a Subcontractor. We have participated in this program in the past and would like permission to continue to accept the funds through BAYANET in order to supplement the funding of one of the Attorney positions in the Prosecutor's Office. The Subcontract covers the period of October 1, 2015, to September 30, 2016

RECOMMENDATION: Requesting that this matter be referred to the full Board for approval, including authorization of the Chairman of the Board to sign any required documents after Corporation Counsel Review.

cc: Crystal Hebert
Amber Davis-Johnson
Kim Priessnitz
Richelle Jimenez

BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MICHIGAN 48708

TELEPHONE: (989) 895-4185 FAX: (989) 895-4167
TDD [HEARING IMPAIRED]: (989) 895-2059

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BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, The Bay Area Narcotics Enforcement Team (BAYANET) has again received a Governor's Discretionary Grant and its grant application requested funds to pay for a portion of the salary of an Assistant Prosecuting Attorney; and

WHEREAS, The Bay County Prosecutor's Office will receive \$5,907.00 as a Subcontractor; and

WHEREAS, The Bay County Prosecutor's Office has participated in this program in the past and wishes to continue to accept the funds through BAYANET in order to supplement the funding of one attorney position in the Prosecutor's Office; and

WHEREAS, The subcontract covers the period October 1, 2015 to September 30, 2016; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Subgrant Agreement between Michigan State Police - BAYANET and Bay County (Prosecutor's Office) covering the period 10/1/2015-9/30/2016,; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is understood that if grant funding for BAYANET position(s) under the BAYANET grant is terminated, Bay County shall not be responsible to fund the position(s) or pick up any costs associated with the position(s).

KIM COONAN, CHAIR AND COMMITTEE

Prosecutor - BAYANET - 2015-2016

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 3 columns: COMMISSIONER E, COMMISSIONER E, COMMISSIONER E. Rows include names like MICHAEL J. DURANCZYK, KIM J. COONAN, ERNIE KRYGIER, THOMAS M. HEREK, VAUGHN J. BEGICK, DONALD J. TILLEY, MICHAEL E. LUTZ.

VOTE TOTALS: ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____ VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____

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COMMISSIONERS
RICHARD S. GROMASKI
Chairman

EDWARD L. RIVET
Vice-Chairman

MICHAEL G. RIVARD
Commissioner

Board of County Road Commissioners County of Bay

2600 EAST BEAVER ROAD, KAWKAWLIN, MICHIGAN 48631
TELEPHONE (989) 686-4610 FAX (989) 686-4620 TTY (800) 649-3777
WEB SITE www.baycoroad.org
JAMES C. LILLO, P.E., ENGINEER-MANAGER



SAFETY and SERVICE

January 25, 2016

Bay County
Chairman of Ways and Means
Attn: Kim Coonan
515 Center Avenue
Bay City, MI 48708

RE: Commissioners' Health Insurance

Dear Mr. Coonan,

Please accept this correspondence as a request to allow our Bay County Road Commissioners to have their health insurance benefits reinstated per resolution No. 2015-274. This benefit was rescinded per resolution 2010-247 which impacted our Road Commissioners at that time.

Thank you for your consideration in this manner.

Sincerely,

A handwritten signature in black ink, appearing to read "James C. Lillo".

James C. Lillo, P.E.
Engineer-Manager

BAY COUNTY BOARD OF COMMISSIONERS

12/14/10

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/7/10)

WHEREAS, As the result of a decrease in property tax revenue, the uncertainty of revenue sharing money from the State of Michigan and unfunded mandates for services being required of the County by the State, it is becoming increasingly difficult to balance Bay County's budget; and

WHEREAS, The future projection of revenue income and economic improvement in Bay County and the State of Michigan is not favorable; and

WHEREAS, The Bay County Board of Commissioners leads by example; and

WHEREAS, The Bay County Board of Road Commissioners does not perform full time duties; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that any Road Commissioner taking office after December 31, 2010 will not receive any health care benefits or receive a stipend in lieu of health care benefits.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

County Road Commissioner Health Care Benefits

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Maillette

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Colleen M. Maillette	✓			Brian K. Elder	✓		
Patrick H. Beson	✓			Ernie Krygier	✓			Eugene F. Gwizdala	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley		✓	

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: ✓ YEAS 8 NAYS 1 EXCUSED 0

DISPOSITION: ADOPTED DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

~~29~~

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)
WHEREAS, The provisions of the Affordable Care Act (ACA) provide that full-time employees in a large organization must be offered health care benefits which is in direct conflict with a resolution adopted by the Bay County Board of Commissioners November 23, 2010 (Res. No. 2010-262); and
WHEREAS, Although Res. No. 2010-262 provides that Road Commissioners taking office after 1/1/2011 will not be offered health care, the provisions of the ACA supersede such a resolution; and
WHEREAS, Since Road Commissioners are on-call 24/7 and attend to the needs of their constituency on an as-needed basis and not on an hourly rate basis, the method of calculation most applicable for hours worked (using IRS guidelines and applicable Department of Labor regulations on this subject) is:

[u]sing a weeks-worked equivalency of 40 hours of service per week for each for which the employee would be required to be credited with at least one hour of service under these service crediting rules.....

See 29 CFR 2530.200b-2(a).

WHEREAS, Under these guidelines, Road Commissioners are considered full-time employees and, as a result, the County will offer health care benefits to Road Commissioners as a normal course of business during the enrollment period for 2016 as required by the ACA; and
WHEREAS, Only Commissioners entitled to health care in retirement are those (1) on the rolls before 1/1/12 and (2) who are otherwise eligible for health care in retirement, consistent with the provisions for all other Bay County employees; Therefore, Be It
RESOLVED That the Bay County Board of Commissioners hereby rescinds Resolution No. 2010-262 based on applicable ACA and IRS provisions and the direct conflict between Resolution No. 2010-262 and existing law.

KIM COONAN, CHAIR
AND BOARD

Road Commissioners - Rescission of Res. No. 2010-262 Due to Conflict with ACA
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 3 columns: COMMISSIONER E, COMMISSIONER E, COMMISSIONER E. Rows include names: MICHAEL J. DURANCZYK, ERNIE KRYGIER, VAUGHN J. BEGICK, KIM J. COONAN, THOMAS M. HEREK, DONALD J. TILLEY, MICHAEL E. LUTZ.

VOTE TOTALS:
ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___
AMENDED ___ CORRECTED ___ REFERRED ___



**BAY COUNTY
BUILDINGS & GROUNDS DIVISION**

Thomas Hickner
County Executive

Richard C. Pabalis
Project Manager, Buildings & Grounds
pabalistr@baycounty.net

TO: KIM COONAN
WAYS & MEANS CHAIR

FROM: RICHARD PABALIS 
PROJECT MANAGER

DATE: JANUARY 19, 2016

RE: ARCHITECTURAL SERVICES – SPICER ENGINEERING

REQUEST:

Approve architectural service contract with Spicer Engineering for \$1,800 to assist Bay County in reviewing and making recommendations in the RFP for the installation of a new roofing system on the Bay County Health Department and the old section of the Court Facility. Funds are budgeted in the Buildings and Grounds budget.

BACKGROUND:

The roof over the Health Department and the Court Facility has reached its life expectancy. Staff have made numerous repairs over the last several years and the problem is expanding. This area of roofing will require tear off of the existing rubber roof and the wafer board insulation under it. A new .060 Mill TPO roof along with new insulation will be installed. There is approximately 57,000 sq. feet of roof surface.

ECONOMICS:

Funds are budgeted for this project in the Buildings and Grounds budget.

RECOMMENDATION:

Approve the architectural service contract with Spicer Engineering for assistance in reviewing the RFP and specifications. Requesting the committee's approval and authorize the Board Chair to sign any and all necessary documents with approval as to form by Corporation Counsel and to make any necessary budget adjustments.

Cc: Cristen Gignac
Jon Morse
Crystal Hebert
Amber Johnson

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, The roof over the Health Department and Court Facility has reached its life expectancy; and

WHEREAS, Over the years staff have made numerous repairs, however, the problem is expanding and this area of roofing will require tear-off of the existing rubber roof and the wafer board insulation beneath it; and

WHEREAS, A new .060 Mill TPO roof along with new insulation will be installed (approximately 57,000 sq. feet of roof surface); and

WHEREAS, Architectural services are required to assist Bay County in reviewing and making recommendations in the RFP for the installation of a new roofing system; and

WHEREAS, Funds for this project are included in the 2016 Buildings and Grounds budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves contracting with Spicer Engineering for assistance in reviewing the RFP and specifications for the new roofing system at the Health Department and Court Facility at a cost of \$1,800, monies to come from the Buildings and Grounds budget; Be it Further

RESOLVED That the Chairman of the Board is authorized to execute all documents related to the provision of architectural services on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Bldgs & Grnds - Architectural Services - Health Dept & Court Facility Roofing System

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
BUILDINGS & GROUNDS DIVISION**

Thomas L. Hickner
County Executive

JON M. MORSE
Supervisor of Buildings & Grounds
morsej@baycounty.net

TO: KIM COONAN
WAYS & MEANS CHAIR

FROM: JON MORSE *JM*
SUPERVISOR, BUILDINGS & GROUNDS

DATE: JANUARY 26, 2016

RE: FARMERS MARKET CANOPY REPAIR

REQUEST:

Approve the repair to the canopy S.E. corner at the Farmer's Market with funds to come from Fund Balance.

BACKGROUND:

The original structure is 80 + years old and is in need of specific repairs. The most recent damage is on the S.E. corner which was struck by a semi-truck. This same corner has been repaired in the past. We have placed a bollard at this corner of the structure to protect the canopy. The repairs will improve the image to the County structure.

ECONOMICS:

Funds are not budgeted for this project. Respectively request \$3,000 from Fund Balance.

RECOMMENDATION:

Approve the request to make specific repairs to the S.E. corner of the Farmers Market canopy in the amount of \$3,000 with funding from the Fund Balance. Requesting the committee's approval and authorize the Board Chair to sign any and all necessary documents with approval as to form by Corporation Counsel and to make any necessary budget adjustments.

Cc: Cristen Gignac
Crystal Hebert
Amber Johnson

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, The original structure of the Farmers Market is 80+ years old and in need of specific repairs; and

WHEREAS, The most recent damage is on the S.E. corner which was struck by a semi-truck and which had been repaired in the past. A bollard has been placed at this corner of the structure to protect the canopy; and

WHEREAS, The repairs required will improve the image of the County structure; and

WHEREAS, No funds have been budgeted for this repair and it is estimated \$3,000 will be required for the repair; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners appropriates \$3,000 from Fund Balance for the repairs required to the S.E. corner of the Bay County Farmers Market; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any documents that may be required for this repair; Be It Finally

RESOLVED That budget adjustments required are approved.

KIM COONAN, CHAIR AND COMMITTEE

Bldgs & Grnds - Farmers Market Canopy Repair

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 3 columns: COMMISSONBR E, COMMYSSIONER E, COMMISSIONERE. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Donald J. Tilley.

VOTE TOTALS: ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____ VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____

Thomas L. Hickner
Bay County Executive

Tammy Roehrs
Director



Bay County Building 2nd Floor, Suite 202
515 Center Avenue
Bay City, MI 48708-5123
(989) 895-4100
Toll Free (877) 229-9960

FAX (989) 895-4094
TDD (989) 895-4049
Web Site: www.baycounty-mi.gov/aging
E-mail: divonaging@baycounty.net

To: Kim Coonan, Chairman, Ways & Means Committee
From: Tammy Roehrs, Division on Aging Director
Date: January 21, 2016
CC: Tom Hickner, Joel Strasz, Amber Davis-Johnson, Crystal Hebert, Robert Redmond
RE: Senior Dining Center Agreements

BACKGROUND:

The Dining Center site agreements between Bay County Division on Aging and the Kawkawlin Township Hall, Williams Township Hall and Hampton Happy Hearts Senior Dining Center will expire December 31, 2015. The contacts will cover the period of January 1, 2016 through December 31, 2016.

FINANCIAL IMPLICATIONS:

Williams Township has respectfully requested a proposed \$25.00 monthly increase that will add an additional \$300.00 annually to the site agreement cost that they currently receive from the Division on Aging. All utility expenses including the requested increase are in the 2016 Division on Aging budget.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Division on Aging recommends that the Dining Center agreements with Kawkawlin, Williams and Hampton Townships, be approved. Any agreements relating to these contracts are signed by the Board Chair and seek Board approval of any budget adjustments related to this agreement.

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, The Bay County Board of Commissioners wishes to continue to provide nutrition services to the senior citizen population of Bay County; and

WHEREAS, Currently there are Dining Center Site Agreements for the Hampton Township Happy Hearts Dining Center, Kawkawlin Township Hall, and Williams Township Hall; and

WHEREAS, Williams Township has respectfully requested a \$25.00 monthly increase that will add an additional \$300 annually to the site agreement cost and this increase will be covered in the 2016 Division on Aging budget;

WHEREAS, The contracts will cover the period of January 1, 2016 through December 31, 2016; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Dining Center Site Agreements for the Hampton Township Happy Hearts Senior Dining Center, Kawkawlin Township Hall, and Williams Township Hall (with the \$25.00 monthly increase), subject to continued receipt of the budgeted grant funding from Region VII Area Agency on Aging; Be It further

RESOLVED That the Chairman of the Board is authorized to execute the Dining Center Site Agreements and all related documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR AND COMMITTEE

DOA - 2016 Dining Center Site Agts - Hampton, Kawkawlin & Williams Twps.

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-41-

Thomas L. Hickner
Bay County Executive

Tammy Roehrs
Director



Bay County Building 2nd Floor, Suite 202
515 Center Avenue
Bay City, MI 48708-5123
(989) 895-4100
Toll Free (877) 229-9960

FAX (989) 895-4094
TDD (989) 895-4049
Web Site: www.baycounty-mi.gov/aging
E-mail: divonaging@baycounty.net

To: Kim Coonan, Chairman, Ways & Means Committee
From: Tammy Roehrs, Division on Aging Director
Date: January 19, 2016
CC: Tom Hickner, Joel Strasz, Amber Johnson, Crystal Hebert
RE: Region VII Area Agency Waiver Contract

BACKGROUND:

Region VII Area Agency on Aging Waiver Division operates on a contract basis with Division on Aging. A contract has been sent to extend the current agreement that covers payment and services under the MI Choice Waiver program for period January 1, 2016 and is ongoing until 30-day termination notice forwarded by either party.

FINANCIAL IMPLICATIONS:

Division on Aging wishes to maintain a working relationship with Region VII Area on Aging Waiver Division and continue to receive funding for services provided to this agency's Waiver clients.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Division on Aging recommends that the contract of extension from Region VII Area Agency on Aging agreement for Waiver Services be approved. Any agreements relating to this contract are signed by the Board Chair and seek Board approval of any budget adjustments related to this agreement.

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, Region VII Area Agency on Aging operates on a contract basis with Division on Aging; and

WHEREAS, A contract has been submitted that will extend the current agreement that covers payment and services under the MI Choice Waiver program for the period January 1, 2016 and is ongoing until 30 day termination notice forwarded by either party; and

WHEREAS, Division on Aging wishes to maintain a working relationship with Region VII Area Agency on Aging Waiver Division and continue to receive funding for services provided to the agency's Waiver clients; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Region VII Area Agency Waiver Contract and authorizes the Chairman of the Board to execute said Waiver Contract on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budgeted adjustments related to the Waiver Agreement are approved.

KIM COONAN, CHAIR AND COMMITTEE

DOA - Waiver Agmt with Region VII

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Donald J. Tilley.

VOTE TOTALS: ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____ VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY MOSQUITO CONTROL

810 Livingston
Bay City, Michigan 48708

TOM PUTT, MANAGER
puttt@baycounty.net

Phone (989) 894-4555
Fax (989) 894-0526
TDD (989) 895-4049
<http://www.baycounty-mi.gov>



TOM HICKNER
County Executive

LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

MEMORANDUM:

To: Commissioner Kim J. Coonan, Chairman
Ways and Means Committee

From: Thomas J. Putt, Manager
Bay County Mosquito Control 

Date: January 14, 2016

Re: Placement on Ways and Means Committee Agenda

BACKGROUND:

Control Material Bids with Midland and Tuscola Counties were jointly opened on January 13, 2016.

FINANCE:

The total cost of the control materials will not exceed the 2016 budget line item 753.00 (Chemicals).

RECOMMENDATION:

After analyzing the control material bids, I recommend that materials be awarded to the lowest qualified bidder, with the exception of item L. BTI granule.

Enclosure

cc: Tom Hickner
Laura Ogar

Midland, Bay & Tuscola County Mosquito Control Agencies
2016 INSECTICIDE BID SUMMARY

Material	Amount		Vendor - Unit Price (pound, gallon, case)								Totals
	B	Bay	Adapco	All Pro Vector	Clarke	Target Advantage	Univar USA	Valent			
	M	Midland									
	T	Tuscola									
A. MetaLarv S-PT	M	40 lb.	N.B.	N.B.	N.B.	N.B.	N.B.	N.B.	N.B.	\$27.95	
B. Larvicide Oil	Brand		BVA -2		Coco Bear	BVA-2	Kontrol				
	B	825 gal.	\$7.38	N.B.	\$17.55	\$7.99	\$7.97	N.B.			\$6,089.00
	M	3,300 gal.	\$7.38	N.B.	\$17.55	\$8.05	\$7.97	N.B.			
	T	330 gal.	\$7.86	N.B.	\$18.34	\$8.25	\$8.25	N.B.			
C. Altosid Pellets	M	90 cont.	\$562.10	N.B.	\$562.10	N.B.	\$562.10	N.B.			
D. Altosid XR Briq	M	2 cont.	\$710.60	N.B.	\$710.60	N.B.	\$710.60	N.B.			
E. Altosid WSP	M	TBD cont.	\$648.00	N.B.	\$648.00	N.B.	\$648.00	N.B.			
F. ULV Permethrin	Brand		Pursuit 4-4	Evolver 4-4	Biomist 4-4	Evolver 4-4	Kontrol 4-4				
	B	2,200 gal.	\$28.50	\$10.67	\$17.90	\$16.09	\$12.52	N.B.			\$23,474.00
	M	4,400 gal.	\$28.50	\$10.67	\$17.90	\$16.09	\$12.52	N.B.			
	T	4,400 gal.	\$28.50	\$10.67	\$17.90	\$16.09	\$12.52	N.B.			
G. Bs WSP	Brand		Spherotax WSP		VectoLex WSP						
	M	TBD cont.	\$679.84	N.B.	\$698.00	N.B.	N.B.	N.B.			
	M	520 lb.	\$5.04	N.B.	\$5.92	N.B.	N.B.	N.B.			\$5,920.00
I. Vectolex FG	B	1,000 lb.	\$5.04	N.B.	\$5.92	N.B.	N.B.	N.B.			\$690.00
J. Bti Liquid	M	3,900 gal.	\$25.95	N.B.	N.B.	N.B.	N.B.	26.0154*			
K. Bti Briquettes	B	10 case	N.B.	N.B.	\$82.40	N.B.	\$69.00	N.B.			
L. Bti Granule	Brand		Aquabac 200G				VectBac G				
	B	140,400 lb.	\$1.25	N.B.	N.B.	N.B.	N.B.	1.26488*			\$177,600.00
	M	118,300 lb.	\$1.25	N.B.	N.B.	N.B.	N.B.	1.26488*			
M. Natular XRT	B	12 case	N.B.	N.B.	\$932.73	N.B.	N.B.	N.B.			\$11,193.00
Grand Total											\$224,966.00

notes:
 * Reflects a 3% early order discount
 † Product offered: Spherotax SPH (50G)
 ‡ Product offered: VectoLex FG

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BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, The Bay County Mosquito Control Director opened control material bids jointly with Midland and Tuscola Counties on 1/13/16; and

WHEREAS, Analysis of the control material bids resulted in a recommendation to award the control materials bid to the lowest qualified bidder, copy of 2016 insecticide bid summary attached; and

WHEREAS, The total cost of the control materials will not exceed the 2016 budgeted funds; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the control materials bid for Bay County Mosquito Control for 2016 is awarded to the lowest bidder based on the 2016 insecticide bid summary attached with the exception of item L. BTI granule; Be It Further

RESOLVED That the Chairman of the Board is authorized to sign any required documents following legal review/approval; Be It Finally

RESOLVED That budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Mosquito Control - Control Material Bids - 2016

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSYONER E				COMMISSIONER E				COMMISSIONERE			
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY MOSQUITO CONTROL

810 Livingston
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TOM PUTT, MANAGER
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TOM HICKNER
County Executive

LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

MEMORANDUM:

To: Commissioner Kim J. Coonan, Chairman
Ways and Means Committee

From: Thomas J. Putt, Manager
Bay County Mosquito Control *TP*

Date: January 19, 2016

Re: Placement on Ways and Means Agenda

BACKGROUND:

We have eleven (11) New Jersey Light Traps set in various parts of Bay County that citizens operate for us. The light traps are turned on three evenings each week and the mosquitoes collected in the traps are then picked up by our biology department at the various locations. The residents who operate the light traps serve a very valuable part of our mosquito surveillance program.

FINANCE:

This year, we pay our light trap collectors \$50 a month and utilize them in June, July, August, and September. The total amount paid for the season is \$2,200. The money has been budgeted for this contract.

RECOMMENDATION:

I would recommend contracting with these 11 people (see attached) for the 2016 Mosquito Season.

Enc: 2016 Light Trap Citizens

cc: Tom Hickner
Laura Ogar

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, Through contractual arrangement, the Bay County Mosquito Control Department locates 11 New Jersey Light Traps in various parts of Bay County which are monitored by senior citizens in the months of June, July, August and September; and

WHEREAS, The residents who operate the light traps serve a very valuable part of the mosquito surveillance program; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Light Trap Data Collector's Contracts between Bay County and various individuals (11) (listing attached) are approved and the Chairman of the Board authorized to execute said Agreements on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the light trap collectors shall be reimbursed at the rate of \$50 per month for the months of June, July, August and September, totaling \$2,200 for the season, funds budgeted in the Mosquito Control 2016 budget.

KIM COONAN, CHAIR
AND COMMITTEE

Mosquito Control-2016 Light Trap Data Contracts

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

2016 LIGHT TRAP CITIZENS

1. Bernice Bellor	2294 Ballor Lane (Fraser)	Linwood 48634	697-3614
2. Jeff & Pam Denay	352 S. Trumbull (Portsmouth)	Bay City	891-2135
3. Beverly Eschenbacher	204 Grant Street (Williams)	Auburn 48611	662-6652
4. Robert Gilbert	506 Columbian (BCW)	Bay City 48706	686-4867
5. Marjorie Jezewski	4792 Three Mile Road (Monitor)	Bay City 48706	684-2555
6. Ruth Kridler	2545 Old Beaver Rd (Kawkawlin)	Kawkawlin	686-3317
7. Jerry Maxson	PO Box 233 (Mt. Forest)	Standish MI 48658	879-2433
8. Penny McGill	1600 S. Grant St (BCE)	Bay City	
9. Sheri Niemi	1000 W 2 nd St (Pinconning)	Pinconning 48650	879-6830
10. Teri Owczarzak	107 Pine St (Hampton)	Essexville 48732	894-0461
11. John Zawilinski	51 Spruce Ridge Dr (BCW)	Bay City 48706	686-3554

* Light Trap Contracts 240.00-620.00-802.02

BAY COUNTY MOSQUITO CONTROL

810 Livingston
Bay City, Michigan 48708

TOM PUTT, MANAGER

puttt@baycounty.net

Phone (989) 894-4555

Fax (989) 894-0526

TDD (989) 895-4049

<http://www.baycounty-mi.gov>



TOM HICKNER
County Executive

LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

MEMORANDUM

To: Commissioner Kim Coonan, Chairman
Ways and Means Committee

From: Thomas J. Putt, Manager
Bay County Mosquito Control 

Date: January 22, 2016

Re: Placement on Ways and Means Agenda

BACKGROUND:

As you are aware, a major part of Bay County Mosquito Control's source reduction is our residential scrap tire projects. These scrap tire projects provide a way for homeowners to dispose of unwanted tires from around their yards and neighborhoods. In past years we have been very encouraged by the overwhelming response our scrap tire projects have generated. We plan to have two scrap tire projects in 2016.

FINANCE:

Scrap tire disposal has been budgeted for in 2016 under line item 801.00 (Professional Services). Environmental Rubber Recycling Inc. has indicated that there will not be a price change for tire disposal in 2016, which will be a flat rate of \$1500.00 per trailer.

RECOMMENDATION:

I would recommend utilizing Environmental Rubber Recycling Inc for our 2016 Scrap Tire Project pending contract review.

cc: Tom Hickner
Laura Ogar

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, A major part of Bay County Mosquito Control's source reduction is the residential scrap tire projects which provide a way for homeowners to dispose of unwanted tires from around their yards and neighborhoods; and

WHEREAS, The overwhelming response generated by the scrap tire projects has been encouraging and two scrap tire projects have been scheduled for 2016; and

WHEREAS, Environmental Rubber Recycling, Inc. has provided past tire disposal services and has indicated that there will be no price change for tire disposal in 2016, the fee will be a flat rate of \$1,500 per trailer; and

WHEREAS, Funds are included in the 2016 Mosquito Control budget for these services; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the 2016 Scrap Tire Project/Agreement between the County of Bay and Environmental Rubber Recycling, Inc., for the disposal of accumulated used tires within Bay County known to be, or to have, the potential to become mosquito breeding sites, is approved and the Chairman of the Board authorized to execute said Agreement on behalf of Bay County, subject to favorable legal review/approval; Be It Further

RESOLVED That budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Mosquito Control - Scrap Tire Contract - 2016

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
PERSONNEL DEPARTMENT**

Thomas L. Hickner
County Executive

Tiffany Jerry, Director
jerry@baycounty.net
(989) 895-4096 (T)
(989) 895-2076 (F)

To: Kim Coonan, Chair, Ways and Means Committee
From: Tiffany Jerry, Director of Personnel and Employee Relations
Date: January 25, 2016
RE: Ways & Means Committee Agenda



Please consider the following for the agenda of your committee meeting scheduled for February 2, 2016.

Request (Nurses Letter of Understanding):

Please review and approve the following Letter of Understanding for the Nurses Collective Bargaining Agreement.

Background:

Article 22, Section 1D of the Collective Bargaining Agreement for the Registered Nurses Organization specifies that Nurses who, upon request, temporarily assume for a period of one (1) day or more, the duties and responsibilities of a position of greater than his/her normal responsibility, shall be paid at the higher salary schedule rate for such full days of temporary service. This letter is to put into writing the agreement between the County and the Nurses that when the Nurses are providing training to nursing students for a period of one (1) day or more they are eligible for a differential payment between their current pay rate and the beginning step of the MB12 salary scale.

Finance/Economics:

Funds exist within the 2016 adopted budget for the Health Department, no additional funds are necessary.

Recommendation:

Please refer to the full board for approval.

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, Article 22, section 1D of the Collective Bargaining Agreement for the Register Nurses Organization specifies that Nurses who, upon request, temporarily assume for a period of one (1) day or more, the duties and responsibilities of a position of greater than his/her normal responsibility, shall be paid at the higher salary schedule rate for such full days of temporary service; and

WHEREAS, A Letter of Understanding is required to put into writing an agreement between the County and the Nurses that when the Nurses are providing training to nursing students for a period of one (1) day or more they are eligible for a differential payment between their current pay rate and the beginning step of the MB12 salary scale; and

WHEREAS, Funds exist within the 2016 Health Department budget to cover the differential payment; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Letter of Understanding pertaining to Article #22, Section 1D, Salary/Classification of the Collective Bargaining Agreement for the current Collective Bargaining Agreement and authorizes the Chairman of the Board and County Executive to execute the Letter of Understanding on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR
AND COMMITTEE

Personnel - Nurses Contract - Letter of Understanding for Article #22, Section 1D

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
PERSONNEL DEPARTMENT**

Thomas L. Hickner
County Executive

Tiffany Jerry, Director
tjerry@baycounty.net
(989) 895-4096 (T)
(989) 895-2076 (F)

BAY COUNTY PUBLIC HEALTH R.N

LETTER OF UNDERSTANDING

This letter of understanding entered into this 21 day of January, 2016, by and between the Bay County Executive and the Bay County Board of Commissioners (hereinafter referred to as "the County") and Bay County Public Health Registered Nurses Organization (hereinafter referred to as "the Union").

The Union and the County agree to the following as it relates to Article #22, Section 1D Salary/Classification of the Collective Bargaining Agreement:

When an employee is performing training duties of student nurses in the health department setting for a period of (1) day or more, he/she will be compensated with the differential between his/her current salary and the beginning step of the MB12 salary scale for those hours the work is being performed. It is also agreed the period in which this will be applied begins at the Fall semester of 2015. All hours must be approved by the Public Health Director and submitted to the Payroll Department for compensation.

This Letter of Understanding expires at the end of the current Collective Bargaining Agreement between the parties and does not establish precedent and does not prejudice the position of the parties in future discussions and negotiations.

Tom Hickner Date
Bay County Executive

Mary Jo Hill

Mary Jo Hill
President, Registered Nurses Organization

Ernie Krygler Date
Chair, Board of Commissioners



**BAY COUNTY
PERSONNEL DEPARTMENT**

**Thomas L. Hickner
County Executive**

Tiffany Jerry, Director
jerryt@baycounty.net
(989) 895-4096 (T)
(989) 895-2076 (F)

To: Kim Coonan, Chair, Ways and Means Committee
From: Tiffany Jerry, Director of Personnel and Employee Relations
Date: January 26, 2016
RE: Ways & Means Committee Agenda



Please consider the following for the agenda of your committee meeting scheduled for February 2, 2016.

Request:

Take formal action to pass a separate resolution to clarify that Resolution 2015-276 continue allocation of health care costs of 85% to the County and 15% to the employees for 2016.

Background:

2011 PA 152 became effective on September 27, 2011 and provided, among other items, that the employer shall bear no more than 80% of total health care costs unless, "by a 2/3 vote of its governing body each year, a local unit of government exempt itself from the requirements of this act for the succeeding year." MCL 15.568(1). The Board of Commissioners did in fact pursuant to Resolution 2015-276 adopt the 85/15 split by a unanimous vote and exempted the County from the 80/20 provisions of Public Act 152. However, in prior years, for bookkeeping purposes a separate Resolution was approved for the 85/15 split. For record keeping and consistency purposes, a separate resolution opting out of PA 152 and approving the 85/15 split is preferred. As such, a separate resolution reaffirming that Resolution 2015-276 was intended to and in fact did exempt the County from the 80/20 requirements of PA 152 for the 2016 medical benefit plan coverage year would be appropriate.

Finance/Economics:

The 85/15 allocation was previously approved in the adopted 2016 budget, and as such no additional funds are necessary and there is no financial impact on the County from the current approved budget.

Recommendation:

Please refer to the full board for approval to pass a Resolution clarifying that Resolution 2015-276 was intended to and in fact did exempt the County from the 80/20 requirements of PA 152 for the 2016 medical benefit plan coverage year.

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, 2011 P.A.152 became effective on September 27, 2011 and provided, among other items, that the employer shall bear no more than 80% of the total health care costs unless "by a 2/3 vote of its governing body each, a local unit of government exempt itself from the requirements of this act for the succeeding year". MCL 15.568(1); and

WHEREAS, This Board did, pursuant to Resolution 2015-276 adopt the 85/15 split by a unanimous vote and exempted the County from the 80/20 provisions of Public Act 152; and

WHEREAS, In prior years, for bookkeeping purposes, a separate resolution was approved specifically for the 85.15 split; and

WHEREAS, For record keeping and consistency purposes, a separate resolution opting out of PA 152 and approving the 85/15 split is preferred; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby opts out of the requirements of P.A. 152 and reaffirms that Resolution No. 2015-276 was intended to and, in fact, did exempt Bay County from the 80/20 requirement of P.A. 152 for the 2016 medical benefit plan coverage year.

KIM COONAN, CHAIR AND COMMITTEE

Personnel - 85/15 Split for Health Care - 2016

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, Donald J. Tilley, and Michael E. Lutz.

VOTE TOTALS: ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____ VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
PERSONNEL DEPARTMENT**

Thomas L. Hickner
County Executive

Tiffany Jerry, Director

jerryt@baycounty.net

(989) 895-4096 (T)

(989) 895-2076 (F)

To: Kim Coonan, Chair, Ways and Means Committee

From: Tiffany Jerry, Director of Personnel and Employee Relations 

Date: January 26, 2016

RE: Ways & Means Committee Agenda

Please consider the following for the agenda of your committee meeting scheduled for February 2, 2016.

Request (Reclassification):

Please review and approve the following reclassification for the Recreation Coordinator with the Bay County Community Center.

Background:

The position is currently classified as a Recreation Assistant/Account Clerk and has been included on the Technical pay scale in the USW union. Because this position is now responsible for supervising staff, including the summer recreation program and the pool as well as some maintenance and Region VII staff, it should be classified as a Managerial/Supervisory position on the MB scale in the BCAMPS organization.

Finance/Economics:

The current rate of pay is \$37,044 on the TU08 wage scale and we are recommending reclassifying the position to the MB06 wage scale at the entry level of \$39,457. The proposed effective date of this reclassification would be January 1, 2016.

Recommendation:

Please accept and approve this reclassification recommendation, as well as approve any budget adjustments needed.

cc: Tom Hickner
Crystal Hebert
Kim Priessnitz
Deb Russell
Amber Johnson

Cristen Gignac
Frances Moore, BCAMPS
Lisa Neal, USW

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, The Bay County Personnel Director has recommended the reclassification of the Recreation Coordinator at the Bay County Community Center; and

WHEREAS, The position of Recreation Assistant/Account Clerk has been included on the Technical pay scale (TU08 - \$37,044) in the USW union, however, because this position is now responsible for supervising staff, including the summer recreation program and the pool as well as some maintenance and Region VII staff, it should be classified as a Recreation Coordinator, Managerial/Supervisory position on the MB scale (MB06 - \$39,457, entry level) in the BCAMPS organization; and

WHEREAS, It is recommended that the effective date of the above recommended reclassification be January 1, 2016; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners concurs with the recommendation of the Personnel Director and approves the reclassification of the Recreation Assistant/Account Clerk to Recreation Coordinator, effective January 1, 2016; Be It Finally

RESOLVED That budget adjustments required for the outlined reclassification are hereby approved.

KIM COONAN, CHAIR AND COMMITTEE

Personnel - Reclassification (Recreation Coordinator)

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

RECREATION & FACILITIES



BAY COUNTY

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Brent Goik, Recreation Manager
goikb@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net

THOMAS L. HICKNER
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

TO: Kim Coonan, Chairman of the Ways & Means Committee and Commissioners

FROM: Cristen Gignac, Director of Recreation & Facilities
Brent Goik, Recreation Manager

DATE: January 25, 2016

RE: Golf Course Fee Schedule

REQUEST: To reinstate golf fees to the golf course fee schedule that were excluded in a recent memo restructuring the fee schedule.

BACKGROUND: There was an oversight in a recent memo to the Board of Commissioners that excluded fees when the restructuring of the fee schedule was done. The 9 hole cart fee and 18 hole cart fee were omitted. In addition the employee fees were also excluded. The employee fees were adopted by the Board of Commissioners in conjunction with the employee wellness initiative a few years ago.

ECONOMICS: The fees that were excluded from a recent memo restructuring the fee schedule were:

- 9 hole twilight, spring, fall cart \$5.00
- 9 hole cart \$6.00
- 18 hole twilight, spring, fall cart \$9.00
- 18 hole cart \$12.00
- 9 hole employee green fee \$7.00 (Friday and Sunday after 2:00 pm)
- 18 hole employee green fee \$12.00 (Friday and Sunday after 2:00 pm)

RECOMMENDATION: To reinstate the 9 hole and 18 hole individual cart fees and the 9 hole and 18 hole employee fees.

CC: Tom Hickner, Crystal Hebert, Bob Redmond

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BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, There was an oversight in a recent memo to the Board of Commissioners that excluded fees when the restructuring of the fee schedule was done; and

WHEREAS, The 9 hole cart fee and 18 hole cart fee were omitted. In addition the employee fees were also excluded. The employee fees were adopted by the Board of Commissioners in conjunction with the employee wellness initiative a few years ago; and

WHEREAS, The fees that were excluded from a recent memo restructuring the fee schedule were:

- 1. 9 hole twilight, spring, fall cart \$5.00
2. 9 hole cart \$6.00
3. 18 hole twilight, spring, fall cart \$9.00
4. 18 hole cart \$12.00
5. 9 hole employee green fee \$7.00 (Friday and Sunday after 2:00 pm)
6. 18 hole employee green fee \$12.00 (Friday and Sunday after 2:00 pm)

RESOLVED That the Bay County Board of Commissioners approves reinstatement of fees as outlined above.

KIM COONAN, CHAIR AND COMMITTEE

Recreation & Facilities - Golf Course Fees

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Kim J. Coonan, Michael E. Lutz, Ernie Krygier, Thomas M. Herek, Vaughn J. Begick, and Donald J. Tilley.

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____
DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-60-

RECREATION & FACILITIES



BAY COUNTY

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Brent Goik, Recreation Manager
goikb@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net

THOMAS L. HICKNER
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

To: Kim Coonan, Chairman of Ways & Means Committee
From: Cristen Gignac, Director of Recreation and Facilities
Date: January 26, 2016
Subject: Grants for Bubble Soccer Balls for the Bay County Community Center

Request: To gain approval from the Board of Commissioners to seek and accept grant funding, if awarded, bubble soccer balls for the Bay County Community Center.

Background: A bubble soccer ball is an inflatable sphere with inner handles and adjustable shoulder straps that covers from your knees to over your head. Each person participating in the bubble soccer game wears a bubble soccer ball. The participants can then run into each other, fall, or roll safely inside the ball while playing soccer or any other game. I would like to order the balls in the smaller size for older children under 5'7" and the larger size for taller children and adults over 5'7". The bubble soccer balls will be used with the older children of the Summer Recreation Program and we will have them available for rent by older children and adults for the drop-in fee at the Community Center.

Economics: I will be applying to the Bay Area Community Foundation for a grant up to \$5,000 for 20 bubble soccer balls. If the grant award is not funded in its entirety, a budget adjustment from the General Fund for the remainder of the cost would be necessary.

Recommendation: Grant approval to seek and receive funding (if awarded) from the Bay Area Community Foundation for the purpose of purchase bubble soccer balls for the Bay County Community Center. It is recommended that authorization is granted the board chairman to sign any award document or grant agreement upon favorable review by Corporation Counsel, and any budget adjustments required for this grant.

cc: Tom Hickner Beth Trahan
Crystal Hebert Robert Redmond

-6-1-

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, A bubble soccer ball is an inflatable sphere with inner handles and adjustable shoulder straps that covers from your knees to over your head. Each person participating in the bubble soccer game wears a bubble soccer ball. The participants can then run into each other, fall, or roll safely inside the ball while playing soccer or any other game; and

WHEREAS, The Director of Recreation and Facilities would like to order the balls in the smaller size for older children under 5'7" and the larger size for taller children and adults over 5'7"; and

WHEREAS, The bubble soccer balls will be used with the older children of the Summer Recreation Program and we will have them available for rent by older children and adults for the drop-in fee at the Community Center; and

WHEREAS, The Director of Recreation and Facilities wishes to apply to the Bay Area Community Foundation for a grant up to \$5,000 for 20 bubble soccer balls. If the grant award is not funded in its entirety, a budget adjustment from the General Fund for the remainder of the cost would be necessary; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes application(s) to the Bay Area Community Foundation for grant funding for the purchase of bubble soccer balls for the Bay County Community Center; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute grant application and grant award/agreement documents on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR AND COMMITTEE

Recreation and Facilities - Bubble Soccer Ball Grant Applications

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Donald J. Tilley.

VOTE TOTALS: ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____ VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____

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1200 Washington Avenue Bay City, Michigan 48708
 PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
 www.baycounty-mi.gov/Health

Thomas L. Hickner
 Bay County Executive

Joel R. Strasz
 Public Health Director

TO: Kim Coonan, Chairperson, Ways and Means Committee
FROM: Joel R. Strasz, Health Director
DATE: January 26, 2016
CC: Tom Hickner, Amber Johnson, Crystal Hebert, Kim Priessnitz, Kathy Janer, Mark Pickell
RE: FY 2015-2016 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) Amendment #1

BACKGROUND:

The enclosed agreement amends the 2015-2016 CPBC Agreement between Bay County and the Michigan Department of Community Health. The Amendment incorporates the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued.

FINANCIAL CONSIDERATIONS:

This Amendment reflects adjustments to funding levels as follows:

i-a. Allocation Changes – Existing Projects

Project Title	Current Amount	Amended Amount	New Project
Eat Safe Fish	55,000.00	29,000.00	84,000.00
TOTAL :	55,000.00	29,000.00	84,000.00

The increase in the above program funds reflects unspent funds reallocated to the Bay County Health Department for the Eat Safe Fish Program.

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends Amendment #1 be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment .

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)
WHEREAS, The 2015-2016 CPBC Agreement between Bay County and the Michigan Department of Community Health (MDCH) is being amended to incorporate the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued; and
WHEREAS, This Amendment reflects adjustments to funding levels as follows:

a. Allocation Changes – Existing Projects

Table with 4 columns: Project Title, Current Amount, Amended Amount, New Project. Rows include Eat Safe Fish and a TOTAL row.

WHEREAS, The increase for Eat Safe Fish reflects unspent funds reallocated to the Bay County Health Department for Eat Safe Fish; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves amendment #1 to the 2015-2016 CPBC Contracting Agreement; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute and submit electronically (if required) the grant documents (application, grant award, amendments, and all related required documents) on behalf of Bay County; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments relating to this amendment are approved.

KIM COONAN, CHAIR AND COMMITTEE

Health Dept - Amendment # 1 to 2015-2016 CPBC Agt

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns for tracking votes from various commissioners: Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, Donald J. Tilley, Michael E. Lutz.

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

Handwritten mark: -64-

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

01/13/16	\$	458,125.55
01/13/16	\$	240,741.73
01/20/16	\$	397,744.64
01/20/16	\$	388,261.56
01/27/16	\$	274,600.86
01/27/16	\$	135,001.16

BAYANET:

December 2015

1. Payables	\$	13,248.61
2. Payroll	\$	11,349.67

HOUSING (Center Ridge Arms):

KIM COONAN, CHAIR
AND COMMITTEE

Payables-February

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

Description	Journal Number	2016 Fund Balance
<hr/>		
Estimated Unaudited Unassigned Fund Balance or (Deficit)12/31/2015		\$5,164,269
Previous years Assigned Fund Balance for P.O.'s *		\$0
Previous years Assigned Fund Balance for designation to balance 2016 Budget		\$253,258
<hr/>		
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2015		\$5,417,527
<hr/>		
2016 Budgeted Surplus /(Deficit)		-\$253,258
<hr/>		
BUDGET ADJUSTMENTS POSTED IN JANUARY 2016		
<hr/>		
Increase Community Center budget for purchase of exercise equipment	16-01-0454	-\$12,500
Incr.budget to purchase equipment for cardio drumming class at Community Center	16-01-0453	-\$300
January 27, 2016		<hr/> -12,800
<hr/>		
Unassigned Fund Balance or (Deficit) 1/27/2016		<hr/> <u>\$5,151,469</u>



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

Thomas L. Hickner
County Executive

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Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Kim Coonan, Chairperson
Ways & Means Committee

FROM: Crystal Hebert *CH*
Finance Officer

RE: Executive Directive #2007-11

DATE: January 27, 2016

REQUEST:

Please place this memo on the February 2, 2016, agenda for your committee's information.

BACKGROUND:

On January 12, 2016 an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2015 and/or 2016 appear to have no changes.

RECOMMENDATION:

To receive.

c: Tom Hickner
Kim Priessnitz
Tiffany Jerry

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RESOLUTION

NO. _____

BY: WAYS AND MEANS COMMITTEE 02/02/2016

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 02/09/2016 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2016-02-002	GENERAL FUND RISK MANAGEMENT Total GENERAL FUND			X
	INCREASE 2016 RISK MANAGEMENT BUDGET TO RECOGNIZE THE ADDITIONAL REVENUE BAY COUNTY RECEIVED FROM MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY. THE NET ASSET DISTRIBUTION FROM MMRMA WAS 253,599. BUT THE 2016 BUDGETED REVENUE WAS 200,000.			
2016-02-003	GENERAL FUND BOARD OF COMMISSIONERS CORPORATION COUNSEL Total GENERAL FUND		\$5,670	
	INCREASE 2016 CORPORATION COUNCIL BUDGET FOR INTERNET EXPENSES.			
2016-02-004	GENERAL FUND BOARD OF COMMISSIONERS CIVIC/ICE ARENA PINCONNING PARK Total GENERAL FUND		\$2,900	
	GOLF COURSE FUND PUBLIC GOLF COURSE-CLUB HOUSE Total GOLF COURSE FUND			X
	BUDGET FOR CABLE EXPENDITURES IN 2016 BUDGET FOR THE CIVIC ARENA, COMMUNITY CENTER AND THE GOLF COURSE.			
2016-02-005	GENERAL FUND 2ND RD PATROL - CITY OF AUBURN Total GENERAL FUND			X
	INCREASE SHERIFF DEPARTMENT SECONDARY ROAD PATROL FOR THE CITY OF AUBURN BUDGET WITH MATCHING REIMBURSEMENT.			
2016-02-006	GENERAL FUND BOARD OF COMMISSIONERS SECONDARY ROAD PATROL GRANT Total GENERAL FUND		\$1,160	

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
	INCREASE SECONDARY ROAD PATROL GRANT BUDGET. THE COST OF THE NEW SHERIFF VEHICLE THROUGH THE STATE BID PROCESS IS 1,160 MORE THEN THE BUDGETED AMOUNT.			
2016-02-007	GENERAL FUND SECONDARY ROAD PATROL Total GENERAL FUND			X
	INCREASE SECONDARY ROAD PATROL FOR THE CONTRIBUTIONS OF 6,751 RECEIVED FROM BAY AREA COMMUNITY FOUNDATION TO PURCHASE LEVEL II BODY ARMOR.			

Kim Coonan, Chairman W. & M. and Committee

Budget Adjustment Detail

Journal Request Number 2016-02-002

Ref: MMRMA

Desc: MMRMA

Eff Date: 02/09/2016

Org / Object	Description	I/D	Amount
GENERAL FUND			
RISK MANAGEMENT			
10185100 68700	REFUNDS - REBATES	I	53,599
10185100 98502	SELF INS RETENT-EXPENSE	I	53,599
			Total GENERAL FUND
			Favorable Unfavorable
			\$0 \$0

Explanation

INCREASE 2016 RISK MANAGEMENT BUDGET TO RECOGNIZE THE ADDITIONAL REVENUE BAY COUNTY RECEIVED FROM MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY. THE NET ASSET DISTRIBUTION FROM MMRMA WAS 253,599. BUT THE 2016 BUDGETED REVENUE WAS 200,000.

Budget Adjustment Detail

Journal Request Number **2016-02-003**

Ref: INTERN

Desc: INTERNET

Eff Date: 02/09/2016

Org / Object	Description	I/D	Amount
GENERAL FUND			
BOARD OF COMMISSIONERS			
10110100 40001	FUND BALANCE	I	5,670
CORPORATION COUNSEL			
10126600 81301	INTERNET/CABLE SERVICES	I	5,400
10126600 82000	MEMBERSHIPS AND DUES	I	670
10126600 86100	CONFERENCE FEES & EXPENSES	D	200
10126600 93700	HARD/SOFTWARE REPAIR & MAINT	D	200
			Favorable
Total GENERAL FUND			\$0
			Unfavorable
			\$5,670

Explanation

INCREASE 2016 CORPORATION COUNCIL BUDGET FOR INTERNET EXPENSES.

Budget Adjustment Detail

Journal Request Number **2016-02-004**

Ref: CABLE

Desc: CABLE

Eff Date: 02/09/2016

Org / Object	Description	I/D	Amount
GENERAL FUND			
BOARD OF COMMISSIONERS			
10110100 40001	FUND BALANCE	I	2,900
CIVIC/ICE ARENA			
10176200 81301	INTERNET/CABLE SERVICES	I	1,900
PINCONNING PARK			
10176300 81301	INTERNET/CABLE SERVICES	I	1,000
			Favorable
Total GENERAL FUND			\$0
			Unfavorable
			\$2,900
GOLF COURSE FUND			
PUBLIC GOLF COURSE-CLUB HOUSE			
50975602 80200	CONTRACTUAL SERVICES	D	1,000
50975602 81301	INTERNET/CABLE SERVICES	I	1,000
			Favorable
Total GOLF COURSE FUND			\$0
			Unfavorable
			\$0

Explanation

BUDGET FOR CABLE EXPENDITURES IN 2016 BUDGET FOR THE CIVIC ARENA, COMMUNITY CENTER AND THE GOLF COURSE.

Budget Adjustment Detail

Journal Request Number **2016-02-005**

Ref: ROAD

Desc: ROAD

Eff Date: 02/09/2016

Org / Object	Description	I/D	Amount
GENERAL FUND			
2ND RD PATROL - CITY OF AUBURN			
10131507 68125	REIMBURSEMENT-CITY OF AUBURN	I	4,087
10131507 74600	UNIFORM PURCHASES	I	600
10131507 74700	PHOTO & MICROFILM/FICHE SUPPLY	I	250
10131507 82000	MEMBERSHIPS AND DUES	I	30
10131507 85100	RADIO MAINTENANCE	I	500
10131507 86100	CONFERENCE FEES & EXPENSES	I	250
10131507 93200	VEHICLE REPAIR & MAINTENANCE	I	1,700
10131507 96000	EDUCATION AND TRAINING	I	500
10131507 99920	TRF OUT-GENERL FD-INDIRECT CST	I	257
			Favorable
			Unfavorable
Total GENERAL FUND			\$0

Explanation

INCREASE SHERIFF DEPARTMENT SECONDARY ROAD PATROL FOR THE CITY OF AUBURN BUDGET WITH MATCHING REIMBURSEMENT.

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Budget Adjustment Detail

Journal Request Number **2016-02-006**

Ref: CAR

Desc: VEHICLE

Eff Date: 02/09/2016

Org / Object	Description	I/D	Amount
GENERAL FUND			
BOARD OF COMMISSIONERS			
10110100 40001	FUND BALANCE	I	1,160
SECONDARY ROAD PATROL GRANT			
10131600 98100	VEHICLES	I	1,160
		Favorable	Unfavorable
Total GENERAL FUND		\$0	\$1,160

Explanation

INCREASE SECONDARY ROAD PATROL GRANT BUDGET. THE COST OF THE NEW SHERIFF VEHICLE THROUGH THE STATE BID PROCESS IS 1,160 MORE THEN THE BUDGETED AMOUNT.

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Budget Adjustment Detail

Journal Request Number **2016-02-007**

Ref: CONTRI

Desc: CONTRIBUT

Eff Date: 02/09/2016

Org / Object	Description	I/D	Amount
GENERAL FUND			
SECONDARY ROAD PATROL			
10131500 67502	CONTRIBUTIONS-OTHER	I	6,751
10131500 74500	ROAD/MARINE PATROL SUPPLIES	I	6,751
Total GENERAL FUND			
		Favorable	Unfavorable
		\$0	\$0

Explanation

INCREASE SECONDARY ROAD PATROL FOR THE CONTRIBUTIONS OF 6,751 RECEIVED FROM BAY AREA COMMUNITY FOUNDATION TO PURCHASE LEVEL II BODY ARMOR.



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

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Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

To: Kim Coonan
Chair, Ways & Means Committee

From: Frances Moore 
Purchasing Agent

Date: January 27, 2016

Subject: Request to issue an RFP for Waste and Recycling Removal

REQUEST:

Approve the release of an RFP for the removal of waste and recycling items from County facilities.

BACKGROUND:

The County is currently under a three year contract that will expire on June 30, 2016 with Allied Waste (Republic).

ECONOMICS:

Undetermined at this time.

RECOMMENDATION:

Approve the release of an RFP for the waste and recycling removal for County facilities in accordance with Bay County Purchasing Policy, approve any budget adjustments relating to this bid. Request the committee's approval and authorize the Board Chair to sign any and all necessary documents with approval as to form by Corporation Counsel.

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 9, 2016

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/2/16)

WHEREAS, The County is currently under a three (3) year-contract with Allied Waste (Republic) for the removal of waste and recycling items from County facilities; and

WHEREAS, County administration wishes to release an RFP for the removal of waste and recycling items from County facilities in accordance with the Bay County Purchasing Policy; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the release of an RFP for the removal of waste and recycling items from County facilities and authorizes the Chairman of the Board to execute any documents required for the RFP on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That any budget adjustments required for the RFP are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Purchasing - RFP for Removal of Waste and Recycling Items

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____